

Emergency Planning & Flood Monitor Councillor Caswell was proposed by Councillor Parr, seconded by Councillor Edwards and there being no further nominations was elected.

Local Joint Committee Councillor Cotham was proposed by Councillor Cook, seconded by Councillor Edwards and there being no further nominations was elected.

Village Hall Representative Councillor Williams was proposed by Councillor Edwards, seconded by Councillor Lawrence and there being no further nominations was elected.

Tree Warden Paul Pickerill had agreed to continue as Tree Warden through his membership of Claverley in Bloom

Bridgnorth Area Committee of ALC Councillors would attend in rotation.

DECLARATION OF INTERESTS

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 14th April 2014, having been distributed to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

70/14 Claverley in Bloom

The Chairman thanked Councillor Parr for his comprehensive update which had been forwarded to all members of the Council.

Wildflower/grass seed mixture, including additional poppy seed to mark the WW1 centenary commemorations, had been sown on the bare area of the Aston Lane bank, adjacent to Boundary Close.

About a dozen plants had been stolen from the Winchester cross roads planting troughs on the evening of 17th April. The theft had been reported to the police.

Plants for the summer planting scheme will be planted on Saturday, 7th June. The cost of the plants and compost will be similar to the cost in 2013. The tidy up prior to the judging of the Heart of England in Bloom competition will take place on Thursday, 10th July, starting at 6.00 p.m. in the Bull Ring.

The Claverley in Bloom summer quiz will take place on Wednesday, 20th August at 8.00 p.m. at the Plough.

Councillor Parr reported he had been in contact with the editor of the Bridgnorth Journal to try and obtain better press coverage.

71/14 QEII Jubilee Field

Councillor Cook reported he had received the three quotations for renovating the field to improve the surface. Discussion took place about the work the contractors were proposing to carry out and it was agreed a sub-committee be formed comprising Councillors Cook, Cotham, Edwards and Parr.

Action: A site meeting to be arranged with Amenity Land Solutions Ltd. who had been the preferred contractor in 2013, and the sub-committee would report back.

Councillor Cowie asked the sub-committee to try and get the cost down as the expenditure would have to be justified to parishioners. Councillor Cook said the Parish Council did not have a legal commitment to carry out the work but the surface of the field was badly compacted.

Councillor Cook had consulted the Head Teacher and the Chairman of the Governors and had asked the Football Club to try and arrange for home matches to be delayed until the end of September. Councillor Lawrence expressed concern that the field might be out of use for six weeks as he had hoped the Youth Club would be able to use the field during the summer holidays. Councillor Cotham put forward the suggestion that half the pitch be tackled one year and the second half the following year.

The Clerk reported that during the evening of 6th May she had to go to the field on two occasions as a quad bike was being used and on a second occasion a football was being kicked around in the marquee and tables were being turned over. On both occasions she spoke to the boys but they would not give her their names. She had informed the Head Teacher the following morning.

72/14 Claverley Website

Councillor Williams reported there were still some issues to be sorted out and further training might be required which would have a cost implication.

Action: Clerk to include the website address in the Parish Council's monthly entry in Halo

73/14 Parish Plan

In Councillor Harris' absence, the Clerk reported that the questionnaires were being printed. The aim was to deliver the questionnaires to every household in the parish commencing 31st May and to collect them by 15th June. Councillor Cotham was drawing up the delivery routes for the volunteers. Quotations were being sought for the analysis of the questionnaires. The next meeting of the working group will be held on 14th May.

74/14 Street Lights

Councillor Cowie reported he was continuing his research to find a suitable supplier of Victorian style street lights with LED lanterns. He was trying to find out the name of the manufacturer of the street lights at Tettenhall Green.

75/14 Claverley Youth Club

Councillor Lawrence's report had been circulated to all the Councillors. The age range of young people attending Youth Club sessions was quite varied and the number attending was encouraging. Three young people had volunteered to help set up and put away equipment.

Councillor Lawrence was exploring storage options. Councillor Lawrence was thanked for all his work.

76/14 Spicer's Close Verges

Councillor Parr and the Clerk will be meeting Graham Downes, Shropshire Council Highways Manager, and Steve New, the Practice Manager on 29th May to discuss the verge at the entrance to Spicer's Close

77/14 Dog Fouling

Anne Breakwell, Technical Support Officer, Environmental Maintenance had informed the Clerk that the Parish Council's request for additional bins had been added to the list of requests received by Shropshire Council and a decision will be made shortly.

Councillor Cowie had noticed dog fouling signs had been put up in Heathton. Councillor Williams requested a sign be placed on the lamp post outside 14 Griffiths Green.

78/14 Financial Regulations/Standing Orders

The draft Financial Regulations and Standing Orders which had been prepared by Councillor Clements had been forwarded to all the councillors. The drafts showed tracked changes from the original models so everyone could see what had been amended. As councillors did not raise any queries, Councillor Clements will prepare the final versions for formal approval.

79/14 Upper Aston Junction

Councillor Woodward had passed on the Parish Council's comments from the April meeting to Alice Dilly. She had responded by saying that the improvement scheme which had been designed will improve the restricted visibility and, if named within this year's capital budget, will be carried out during this financial year. She did not think the Parish Council's suggestion of a one way system would be a priority as a major junction redesign would be necessary and, due to the lack of accident history and the budgets available, could not be justified. After discussion, it was agreed that the Clerk should inform Alice Dilly that the Parish Council would like Shropshire Council's proposed scheme to be included in the schedule of works for this financial year.

80/14 **UNITARY REPORT**

Councillor Woodward reported she had met Graham Downes, Shropshire Council's Highways Manager and Councillor Cotham to discuss concerns raised at Hopstone. It had been agreed that a short length of kerb will be removed to create full width availability of road at the pinch point. The bollard will be removed and re-sited further along to mark the pedestrian area. New kerbs will be provided to help prevent surface water running off the road and down a property's garden steps in the event of road drainage becoming blocked during heavy rain. A mirror will be located opposite the junction to allow drivers travelling from Lower Hopstone to see traffic coming from Claverley. The white line will be reinstated on the bend by the turning to Wall Hill. It was anticipated the work will take place in October as a road closure will be necessary to allow the work to be carried out.

Action: Graham Downes had requested a list of areas where white lines required reinstating.

Following a request from a member of the public at the Annual Parish Meeting, Councillor Woodward had obtained information regarding possible actions that could be taken if listed buildings were falling into disrepair. If a building is vacant, the local authority could undertake minimal work to make a building wind and weather proof and then reclaim the costs from the owner. The other course of action would be to serve a repairs notice requiring the owner to repair the structure. Councillor Woodward hoped to arrange to walk through the centre of Claverley with Becky Jones who deals with conservation issues in the Bridgnorth area to seek her general views.

Councillor Edwards asked Councillor Woodward for clarification about works to trees in the Conservation Area

81/14 **PLANNING**

Permissions

14/00841/FUL Erection of single storey link extension between house and existing outbuilding to create additional living accommodation, The Gable House, Farmcote for Mr. and Mrs. M. Grainger

New Applications

14/01790/FUL Extension to the side, internal alterations to create new bedroom above new extension and convert part of the existing roof into an en-suite, Falcon Crest, High Street, Claverley for Mr. & Mrs. B. Walker-Drew.
The Parish Council did not have any objections to the application. The red line should be drawn round the development and the blue line round ownership.

82/14 **PARISH COUNCIL VACANCY**

The Clerk had given Sally Beaman copies of the paperwork she would be required to sign if she became a parish councillor and was awaiting confirmation that she wished to proceed with her application.

83/14 **PARISH MATTERS**

Councillor Parr reported there was a dangerous pothole at the Woundale crossroads. A pothole on the B4176 near the Long Common crossroads required attention and potholes near the Old Gate Inn, Heathton House and Pool House Farm also required attention. Councillor Cook expressed concern that the dip in the road outside No. 10 High Street was getting worse.

Action: Clerk to inform Shropshire Highways

The Clerk had been informed Bridgnorth Rugby Club will be holding its bonfire and fireworks event on Saturday, 1st November. It was therefore decided Claverley will hold its event on Saturday, 8th November.

Following a request for nameplates for Pound Street, the Clerk had made an application to Shropshire Council.

84/14 **CORRESPONDENCE**

SALC – training for new Financial Regulations

Notification had been received that SALC that training on the new Financial Regulations had been arranged for Monday, 16th June. This will be a full day event.

85/14 **REPRESENTATIVES' REPORTS**

Councillor Cotham reported he had cut back the vegetation around the stile in Orchard Close to improve access to the footpath across Mr. Ham's field. There had been activity by 4 x 4s in Digbeth Lane and the finger post had been knocked down by the War Memorial.

86/14 **CHEQUES**

Chq. No. 001176	Npower – Energy for street lights.....	£840.19	
	Energy for Christmas lights	<u>£46.48</u>	£886.67
001177	Claverley Youth Club – 3 rd instalment of start-up costs.....		£80.00
001178	Shropshire Association of Local Councils – affiliation fees.....		£531.99
001179	D.J. Price reimbursement for Clerk's telephone calls 1 st April 2013 to 31 st March 2014.....		£115.32
001180	E.ON Energy Solutions – replacement street light at Heathton.....	£600.00	
	Removal of asbestos - Heathton.....	£120.00	
	Repairs to street light – Clover Heath	<u>£120.00</u>	£840.00
001181	Mrs. G.M. Price – reimbursement for petty cash expenditure 1 st April 2013 to 31 st March 2014		£77.68

It was proposed by Councillor Williams, seconded by Councillor Marsh and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.25 p.m.

Date of next meeting: Monday, 9th June at 7.30 p.m. in the Village Hall