

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 14th AUGUST 2017 AT 7.30 p.m.

Present: Councillors Mrs S.A. Beaman
J.R. Caswell
D.A. Cook
R.J. Cotham
D.S. Cowie (Chairman)
Mrs. C.D. Dungar
Mrs. J.C. Marsh
R. S. Parr
Ms L. Patel
P.J. Wade

Also present: Shropshire Councillor Mrs. Tina Woodward
Mr. and Mrs. K. Davies, Mr. R. Davies

Apologies: Councillor M.J. Edwards – business reasons, Councillor M.P. Hill – business reasons
Councillor S.J. Lawrence – business reasons

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

Councillor Mrs. S.A. Beaman declared a pecuniary interest if there was any discussion relating to the Kings Arms Public House.

MINUTES of the meeting held on 3rd July 2017, having been distributed to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

114/17 Request for confirmation of a strong local connection

Ryan Davies had provided letters from ten local residents in support of his local connection stating to the best of their knowledge he had been living with his parents at Cottage on the Hill.

Mr. Davies was informed the Parish Council had received information that he had not lived continuously at Cottage on the Hill as he had lived at an address in Quatford. He confirmed he had lived at this address for about a year. This caused concern as it appeared to have broken the 5 year lawful residency requirement. The Chairman asked each councillor to express a view and a majority voted further investigation was required to satisfy the criteria of the 'Build Your Own' Affordable Housing Scheme.

Mr. and Mrs. K. Davies and Mr. R. Davies left the meeting.

115/17 Claverley in Bloom

Councillor Parr's report had been circulated to councillors.

This year's 'Best Front Garden Display' competition had been won by Vic Parton who received a £50 HTA garden voucher, Bob and Margaret Scott won 2nd prize of a £30 voucher

and Geoff Cashmore won 3rd prize of a £20 voucher. 4 gardens were highly commended. Douglas Cockburn of New Barns Nurseries was thanked for carrying out the judging and for kindly sponsoring the prizes.

Councillors were reminded that Keith and Karen Horton of the Plough Inn will be hosting a fund-raising quiz to raise funds for CIB on Wednesday, 13th September commencing at 8.00 p.m. Ticket will be on sale from the Plough from the beginning of September. Teams will be limited to a maximum of 6 people and tickets will be £5 per person.

The Village Hall had donated £50 to CIB in recognition of the efforts made to keep their planting beds filled throughout the year. £190 had been raised from Joe Higham's funeral as a donation to CIB. This donation will be used for a specific project in memory of Joe and Sheila Higham, who had both been staunch supporters of CIB.

The 'Welcome to Claverley' sign and the planting trough in Aston Lane had recently been damaged by a vehicle. A full assessment of the damage will be carried out.

BT had been unable to give an indication of a date for the removal of the telephone kiosk in Aston Lane.

116/17 QEII Jubilee Field

Councillor Cook reported the junior goal posts, which had become stuck in their sockets, had been successfully removed.

Someone had put a padlock on the wooden gate to the field. Councillor Cook had made enquiries but had not been able to ascertain who had done this.

After discussion about the charge to be made for Claverley Football Club to use the pitch for the forthcoming season, it was proposed by Councillor Cook, seconded by Councillor Parr and agreed by the Council to charge £20.00 per home match. The Clerk requested the Football Club send through fixture lists promptly as the Club did not always do this during the 2015/2016 season.

Councillor Beaman had spoken to Jo Derrer, the Head Teacher about charging Tom Leather for the use of the field for the children's holiday courses he was hoping to run during the school holidays. As he is employed by the school he was able to gain access to the building and toilets without the caretaker being involved and therefore there was no cost to the school. It was suggested the Parish Council charge £20/day for single sessions and £30 for each double session. Councillors had been informed and were in agreement. Tom had also agreed to the charges.

Councillor Woodward had obtained information from Peter Davis, Shropshire Council's Leisure Services Manager about charges for hiring sports fields.

117/17 Implementation of Parish Plan

Councillor Marsh reported that she and Councillor Lawrence had met twice to discuss the implementation of the Parish Plan. They will keep the Parish Council updated.

118/17 Bonfire and fireworks event 2017

Jonathan and Sally Beaman and Elaine Blower were thanked for offering their field off School House lane as a venue for the bonfire and fireworks event. As this was a new venue, a risk assessment will be required.

Action: Councillor Parr offered to provide the Clerk with the O.S. reference for the field

Now the venue was known, the Clerk would send the booking form to Jubilee Fireworks. She had placed bookings with Severn Valley Roasts and Space Mobiles. Gordon Drury had been asked if he could provide the P.A. system but she had not heard back from him.

Discussion took place about the admission charges and it was agreed by the Council that the prices would remain unchanged. The cost of family tickets would be £15, Adults £5 and Children £2.50.

119/17 Shropshire Council – Future local services delivery

Further information had still to be received from Chris Edwards, Shropshire Council's Head of Infrastructure and Communities. When received, a site meeting will be held

120/17 **PLANNING**

Permissions

17/02332/FUL Erection of single storey rear extension and loft conversion to provide additional bedrooms, Rudge Stone House, Rudge Heath Road, Claverley for Mrs. C. Dungar.

New Applications

17/02850/FUL Erection of a single storey rear extension, 8 Aston, Claverley for Mr. P. Turley
The Parish Council did not have any objections.

17/02958/FUL Alterations and extension to existing garage, Woodfield House, Claverley for Mr. and Mrs. William Edwards
The Parish Council did not have any objections.

17/02959/LBC Internal and external alterations in connection with extension to existing garage and installation of new windows together with amendment to internal layout affecting a Grade II Lister Building, Woodfield House, Claverley for Mr. and Mrs. William Edwards
The Parish Council did not have any objections.

17/03327/FUL Erection of a two storey side and rear extension, Yew Tree Cottage, Broad Lanes, Six Ashes for Mr. and Mrs. Jesson
Notification had been received this application had been withdrawn

17/03354/FUL Change of use of land from car park to retail (to sell own produce from pick up and trailer) to include the reopening of existing entrance, land adj. Royal Oak, Rudge Heath for Mr. Kevin Wright
The Parish Council objected to the application as inadequate information had been supplied by the applicant. There were concerns about traffic along the busy B4176.

17/03524/FUL Erection of a two-bay oak framed garage with storage above and removal of 1 no. tree, Tudor Cottage, 16 High Street, Claverley for Mr. and Mrs. P. Timmins
The Parish Council did not have any objections.

17/03548/FUL Application under Section 73A of the Town and Country Planning Act 1990 for the conversion of domestic outbuilding to self-contained ancillary accommodation for Mr. Paul Kyle
The Parish Council objected to the application as it concerned the conversion of an existing domestic outbuilding into what appears to be a separate self-contained dwelling. The applicant has not provided any grounds to justify the development which appears contrary to green belt policy.

Re-consultation due to amendment

17/02795/FUL) Change of use from dwelling and wine store to wedding venue with glazed
17/02796/LBC) link affecting a Grade II Listed Building, High Grosvenor Farm, High Grosvenor for High Grosvenor Leisure
The Parish Council continued to object to the application as no details had been provided about frequency of events; adequacy of parking provision could not be assessed as the anticipated number of guests attending the functions was not known; what measures would be taken to prevent noise nuisance.

121/17 **UNITARY REPORT**

Councillor Woodward reported she had received numerous communications regarding the caravan site. She informed the Council that planning permission 13719 had been given in 1957 for 31 caravans with occupancy restrictions which had been superseded by an application in 1963 which had been permitted with no occupancy restrictions. Shropshire Council had issued 31 site licences to Sought After Location in June 2017 in accordance with the 1963 permission. A planning application was potentially required for the driveway arrangements.

Councillor Cook asked Councillor Woodward for clarification about the chalet site. Councillor Woodward explained that unlike the caravan site, the chalet site was unlicensed. The chalet owners do not own the land where the chalets are situated.

Other activities had been observed at Small Heath Farm and Councillor Woodward had contacted the planning officer to see when it was likely that the planning application will be determined. The planning officer was awaiting information from Shropshire Highways.

122/17 **FINANCIAL MATTERS**

Mazars, the external auditors, had concluded their audit of the accounts for the year ended 31st March 2017. Their report stated that on the basis of their review, the information contained in the annual return was in accordance with proper practices and no other matters had come to their attention to give cause for concern that relevant legislation and regulatory requirements had not been met.

The Clerk had amended the figure for total fixed assets as Mazars had pointed out the cost figure for the defibrillator and cabinet should have been used instead of the insurance value.

The notice of conclusion of the audit and right to inspect the Annual Return will be displayed on the noticeboard and the Parish Council website together with sections 1, 2 and 3 of the Annual Return.

Councillor Dungar had carried out the quarterly bank reconciliation. The total net balances at 30th June 2017 were £73782.02. There had not been any unexpected expenditure.

123/17 **CHRISTMAS LIGHTS**

The Clerk had spoken to the Revd. Ward regarding the switching on the lights ceremony. This will take place on Sunday, 3rd December at 6.30 p.m. following the Christingle service. She was awaiting a response from Gordon Drury as to whether he would be able to provide the P.A system.

Councillor Parr informed the meeting that the Christmas lights bracket which required re-fixing to 7 Bull Ring would have to be load tested. He had made enquiries about buying or hiring test equipment. The cost of purchase would be approximately £1000 and the hire charge would be £143 per week. There did not appear to be a set timescale for testing. Ken Jones had offered to try and construct a piece of testing equipment but the Chairman said it was important a proprietary and calibrated piece of equipment was used by a competent person to comply with the requirements of testing.

124/17 **NEW YEAR'S EVE**

Several people had spoken to the Clerk to express disappointment that the Parish Council had not provided any music on New Year's Eve 2016. The previous year Gordon Drury had suffered abuse and was unavailable in 2016.

Action: Clerk to inform the Revd. Ward that it was unlikely the Parish Council would be providing any music in 2017 in case the Church wished to organise something.

125/17 **PARISH MATTERS**

Councillor Cook expressed disappointment that Oakwood Homes Ltd. had withdrawn the planning applications for The Kings Arms on 31st July. Councillor Parr suggested a meeting with the planning officer.

Councillor Marsh commented on overgrown hedges in Heathton.

Action: Clerk to ask the inhabitants of the Old Bakehouse to cut their hedges.

Councillor Patel reported a van had recently been stolen from High Street.

Councillor Beaman thought the posters designed by the school children had helped the problem of dog fouling by the school. She made the suggestion that poop bags be fixed to lamp posts and fences for the use of dog owners. Councillor Hill had asked the Clerk to report he thought dog fouling was increasing and Councillor Patel agreed.

Councillor Cotham reported the Woundale crossroads culvert was blocked and the gully in Spicers Close.

Action: Clerk to inform Shropshire Highways

He had walked through the churchyard and had noticed the lack of maintenance.

Action: Clerk to write to the Parochial Church Council

126/17 **CORRESPONDENCE**

Shropshire consultation on parking strategy

Discussion on this consultation was deferred to the September meeting.

Shropshire Council street naming and numbering - application 17/03271/NEWDEV

The owner of the Spicers Hall Caravan Park had put forward suggestions to Shropshire Council for a name for the road. After discussion, it was agreed that the Clerk should inform Shropshire Council "The Meadows" was the Parish Council's choice.

Notification of road closures

Notification had been received from Shropshire Council that Western Power Distribution will be installing overhead lines underground necessitating the closure of Bulls Bank and Ashford Bank during the period 07/08/17 to 29/09/17 (24 hrs). The work will be carried out in phases and only one road will be closed at one time.

SALC Bridgnorth Area Committee meeting

The next meeting of SALC's Bridgnorth Area Committee meeting will be held on Wednesday, 20th September. Details of venue and agenda are awaited.

SALC Training

Details had been forwarded to councillors of forthcoming SALC training sessions. Councillors to inform the Clerk if they wished to attend.

Reform of data protection legislation – General Data Protection Regulation (GDPR)

SALC had arranged a briefing on key changes under General Data Protection Regulations to be held on Wednesday 8th November at the Shirehall.

127/17 **REPRESENTATIVES' REPORTS**

Wolverhampton Airport Consultative Committee

Councillor Hill had asked the Clerk to inform the meeting that he did not have anything to report.

Rights of Way

Councillor Cotham reported FP54 had been locked. He had spoken to the site owner and been informed that barriers had been put up as someone had complained but FP54 was now clear. FP56 had been reinstated after a pipe had been renewed. Overgrown hedges either side of FP56 from Spicers Close required attention.

Action: Clerk to request householders to cut back their hedges

128/17 CHEQUES

Chq. No. 001397 E.ON Energy Solutions Ltd. – installation of LED lanterns and painting lighting columns.....	£2401.03
001398 NALC – annual subscription to Local Council Review.....	£17.00
001399 Jubilee Fireworks Ltd. – 10% deposit for fireworks display.....	£138.00
001400 CPRE – annual subscription.....	£36.00
001401 Npower Ltd. – energy for street lights 01/04/17 to 30/06/17.....	£1008.01
001402 Mazars LLP – fee for audit of accounts for year ended 31 st March 2017.....	£270.00

It was proposed by Councillor Caswell, seconded by Councillor Beaman and agreed by the Council to pass the cheques for payment.

The Chairman closed the meeting at 10.05 p.m.

Date of the next Parish Council meeting: Monday, 11th September at 7.30 p.m. in the Village Hall