**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 11th APRIL 2022 AT 7.30 p.m.**

Present: Councillor R.J. Cotham (Chairman)

 R.S. Parr

 Ms L. Patel

 P.J. Wade

 B. Walker-Drew

Also present: Shropshire Councillor Richard Marshall

Apologies: Councillor Mrs. S.A. Beaman – work reasons, Councillor D.A. Cook - personal reasons,

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Councillor D. Hyde – work reasons

 The Chairman introduced and welcomed Shropshire Councillor Richard Marshall, who was

 standing in for Shropshire Councillor Elliott Lynch.

 The Chairman suspended Standing Orders to enable Shropshire Councillor Marshall to speak during the meeting.

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 14th March 2022, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

 45/22 Claverley in Bloom

 Councillor Parr’s CIB update had been circulated to councillors.

The damaged Digbeth Lane trough had been repaired by Iain Seedhouse who had made an excellent job. It will be refitted once the supporting posts for the “Welcome to Claverley” sign have been securely anchored. The cost of the repair is likely to be in the region of £35.00 + VAT which is an unwelcome expense for CIB given the likely increase in plant costs this year.

**Action: Councillor Parr was asked to instruct Mr. Seedhouse to** **invoice the Parish Council for the repair work.**

As previously reported at the March meeting, a group of children from Claverley School planted 70 bare root whips alongside the footpath from Bulls Bank to Draycott, adding to existing plantings along the same route. Paul Pickerill has since installed around 30 further trees in the same area, and this has now used the entire consignment of free trees supplied this year by Shropshire Council. The planting has now been registered with the Queen’s Green Canopy and a digital plaque has been issued.

The litter pick took place as planned on Sunday 2nd April. The small team of CIB members was joined by an additional helper and began the exercise on the road network around the Boycott Arms. This was where the biggest concentration of items was found including some piles of fly tipping which had to be left in place (subsequently reported to Shropshire Council). From there the team split up to cover the remainder of the B4176 to Upper Aston and the approach road from Ludstone to the village. The team was also able to deal with all other village approaches apart from the road to Heathton which, on pre-inspection, seemed relatively litter free.

Not surprisingly, a large amount of material was collected ranging from plastic bags, cans, fast food cartons and bottles to larger items such as car body parts. The smaller items filled over 40 large sacks and the entire collection, which completely filled a large trailer, was taken for disposal to the recycling centre in Bridgnorth.

As on previous occasions it was noticeable that the roads most used by local walkers contained the least litter. Thankfully there are a number of public-spirited people who regularly scour the lanes for litter and keep the problem under control.

Paul Pickerill was continuing efforts to track down a suitable Purple Beech for planting at Winchester Crossroads to commemorate the Platinum Jubilee. At present the demand for trees appears to be outstripping supply.

CIB still contributes to the efforts of the churchyard volunteers whose main objective is to maintain the upper churchyard planting beds. The next session is arranged for Saturday, 23rd April at 9.30 a.m.

The left-hand post of the Pound had completely rotted through and needs replacing. The Clerk had obtained information from Sue Burns (Claverley Memories) that the Pound is owned by Powk Hall.

**Action: The Clerk to speak to Anthony Jones regarding the repair of the post.**

 46/22 QEII Jubilee Field

Councillor Cook had not submitted a report.

47/22 Shipley Quarry

Claverley and Worfield Parish Councils had jointly expressed concerns to Shropshire Council that the proposed change to access provision was a material change to the original planning application. Grahame French had taken legal advice and it had been determined that not implementing the right hand turn was a material change and that an application to apply for the change was required. Councillor Marshall said that if this happened, he would ask for it to be called in for determination by the Planning Committee. It would be important for the Parish Council to send a representative to speak at the Planning Committee meeting.

Claverley and Worfield Parish Councils had also expressed concern that no traffic calming measures, e.g., reducing the speed limit either side of the site entrance, had been implemented. Road safety audits had been contradictory. Councillors thought that when quarrying commences lorries should avoid the rush hour period.

48/22 Queen’s Platinum Jubilee

Ellie Taylor had submitted an update on the preparations for The Big Lunch which will take place on Sunday, 5th June to celebrate The Queen’s Platinum Jubilee. Ellie and her committee were making good progress. The Clerk had submitted an application to Shropshire Council to put up bunting in High Street and was awaiting permission.

 49/22 Casual Vacancy

Shropshire Council has confirmed that an election had not been requested to fill the vacancy on the Parish Council. The vacancy will therefore be filled by co-option.

 50/22 **PLANNING**

Permissions

21/04283/FUL Erection of an Affordable Dwelling and Garage (Single Plot Exception Site),

 formation of vehicular and pedestrian access and installation of package treatment plant,

 Proposed Affordable Dwelling North of Broughton Farm, Broughton, Claverley for

 Miss Samantha Davies.

22/00394/FUL Change of use of agricultural building to Office Use (Class E (g)(i)), Barn at

 Sutton Farm, Claverley for Mr. and Mrs. R. Kempsey.

22/00570/TCA Remove some lower branches to raise crown of 1No (T1) Yew Tree, trim

 back branches overhanging house gutters, general maintenance by reducing crown by

 33%, reduce height of 1No (T2) Conifer Tree from approx. 7.5m to 3m and reduce crown

 of 1No (T3) Willow Tree by up to 50% together with general maintenance within

 Claverley Conservation Area, Church Hill House, Church Street, Claverley for

 Mr Nigel Reynolds.

22/00579/FUL Erection of single storey side and rear extension, replacement roof and glazed

 gable end to existing conservatory, Clee View, Long Common, Claverley for

 Mr. and Mrs. S. Wright.

Refusal

22/00381/FUL Conversion of and extension to outbuilding and domestic store to form 1No

 open market dwelling (re-submission). The Glass House, Spring Cottage, Sytch House

 Green, Claverley for Mrs. Claudette Inglis.

New Applications

22/01556/FUL Demolition of existing prefabricated dwelling and erection of replacement

 Dwelling, Brantley Lodge, Broughton, Claverley for Mr. I. Morris

The Parish Council did not have any objections.

 51/22 **UNITARY REPORT**

 Councillor Marshall explained he would be standing in for Councillor Lynch, until he was

 able to attend, to ensure the parish obtained representation.

 52/22  **AUDIT OF ACCOUNTS FOR YEAR ENDED 31st MARCH 2022**

 Mr. G. Butler had agreed to carry out the internal audit. The Clerk had received an email from the external auditors, PKF-Littlejohn, giving details regarding the forthcoming audit. The information required has to be submitted to them by Friday, 1st July necessitating approval of the accounts by the Parish Council at the June meeting.

 53/22 **PARISH MATTERS**

 The fly tipping near Tinkers Castle had not been removed although it had been reported to

Shropshire Council. The Boundary Close sign had slipped down the posts. A pothole had reappeared by the bridge at Lower Hopstone. Potholes on Bulls Bank were getting worse.

A branch was obscuring the 30mph sign in Pound Street.

**Action: Shropshire Council to be informed.**

Councillor Parr informed the meeting that he had been given a target date of 12th June for the

Woundale FTTP project.

Following David Currant’s presentation at the March meeting when he had mentioned the Local Walking and Cycling Infrastructure Plan, Claverley and Worfield Parish Councils were interested in the possibility of a cycle path between Bridgnorth and Claverley.

**Action: Rose Dovey, Interim Active Travel Manager, to be contacted regarding funding for this project**

 54/22 **CORRESPONDENCE**

 Shropshire Council consultation on car park charges

 Details of the changes to the car park charges which Shropshire Council is proposing to make had been circulated to councillors.

 NALC Smaller Councils Committee letter

 It was noted that NALC had written to small councils to ask what issues of relevance to them they would like NALC’s Smaller Councils Committee to address and the services they would like NALC to provide.

 Local Policing Community Charter

 The Local Policing Charter meeting will be held on Monday, 25th April, 6.00pm to 8pm when Superintendent Stuart Bill, Head of Policing in Shropshire, will be present.

 **Action: Clerk to submit the Parish Council’s apologies because of the Annual Parish Meeting.**

 The Parish Council had been asked to complete a survey on the Local Policing Community Charter.

 Notification of road closures

Notification had been received that theB4176 Rudge Heath Island to Littlegain will be closed 10th May to9th June for Shropshire Council to carry outSurface Dressing. Works to include:- Prep Works - 10/05-11/05 (Night works – 8.00pm - 6:00am); Dressing Works - 16/05-18/05, Lining Works - 09/06.

**Enforcement pattern** Monday - Friday 9:30am - 4:00pm. Night works 8.00pm-6:00am.

A454 Royal Oak Island to Rudge Heath Road 16th May to 10th June **for Shropshire Council to carry out**Surface Dressing. Works to include:- Dressing 16/05-18/05. Lining Works 10/06. **Enforcement pattern:** Monday - Friday 9:30 am - 4:00 pm

Heathton

3rd May-5th May 09:30-4:00 for Shropshire Council to carry out Capital Resurfacing works.

16th May to 10th June to carry out Surface Dressing. Works to include:- Dressing Works - 16/05-18/05; Lining Works - 10/06.

**Enforcement pattern:** Monday - Friday 9:30am-4:00pm.

All the above works are weather dependent and subject to change.

 55**/**22 **REPRESENTATIVES’ REPORTS**

Village Hall Committee

Councillor Wade had attended the April meeting. A company called Venue4Hire had managed to access the Parish Council’s website so that when anyone clicks on the Village Hall to make a booking they are transferred to Venue4Hire. The Clerk had asked Councillor Dungar as to what could be done to remove this attachment. The Village Hall Committee had asked for its entry on the website to be updated.

 56/22 **CHEQUES**

Chq. no. 001708 E.ON Energy Solutions Ltd. – make safe impact

 damaged street light repair………………………………. £316.80

 001708 SSE - energy for street lights and Christmas lights…..…… £264.55

 001709 MSD Lighting Ltd. – 3 new lighting columns and lanterns £4804.80

 001710 Mrs. G.M. Price – Clerk’s salary for the fourth quarter

 2021/2022 ……………………………………………… £836.04

 001711 HM Revenue & Customs - PAYE for fourth quarter

 2021/2022……………………………………………….. £15.80

 001712 Mrs. G.M. Price– reimbursement for:

 Cost of Broadband 07/01/22 to 06/04/22 £93.99

 Purchase of South Shropshire Climate

 Action Plan £18.30

 Currys – black ink cartridge £41.99 £154.28

 001713 Cancelled

 It was proposed by Councillor Wade, seconded by Councillor Walker-Drew and agreed by

 the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 8.55 p.m.

 Date of Annual Parish Meeting: Monday, 25th April at 7.30 p.m. in the Village Hall

 Date of Annual Council Meeting: Monday, 9th May at 7.30 p.m. in the Village Hall