**MINUTES OF THE PARISH COUNCIL MEETING HELD REMOTELY VIA ZOOM ON MONDAY, 8th FEBRUARY 2021 AT 7.30 p.m**.

This meeting of the Parish Council was held in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England and Wales) Regulations 2020

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 D.S. Cowie

 Mrs. C.G. Dungar

 M.J. Edwards

 D. Hyde

 Mrs. J.C. Marsh

 R.S. Parr

 Ms L. Patel

 P.J. Wade

Also present: Shropshire Councillor Tina Woodward

No members of the public had requested to participate

Apologies: Councillor M.P. Hill – personal reasons, Councillor Ms C.A. Holland - work reasons

  **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 11th January 2021, having been distributed to all

 councillors, were approved and the Chairman authorised to sign them.

 **MATTERS ARISING FROM THE MINUTES**

 16/21 Claverley in Bloom

Councillor Parr did not have anything to report.

 17/21 QEII Jubilee Field

Councillor Cook reported that youths had been playing football on the school car park until very late and had kicked the ball over the fence into the neighbour’s garden. He offered to prepare a note for the March issue of ‘Halo’ pointing out that the car park is not part of the joint use arrangement and is only a through route to the field.

Jo Derrer, the Headteacher, had expressed thanks for the removal of the willow trees. There was a loose post and asked if it could be looked at/removed. The school was grateful for the support of the parish.

18/21 Street Lights

 The Clerk reported that one of the new street lights in Danesbrook had been damaged on

 1st February by a large lorry trying to turn round. E.ON came very promptly to inspect the damage and to make sure the light was safe. A quotation had been received for the repairs amounting to £158.16 excluding VAT. It was proposed by Councillor Hyde, seconded by Councillor Cowie and agreed by the Council to accept E.ON’s quote.

 **Action: Clerk to make further enquiries to try and ascertain the name of the company making the delivery.**

MSD Lighting had confirmed they were still able to supply lanterns and columns at the same price as last time but lead times were slower due to Covid-19 restrictions.

**Action: Clerk to request a quote from MSD Lighting for the lanterns and columns and from E.ON for their installation.**

19/21 High Speed Broadband

Councillor Parr reported he was waiting for Openreach to supply a final offer which he hoped to receive before the next Parish Council meeting.

 20/21 2021 Census in Shropshire

The Clerk had forwarded to councillors notes she had prepared following the Census briefing conducted by Roger Belham, 2021 Census Engagement Manager for Shropshire. During February all households should have received a postcard raising awareness of the Census followed by an initial contact pack in March requesting each household to complete the Census questionnaire online or by requesting a paper questionnaire. An access code will be provided for those completing the Census online.

 21/21 **PLANNING**

 Permission

 20/01778/FUL Demolition of agricultural building and change of use of agricultural land to

 domestic curtilage. Conversion of agricultural barns to 2no. residential dwellings with

 associated car parking, communal amenity areas and sewage treatment works, and erection

 of carport, stable block and tack room. (amended plans received), Brantley House,

 Broughton, Claverley for Mr. J. Tibbetts

 20/05027/FUL Erection of a single storey side extension, two storey rear extension and front

 Porch, Rockvale Cottage, Hopstone, Claverley for Mr. C. Holland

Refusal

 20/04265/CPE Application for Lawful Development Certificate for replacing damaged, rotten

 garage doors with bespoke oak doors, matched closely to the originals and painted to

 match, replacing damaged roof tiles which let in rain with two small ceiling lights that face

 the rear garden, 19 High Street, Claverley for Miss Victoria Hand

 Decision: Certificate - Not Lawful

 20/05143/PMBPA Application for prior approval under Part 3, Class Q of the Town &

 Country Planning (General Permitted Development) (England) Order 2015 for the change

 of use from agricultural to residential use, Proposed Conversion of Agricultural Building

 North West of Heathton, Claverley for Broughton Farm, Claverley

 New Applications

 20/05310/FUL (re-consultation due to amendments) Erection of extension to form new

 porch, Two Gates House, Claverley for Mr & Mrs Tatton.

 The Parish Council did not have any objections.

 21/00084/FUL Application under Section 73A of the Town and Country Planning Act 1990

 for maintenance work to detached garage to include replacing damaged rotten doors with

 bespoke oak doors, matched closely to the originals and painted to match, replacing

 damaged roof tiles with two small ceiling lights that face the rear garden, Cherry Trees,

 19 High Street, Claverley for Miss Victoria Hand.

 The Parish Council did not have any objections.

20/00893/OUT Mixed use development comprising the erection of three new hangar

 buildings, the refurbishment of existing airport infrastructure, the provision of new hard

 standing for external plane and fuel tanker parking, additional grassed informal plane

 parking; the demolition of up to 7 existing single storey commercial/retail buildings and the

 erection of new/replacement commercial/retail/community and, the erection of

 112 dwellings as enabling development (all matters apart from access reserved),

 Wolverhampton Airport, Crab Tree Lane, Bobbington for Lilactame Ltd.

 The Parish Council objected to the application as no porosity tests had been carried out to

show how effective the attenuation tanks and swales will be. In periods of prolonged rainfall water will flow unabated into the Claverley parish water catchment causing increases in flow downstream.

The sewage plant is in Claverley parish. All treated water drains into Cut Throat brook which will raise the base flow rate so increasing flooding risks from lower rainfall totals.

 21/00347/FUL Erection of a replacement dwelling, 3 Bridgnorth Road, Rudge Heath for

 Mr. Joe Carpenter.

The Parish Council objected to this application because of the scale of the proposed replacement dwelling and considered the same footprint should be used. The Parish Council was concerned about neighbouring properties’ loss of amenity relating to privacy issues.

JPE Holdings – quarry site at Shipley for phased extraction of sand and gravel (17/05203/MAW)

Councillors noted the recent correspondence with Grahame French. Also, the email received from Mr. P. Clarke of Carter Jonas and the proposed response.

Councillor Woodward suggested that residents should register their concerns with Shropshire Council Enforcement about potential breaches of conditions associated with the Planning Permission.

 22 /21 **UNITARY REPORT**

Councillor Woodward reported she was waiting for Outdoor Recreation Officers to update her following their site visits to a number of Byways Open to All Traffic in the parish when they had looked at the significant damage caused by a number of off roaders. She had also raised concerns with the Local Policing Team regarding the anti-social behaviour of some off roaders and safety of other users, such as pedestrians and horse riders. Incidents should be reported to the Police. A Police Officer would be happy to attend a future parish council meeting via Zoom to discuss local policing and crime.

There are potential changes to waste and recycling collection days in the Bridgnorth area. Information will be circulated to those areas affected.

23/21 **FINANCIAL MATTERS**

The bank reconciliation had been checked by Councillor Dungar who had confirmed the net balances at 31st December were £74,193.47.

The Clerk had circulated to councillors the amended budget as discussed at the January meeting. It was proposed by Councillor Patel, seconded by Councillor Hyde and agreed by the Council to approve the budget.

24/21 **CLAVERLEY MEDICAL PRACTICE**

 Parishioners had expressed various concerns to councillors relating to Claverley Medical

 Practice. Further discussion was deferred to the next meeting.

25/21 **RIGHTS OF WAY**

 Councillor Cotham had inspected the following rights of way:

* High Grosvenor – there were water problems with one section which drainage channels would help.
* Thimble Hill, Stocking Lane – rutted surface, hedges not cut.
* Swan Cottage to the Wellings - surface rutted down to the stone. Water collects.
* Pear Tree Lane – highway ditches not maintained.
* Digbeth Lane and Shipcote Lane – rutted to original surface making them unsuitable for other users.

As Councillor Holland could not be present, the Clerk read out her email regarding the damage being done by 4x4s using Digbeth Lane.

Councillor Woodward explained Shropshire Council only had a small budget in comparison to the length of rights of way in the county and it was a difficult balancing act. She would be meeting Officers to discuss the possibility of seasonal TPOs.

 26/21 **PARISH MATTERS**

Councillor Edwards again expressed concern about the condition of the road between Winchester Farm and Broughton.

 Councillor Cowie reported the drain was blocked on the corner by Mrs. Marsh’s property in Heathton. The grit bin had disappeared by The Wellings and the Old Gate road surface was breaking up.

 Councillor Cotham reported the pothole on the bridge at Lower Hopstone had not been repaired and the 8 gullies along the road were blocked.

 **Action: Clerk to report the above issues to Shropshire Highways**

Councillor Hyde raised again the depression in the road to Tinker’s Castle. The Clerk was trying to find out whether this problem will be dealt with when the road is closed in April.

 Councillor Marsh raised planning items relating to a property in Heathton.

 Councillor Cook asked if the owner of the hedge obstructing the footpath behind The Malsters had been contacted and said the wire fence was leaning as the stakes need attention.

 **Action: The Clerk was trying to make contact with the householder and would speak to the owner of the field about the fence.**

27/21 **CORRESPONDENCE**

Notification of road closures

* Upper Farmcote Junction to Cricket Ground Crossroads – 15th to 19th February for Western Power Distribution to carry out work for a new supply.
* Rudge Heath Road, Claverley -8th March to 2nd April - Monday to Friday 09.30-16.00 due to traffic lights on the A454 for installation of vehicle activated signage
* Tinkers Castle Road, Claverley -6th April to9th April -road closure for overlay patching

Shropshire Lieutenancy Garden Party

Notification had been received Her Majesty’s Lord-Lieutenant of Shropshire, Mrs Anna

Turner JP had taken the decision to postpone her Shropshire Garden Party planned for 8th June this year due to the Covid-19 restrictions. This event will now take place in June 2022 and further details will be sent as they are confirmed.

SALC – information

SALC had informed town and parish councils that the Government had confirmed local elections will take place as planned on 6th May. A briefing for clerks had been arranged to take place via Zoom on 5th March.

28 /21 **REPRESENTATIVES’ REPORTS**

 Rights of Way

Councillor Cotham reported all the stone which had been supplied by Shropshire Council for Digbeth Lane had been used up.

29 /21 **CHEQUES**

 Chq. no. 001629 SSE energy for street lights 05/01/21 to 01/02/21….……… £144.23

 001630 Mrs. G.M. Price – reimbursement for:

 renewal of McAfee LiveSafe subscription ….£44.99

 renewal of Microsoft Office 365 subscription £59.99 … £104.98

 001631 R.J. Cotham – reimbursement of Zoom fee for the

 February parish council meeting… ……………………… £14.39

 It was proposed by Councillor Patel, seconded by Councillor Beaman and agreed by the

 Council to pass the cheques for payment.

 **ADJOURNMENT**

 There being no further business, the Chairman closed the meeting at 9.28 p.m.

 Date of next meeting: Monday, 8th March at 7.30 p.m. via Zoom