**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 9th AUGUST 2021 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 D. Hyde

 Mrs. J.C. Marsh

 R.S. Parr

 Ms L. Patel

 B. Walker-Drew

Also present: 4 members of the public for the first agenda item

Apologies: Councillor D.S. Cowie - person reasons, Councillor Mrs. C.G. Dungar – personal reasons,

 Councillor Ms C.A. Holland – personal reasons, Councillor P.J. Wade – personal reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 19th July 2021, having been distributed to all

 councillors, were confirmed and signed.

102/21 **CORRESPONDENCE**

 Email from Mr. J. Kendrick

 An email had been received from Mr. Kendrick complaining how the meeting held on 19th

 July had been conducted and the decision reached at the meeting to support the planning

 application for a further 6 affordable dwellings on land east of the Bull Ring (21/02876/FUL).

 This email had been forwarded to all the councillors so they were aware of the contents.

 Councillor Cook asked to read out a statement he had prepared in response to Mr. Kendrick’s

 email. The statement explained his role as a parish councillor, the planning history of the

 Kings Arms and why the Parish Council had resolved not to object to the recent planning

 application. He concluded by stressing the importance of listening carefully to reasoned

 argument and as a democracy there will always be differing opinions.

 The members of the public and Councillor Patel left the meeting.

 **MATTERS ARISING FROM THE MINUTES**

103/21 Claverley in Bloom

Councillor Parr’s update on CIB activities had been circulated to councillors.

The lower ‘Welcome to Claverley’ planting trough at Winchester crossroads had suffered substantial damage by an unidentified vehicle and will need to be rebuilt prior to installation of the winter planting scheme.

The churchyard gardening group, which is supported by CIB, had met on 24th July and continued to tackle the overgrown state of the upper churchyard with the help of some additional volunteers including the gardener from Brook House (courtesy of Sarah Degg) who provided a pick-up truck to dispose of the green waste. The churchyard borders should now only require routine maintenance to keep them under control.

CIB will be carrying out a strimming session to tackle the overgrown school field footpath.

Unfortunately, the volunteer who had originally offered to water the planting trough at Heathton did not appear to have done so. The small planting bed at the bottom of the village hall driveway had also suffered from lack of water.

Councillor Patel re-joined the meeting.

104/21 QEII Jubilee Field

Councillor Cook reported Jo Derrer had informed him the fencing company was coming on 10th August to replace the fencing to the path and the field gate.

105/21 Damage to pump trough and bench

 Confirmation of acceptance of the quote for the replacement pump trough was still awaited.

106/21 Election of Representatives

Wolverhampton Airport Consultative Committee – Councillor Parr was proposed by Councillor Cook, seconded by Councillor Beaman and there being no further nominations was elected.

Planning Sub-Committee – Councillors were asked if they were interested in serving on the planning sub-committee. Councillors Cotham, Beaman, Marsh, Parr and Patel expressed an interest. It was proposed by Councillor Hyde, seconded by Councillor Walker-Drew and agreed by the Council that Councillors Cotham, Beaman, Marsh, Parr and Patel serve on the planning sub-committee.

107/21 Bonfire and Fireworks Event 2021

Jubilee Fireworks would be able to provide a display on Saturday, 13th November. The charge would be £1500 plus VAT.

**Action: Clerk to return booking form with the balance of the deposit (£168.00 had already been paid in 2020 and had been carried forward to 2021).**

108/21 Post Office Service

 Ken and Mary Lavender and Keith and Karen Horton had expressed interest in meeting

Matthew Wilkes, Network Operations Manager for the Post Office to discuss the proposed outreach service. The Village Hall Committee had declined because bookings for the hall on Thursday afternoons had already been taken.

**Action: Clerk to inform Mr. Wilkes.**

109/21 Refurbishment of Chyknell War Memorial

The Parish Council had been informed the restoration work to the Chyknell War Memorial had been completed. All the rotten woodwork had been removed and replaced. The roll of the fallen had been re-scribed. Work had also been undertaken to the outside area.

**Action: Clerk to write to Corinna zu Sayn-Wittgenstein-Sayn to express the Parish Council’s thanks.**

110/21 **PLANNING**

Permissions

21/01674/FUL Erection of 1m high brick/stone retaining ha-ha wall and hard and soft

 landscaping, Woodfield House, Claverley for Mr. and Mrs. Edwards.

21/02156/FUL Erection of two storey side extension following demolition of existing garage

 3 Spicers Close, Claverley for Mr. and Mrs. Weston.

Refusal

21/01942/FUL Conversion of outbuildings to form one residential dwelling, four holiday let

 properties and commercial storage building for touring caravans, Brantley Farm,

 Broughton, Claverley for Mr. J. Finney.

New Applications

21/03232/COU Change of use to allow for weddings and use of annex for the

 bridal party which is a self-contained apartment with its own car parking, entrance and exit

 from the main house, Chyknell Hall, Chyknell for Chyknell Hall Estate (Chief of Staff

 Adam Crookshank.)

The Parish Council was unable to discuss this application as it had been removed from the planning portal. The Clerk had been informed the application would be resubmitted in due course.

21/03339/FUL Erection of single storey rear extensions, mono pitch roof over front of garage

 and adjoining front projections, 22 The Wold, Claverley for Mr. A. Bailey.

The Parish Council did not have any objections.

For information only

21/03573/CPL Application for a Lawful Development Certificate for confirm the use of the

 land as a caravan site, Spicers Hall Caravan Park, Spicers Hall Farm, Digbeth Lane,

 Claverley for Flanagan Estates Ltd.

21/03607/CPE Application for Lawful Development Certificate for the existing garage

 building being used as ancillary residential accommodation for over 4 years, Spring Gorse

 Cottage, Sytch House Green, Claverley for Mrs Margaret Thomas

111/21 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch had not submitted a report.

112/21 **BANK RECONCILIATION**

The Clerk reported the total net balances at 30th June 2021 amounted to £91,255.02.

 113 /21 **PARISH MATTERS**

 Councillor Patel commented on how well the roads in Claverley had recently been swept.

In response to Councillor Cook’s enquiry about the wall which had collapsed earlier this year at Claverley Hall Farm, the Clerk replied that Shropshire Highways had advised in July they did not have a date as to when the wall will be repaired and she had not heard anything further.

Councillors had been informed Councillor Holland had been contacted by some parishioners raising concerns about possible environmental damage as a result of ground works being undertaken in the woods leading to Ludstone Hall. Councillor Cotham had looked at the work which had been carried out which would not have required planning permission. However, the Parish Council would contact Shropshire Parks and Gardens Trust and The Gardens Trust, who had commented previously on the woodland, as to whether the works have unduly affected the protected parkland and will continue to monitor any future works.

Councillor Holland had asked the Parish Council to give consideration to implementing measures to reduce the speed of vehicles in the village. The Clerk reminded councillors that Shropshire Council was investigating the feasibility of introducing a 20 mph speed restriction outside schools where it would be appropriate to do so and the result of this investigation was awaited.

**Action: Clerk to enquire about the cost of speed signs warning motorists about their speed.**

The Clerk was trying to find a company to stress test the eye bolts which hold the Christmas lights. Councillors Beaman and Cook offered to make some enquiries. Councillor Parr informed councillors that the bulb holders will be checked before the Christmas lights are erected. He suggested a stock of 30 bulbs be kept in each colour including the white bulbs.

 114/21 **CORRESPONDENCE**

Notification of road closure

 The Clerk reminded councillors about the forthcoming road closures:

* Heathton West Bridge – road closure 18th to 27th August to enable Shropshire Council to complete bridge repairs.
* Pound Street, Claverley – road closure 25th to 27th August to enable Severn Trent Water to install pipe.

Bridgnorth Safer Neighbourhood Team

The Bridgnorth Safer Neighbourhood Team would like to attend a future meeting to discuss the Police Community Charter.

**Action: Clerk to see if someone could attend the September meeting**

Email from Tina Woodward

In her email Tina Woodward had thanked the Parish Council for her retirement gift which she said would bring back happy memories of her time spent around Claverley during her period as the local Shropshire Councillor and wished the Parish Council well for the future.

Closure of Bridgnorth Highways Depot

Steve Smith, Shropshire Council’s Assistant Director of Infrastructure, had informed town and parish councils that Shropshire Council was planning to close two of its five highways depots as part of plans to further improve the highways maintenance service. Under the proposals the depots at Bridgnorth and Hodnet would close with operations continuing at the three main depots in Whittington, Shrewsbury and Craven Arms.

SALC – online training

SALC had provided information about a webinar on 21st October entitled “Sustainability and Climate Change – Adaptation Measures for your Local Council” and on-line training on “Fundamentals for Councillors” on 18th November.

115**/21 REPRESENTATIVES’ REPORTS**

Councillor Cotham reported he had contacted Shropshire Rights of Way concerning FP77 which had been dug up by Shipley Quarry.

116/21 **CHEQUES**

Chq. no. 001662 SSE - energy for street lights 02/07/21 to 02/08/21………… £142.58

 001663 The Plough Inn – room hire for meeting.…………………... £30.00

 001664 Mrs. G.M. Price – reimbursement for purchase of black

 ink cartridge……………………………………….. £19.99

 It was proposed by Councillor Beaman, seconded by Councillor Walker-Drew and agreed by

 the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.20 p.m.

 Date of next meeting: Monday, 13th September at 7.30 p.m. in the Village Hall