**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 8th APRIL 2024 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 Ms C.A. Holland

 D. Hyde

 K. Moseley

 Ms L. Patel

 M.J. Plumb

 P.J. Wade

Also present: Shropshire Councillor Colin Taylor, one member of the public

Apologies: Councillor Mrs. H.M. Cains - work reasons, Councillor M.J. Edwards - work reasons,

 Councillor Mrs. E.M. Holding - personal reasons,

 Councillor B. Walker-Drew - work reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 Councillor Cotham declared a disclosable pecuniary interest in planning application no.

 24/01247/FUL.

MINUTES of the meeting held on 11th March 2024, having been distributed to all

 councillors, were confirmed and signed.

Councillor Cotham left the meeting because of his pecuniary interest. Vice Chairman Councillor Hyde took the chair.

48/24 **PLANNING**

New Applications

24/01247/FUL Proposed Change of Use of two buildings currently used for caravan

 storage into a Physiotherapy treatment facility and associated accommodation,

 Caravan Storage, Gay Hills Farm, Draycott, Claverley for Mr Davinder Chatha.

The Parish Council did not have any objections.

Councillor Cotham returned to the meeting.

24/00949/FUL Change of use to dwelling with extensions, Annexe at Peartree Cottage,

 12-13 Hopstone, Claverley for Mr. M. Hurley.

The Parish Council objected to the application. Clarification was required as to whether the proposed dwelling would continue to be an annexe to Peartree Cottage or a separate residential property. If it was to become a separate dwelling Peartree Cottage would have no off-road parking and would be forced to park in the unadopted lane /bridleway restricting the width for the refuse collection which currently has to be done with a small lorry as turning is restricted due to the narrow nature of parts of the lane. With regard to foul drainage, it was queried whether there was sufficient capacity to accommodate another fully residential property without affecting the neighbouring property to the East which is at a lower level if the soil becomes waterlogged.

Notification had been received that application 23/04940/FUL relating to Oak Farm, Claverley would be considered by the Southern Planning Committee on 16th April with a recommendation for approval.

**Action: Clerk to inform Shropshire Council that Councillor Cotham will be attending to speak against the recommendation for approval and will also attend the Planning Committee’s site meeting.**

**MATTERS ARISING FROM THE MINUTES**

 49/24 Claverley in Bloom

 An update on Claverley in Bloom activities had been circulated to councillors.

The constitution for CIB was being prepared by Paul Pickerill, the Tree Warden, which will define the aims, objectives, processes and role.

The planning application to coppice the hedge trees along the school field footpath which were in the Conservation Area had been submitted to Shropshire Council. Quotes for this work had been obtained from tree surgeons.

The planter on the Winchester crossroads central triangle had been damaged. Claverley in Bloom was working on a proposal with ideas for a new signpost and general refurbishment of the area and a site visit will take place on 10th April.

A successful Petals, Puddings and Port event had been held at The Plough on 20th March. Keith and Karen Horton were thanked for their support. Arrangements for the Spring plant sale on 1st June were being finalised.

50/24 QEII Jubilee Field

Councillor Cook did not have anything to report. Councillor Beaman mentioned the far left corner of the field was very wet. Consideration would be given to rolling the field when conditions were suitable.

 51/24 Shipley Quarry

Councillor Cotham did not have anything to report.

 52/24 Claverley Parochial Church Council

Councillor Patel had attended the Parochial Church Council meeting on 13th March when the future of the Halo magazine was discussed. There was a deficit of £2000 in the cost of producing the magazine so it had been decided to reduce the number of pages and not use colour. The view of councillors was that charging for the magazine should be considered as a means of reducing the deficit.

The Parochial Church Council had informed the Parish Council the Lychgate was unregistered. A quote for repairs to the Lychgate had been obtained.

**Action: Clerk to inform the Parochial Church Council that it was felt ownership should be established before the Parish Council committed finance and thought other quotes should be obtained for comparison.**

 53/24 Bonfire and Fireworks Event

 There had been six applications for funds from the profit of the bonfire and fireworks event.

 After discussion it was agreed to donate £700.00 to Claverley Good Neighbours, £200.00 to Claverley School for a bench for children to be able to read outdoors, £750.00 to Claverley in Bloom towards the Winchester crossroads refurbishment and £1200.00 to Claverley Cricket Club towards the maintenance of the pitch. Further information was required regarding the application from the Parochial Church Council.

 54/24 Christmas Lights

 The quotations for replacing the Christmas lights were awaited.

 55/24 Defibrillators

Councillor Beaman reported the two defibrillators which had been donated by the Jet Singh Trust had been installed at the Old Gate at Heathton and at the Lion o’ Morfe and had been registered. Councillor Beaman had agreed to continue carrying out the checks on the three defibrillators in the parish.

 56/24 **UNITARY REPORT**

Shropshire Councillor Taylor informed the Parish Council about Shropshire Council’s consultation on charging for the collection of green waste and the Household Recycling Centres. He hoped people would submit their views and that the Parish Council would also make a response.

 57/24 **FINANCIAL MATTERS**

 Audit of Accounts for the year ended 31st March 2024

The Clerk had received an email from the external auditors, PKF-Littlejohn, giving details regarding the forthcoming audit. The information required has to be submitted to them by Monday, 1st July necessitating approval of the accounts by the Parish Council at the June meeting. Mr. G. Butler had agreed to carry out the internal audit.

 Draft Budget for 2024-2025

The amended draft budget had been circulated to the councillors. It was proposed by Councillor Plumb, seconded by Councillor Wade and agreed by the Council to approve the budget.

 58/24 **PARISH MATTERS**

Councillors reported there were bad potholes requiring repair at Danford Heath, outside

9 Griffiths Green, in the lane between the A454 and the Boycott Arms, Three Dwellings and Woundale crossroads. The gullies at Lower Hopstone were blocked.

**Action: Clerk to report the above to Shropshire Highways.**

Councillor Holland reported there had been a land slip in Digbeth Lane.

Councillor Plumb reported that on the morning of 4th April he had witnessed two large lorries coming through the centre of Claverley. He had followed them to the TC Homes building site and had spoken to the site manager to complain they weren’t using the correct route to the site. The Clerk had emailed Tim Charnley, Director of TC Homes, to inform him what had happened.

Councillor Moseley was seeking information from Shropshire Council regarding highway extents.

Councillor Plumb informed the meeting he had attended a briefing about the Sustainable Warmth Shropshire Scheme to upgrade off gas properties in Shropshire. He would forward information to the Clerk to enable her to include details in the May issue of ‘Halo’.

 59/24 **CORRESPONDENCE**

 Notification of road closures

Heathton – road closure 24th April to 26th April 2024 for Severn Trent to rebuild chamber.

**Claverley High Street -** 7th May 2024 – road closure 10.30am to 4.30pm for Openreach to have safe access to underground structure for cabling works.

Heathton - 7th May 2024 – road closure 10.30am to 4.30pm for Openreach to have safe access to underground structure for cabling works.

Lower Beobridge junction to Fiveways junction – 8.00am 7th May to 5.00pm 8th May for pre-dressing Patching Works

 Tree Preservation Order

Notification had been received from Shropshire Council that a Tree Preservation Order had been confirmed for trees on land North-West of Birchland Cottages, Broughton to preserve the visual amenity and character of the area by protecting trees that make a significant contribution to these attributes.

 Mobile coverage in the parish

Atlas Tower Group had been in contact with the Parish Council as it wished to find a suitable location for a new site to build and operate a tower for mobile network operators in order to improve mobile phone coverage.

**Action: Clerk to reply asking for more information as to site requirements.**

 Garden Waste Charging and Household Recycling Centres Consultation

Shropshire Council was conducting a six-week consultation on proposals to introduce an annual subscription fee of £52 for the collection of garden waste and about the future operation of the five household recycling centres.

 60/24 **REPRESENTATIVES’ REPORTS**

 Village Hall Committee

Councillor Wade reported he had attended the April meeting. Permits for residents to park at the village hall had been introduced. Hire charges for using the village hall were being reviewed.

Rights of Way

Councillor Cotham reported there had been a land slip in Digbeth Lane. Some fencing at Rockvale Cottage had been incorrectly sited and would have to be moved.

Councillor Cotham had prepared the Parish Council’s response to the cross border bridleway claim for two bridleways at Gatacre which had been submitted to Staffordshire Council. He had looked at the Finance Act 1910 which had contradicted the evidence of the British Horse Society. Residents had obtained an extension to the time in which they could respond.

 61/24 **CHEQUES**

Chq. no. 001858 Perry Electrical Services – installation of 2 defibrillators…………. £194.50

 001859 Mrs. G.M. Price – Clerk’s salary for fourth quarter 2023/24……… £879.19

 001860 HM Revenue & Customs - PAYE for fourth quarter 2023/24………. £46.80

 It was proposed by Councillor Wade, seconded by Councillor Beaman and agreed by

 the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.30 p.m.

 Date of Annual Parish Meeting – Monday, 22nd April 2024 at 7.30 p.m. in the Village Hall

 Date of Annual Council Meeting: Monday, 13th May 2024 at 7.30 p.m. in the Village Hall.