**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 12th DECEMBER 2022 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 R.J. Cotham (Chairman)

 Ms C.A. Holland

 D. Hyde

 R.S. Parr

 Ms L. Patel

 B. Walker-Drew

Apologies: Councillor Mrs. H.M. Cains – work reasons, Councillor D.A. Cook -work reasons,

 Councillor M.J. Edwards – work reasons, Councillor P. J. Wade – work reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 Councillor Patel declared a disclosable pecuniary interest in planning applications

 22/05464/TCA and 22/05465/TCA.

MINUTES of the meeting held on 14th November 2022, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

154/22 Shipley Quarry

Alan Reade had submitted comments on the application 22/01875/VAR to vary condition 2 and 16 of planning permission 17/05303/MAW.

Grahame French had responded to the email about some of the hydrology reviews which were not shown on the planning portal and had confirmed they would be published shortly.

Councillor Cotham reported the surface water features had recharged.

155/22 Claverley in Bloom

Councillor Parr reported the unauthorised sign had now been removed from the Claverley in Bloom planter at Heathton.

Paul Pickerill was ordering the tree to be planted on School House bank in memory of HM The Queen. Councillor Parr was providing a Copper Beech tree to be planted at Winchester crossroads to commemorate HM The Queen’s Platinum Jubilee.

156/22 QEII Jubilee Field

Councillor Cook had informed the Clerk he did not have anything to report.

 157/22 Bonfire and Fireworks Event 2022

Councillor Walker-Drew reported a profit of £4956.38 had been made. Councillors had various suggestions as to how this money could be used for community purposes but a decision would not be made until any suggestions from parishioners had been received and considered.

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158/22 Christmas Lights

Shropshire Council had granted permission for the erection of the Christmas lights which were put up on 20th November. All the volunteers were thanked for their assistance and the residents of the Bull Ring and High Street for moving their vehicles to enable the work to take place.

The switching on ceremony was held on 27th November which was well attended. Audrey Price and Alice Vander were thanked for switching on the lights and the Rev. Garry Ward for providing the P.A. system and music. More marshalls should be provided to ensure the safety of children and a switch for the people switching on the lights. It was suggested that more carols should be sung.

Mr. and Mrs. Bedworth were thanked for providing the Christmas tree.

159/22 Street Lights

E.ON had not completed the reinstatement of the street light outside 10 High Street nor the installation of the three street lights ordered for 2021/2022.

The Clerk was waiting for MSD Lighting to supply the cost of the “Paddington” lantern and confirmation it could be fitted to the existing column in the Bull Ring. E.ON had been asked to supply the cost of fitting a new lantern.

160/22 **PLANNING**

Permissions

22/03573/FUL) Erection of a single storey rear extension to dwelling, The Stables, Heathton,

22/04816/LBC) Claverley for Mr. Boyd Holmes.

22/03591/CPE Application for a Certificate of Lawful Development to regularise the existing

 use of the Annexe at Camellia Cottage as a separate residential dwelling, Annexe at

 Camelia Cottage, 1 Birchland Cottages, Broughton, Claverley for Mr. Michael Robinson.

Decision: Certificate - Lawful

Refusal

22/03404/FUL Change of use of land for the siting of a single glamping pod with access,

 parking space, amenity area, landscaping and installation of package treatment plant, Two

 Gates Cottage, Claverley for Mr. and Mrs. Goodson.

22/04768/FUL Conversion of existing outbuilding to provide ancillary accommodation to the

 main dwelling 3 Rudge Heath, for Mr. J. Carpenter.

**New Applications**

22/04889/FUL) Change of use of an outbuilding to a residential building, Dairy House,

22/04890/LBC) Ludstone, Claverley for Mr Brian Francis.

 The Parish Council did not have any objections to these planning applications.

22/05088/FUL Erection of an agricultural building and stable block, Workshop, Sandy Bank,

 Wootton, Six Ashes, for Mr Mike Flanaghan

 This application was withdrawn before the comments from the Parish Council had been

 submitted.

22/05095/PMBPA Application for prior approval under Part 3, Class Q of the Town &

 Country Planning (General Permitted Development) (England) Order 2015 for the change

 of use from agricultural to form one residential unit, Proposed Barn Conversion to the

 North of Beobridge, Claverley for Mr Dwayne Wellings.

The Parish Council expressed doubt it could be termed an agricultural building as it had

 been used for equestrian purposes. It was situated 10m from a water course.

22/05232/FUL Renewal of existing temporary permission for the siting of a static caravan as

 a rural occupational dwelling granted under planning application 19/03744/FUL, proposed

 agricultural workers dwelling to the North of Wootton, Six Ashes for Mr Anthony Jervis

The Parish Council did not have any objections.

Councillor Patel left the meeting as she had declared a pecuniary interest in the following two

applications.

22/05465/TCA Crown reduce by 30% 1no. Field Maple within Claverley Conservation Area,

 Dormers, High Street, Claverley for Mr. A. Turner

The Parish Council did not have any objections.

22/05464/TCA Branch tip reduction to natural growth points of the parts of the canopy

 overhanging the roof of the house, branch tip reduction to natural growth points of longest

 limbs on opposing side of canopy as appropriate to maintain a balanced canopy profile,

 max. reduction in branch length of 3.5m, with a max. pruning wound created of 50 mm,

 general crown cleaning to remove crossing (rubbing) branches, subject to max. pruning

 wound of 75mm diameter of 1no Beech within Claverley Conservation Area, Orchard

 Cottage, High Street, Claverley for Mr. A. Turner.

The Parish Council did not have any objections.

Councillor Patel returned to the meeting.

22/05523/TCA Works to a number of trees (See schedule) within Claverley Conservation

 Area, Spicers Lea, Spicers Close, Claverley.

The Parish Council did not have any objections.

161/22 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch had not submitted a report.

162/22 **FINANCIAL MATTERS**

 Draft Budget for 2023/2024

The Clerk was preparing the draft budget for 2023/2024 and asked councillors to let her know if they had any projects they would like included.

The precept for 2023/24 will be discussed at the January meeting when the Council Tax figures should be available from Shropshire Council.

 163/22 **PARISH MATTERS**

Councillor Beaman asked when the pothole near the Telephone Exchange would be repaired. The Clerk informed her that the repair work had now been completed.

Councillor Parr reported the white lines at Woundale had still not been reinstated.

Work was proceeding on the stables at Upper Ludstone. Mr. White had now planted laurel outside on the grass verge.

Councillor Cotham informed the meeting there had been fly tipping. Approximately 80 bags with peat blocks had been found.

Mr. Cox had been ill. He will repair the two benches as soon as possible.

 164/22 **CORRESPONDENCE**

 Notification of external auditor

Notification had been received that the Smaller Authorities Audit Appointments had appointed PKF Littlejohn LLP as the external auditor for the 2022-2023 financial year for the 5 year period until 2026-2027.

 Bridge on FP118/24/1

Mr. P. Brown of Stourbridge HF Rambling Club had sent an email expressing disappointment that the bridge kit had still not been installed on FP118.

**Action: Clerk to inform Mr. Brown the work will be done as soon as possible.**

165**/**22 **REPRESENTATIVES’ REPORTS**

 There were no reports from representatives.

166/22 **CHEQUES**

Chq. no. 001761 Rudge Heath Stores -wine, cider, soft drinks, crisps

 for bonfire & fireworks event………………………………… £743.00

 001762 Jubilee Fireworks Ltd. - balance for fireworks display …………. £2106.00

 001763 The Country Butcher – pig roast, hot dogs, burgers for bonfire

 & fireworks event……………………………………………… £900.00

 001764 The Plough Inn -beer for bonfire & fireworks event £360.00

 refreshments for volunteers putting up Christmas

 lights £32.00 £392.00

 001765 SSE - energy for street lights 02/11/22 to 01/12/22……………… £190.22

 001766 E.ON Energy Solutions Ltd. – installation of replacement

 column……………………………………………………... £1167.74

 001767 TFM – cable ties for Christmas tree…………………………… £7.88

 001768 Mrs. G.M. Price – laminating for bonfire & fireworks

 event £14.40

 stationery (paper, envelopes, lever arch file) £20.45

 reimbursement for cost of

 broadband 07/10/22-06/01/23 £102.72 £137.57

It was proposed by Councillor Patel, seconded by Councillor Beaman and agreed by

the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman wished everyone a happy Christmas and closed the meeting at 8.25 p.m.

 Date of next meeting: Monday, 9th January 2023 at 7.30 p.m. in the Village Hall