

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON MONDAY, 13<sup>th</sup> FEBRUARY 2017 AT 7.30 p.m.**

Present: Councillors J.R. Caswell  
D.A. Cook  
R.J. Cotham  
D.S. Cowie (Chairman)  
M.J. Edwards  
M.P. Hill  
D.A. Whitmore

Also present: Shropshire Councillor Mrs. Tina Woodward, Mrs. L. Patel, Mr. J. Wentworth

Apologies: Councillor Mrs. S.A. Beaman – personal reasons  
Councillor Mrs C.G. Dungar – personal reasons  
Councillor Mrs. J.C. Marsh - personal reasons  
Councillor R.S. Parr – personal reasons

MINUTES of the meetings held on 9<sup>th</sup> January and 18<sup>th</sup> January 2017 were confirmed and signed.

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

No pecuniary interests were declared.

**MATTERS ARISING FROM THE MINUTES**

18/17 Claverley in Bloom

In Councillor Parr's absence, the Clerk read out his update in which he reported the Winter Quiz had raised just under £200. There had not been quite as many participants but the evening had gone well. Keith and Karen Horton were thanked for hosting the quiz and donating half of the ticket proceeds. A summer quiz will be held in September.

Plants affected by the cold wet weather will be replaced as soon as the weather improves. The summer plants will be installed in early June.

CIB had decided to postpone the project to create a raised planting bed next to the telephone box until after the telephone box had been removed as there may be an opportunity to develop a larger more sustainable planting area.

**Action: Clerk to make enquiries as to when BT will be removing the telephone box and to ascertain how the area will be left after its removal.**

CIB will lead a group of Claverley School pupils on a litter pick at the end of March. Pupils had produced posters to accompany the exercise.

19/17 Dog Fouling

CIB had been working with Claverley School to raise awareness of the environment and health issues associated with litter and dog fouling. Pupils had produced a wide range of innovative posters for both subjects from which CIB had picked out the best. As a combined

exercise the Parish Council had been asked to choose their choice of top three in each category as CIB will be giving book tokens as prizes for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> places (6 prizes in all). After careful consideration, Councillors placed their choice of posters in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> for each category.

**Action: Clerk to return the posters to Councillor Parr**

20/17 QEII Jubilee Field

Councillor Cook reported that Shropshire Council had quoted Jo Derrer £500 to deal with the moles. In view of this high quotation, Councillor Cook had met a mole catcher from Bridgnorth who would charge £20 for the first mole and £10 for every mole after that. Jo Derrer agreed that Mr. Fletcher should be asked to tackle the problem and with the field being closed from Sunday, 19<sup>th</sup> February for a week to enable the traps to be placed as the traps had the potential to cause injury. The pedestrian front school gate and the wooden gates leading to the field would be chained and padlocked. Councillor Cook undertook to obtain signs saying the field was closed. The Council was in agreement with this arrangement.

21/17 Defibrillator

In Councillor Beaman's absence there was nothing to report.

22/17 Casual Vacancy

Lalita Patel had expressed an interest in becoming a parish councillor. She had prepared a summary of her work experience. It was unanimously agreed to co-opt Ms Patel.

23/17 **PLANNING**

Permissions

16/01704/FUL Application under Section 73a of The Town & Country Planning Act 1995 for re-development of former garden nursery to include erection of 2m high retaining wall; formation of vehicular access; formation of hardstanding; erection of two polytunnels; erection of storage/packing building and erection of building for agricultural storage purposes, land east of A458, Wooton, Six Ashes for Antony Jervis

16/04537/FUL Erection of part single storey side extension, conversion of garage and first floor side extension, 38 The Wold, Claverley for Mr. and Mrs. A. Fletcher

16/05186/FUL Erection of extension to front, Abbots Wood House, Long Common for Mr. and Mrs. D. Hamling

16/05307/FUL Erection of single storey rear extension and entrance porch, 1 The Paddock, Claverley for Mr. Daniel Holford

16/05401/FUL Conversion of an agricultural building into a cattery; formation of parking spaces, Woundale Farm, Woundale for Miss Emily Jones

16/05496/FUL Erection of stables, Spring Cottage, Sytch House Green, Claverley for Mrs. Claudette Jaggard-Inglis

16/05626/FUL Erection of a two storey rear extension (re-submission), 6 The Wold,  
Claverley for Mr. Graham Butler

New Applications

16/05855/FUL Creation of off street parking, The White Cottage, 17 High Street, Claverley  
for Mr. Michael and Mrs. Patricia Lewis  
The Parish Council did not have any objections

Reconsultation due to amendment on application 16/03673/COU

Application under Section 73a of the Town & Country Planning Act 1990 for  
change of use of redundant agricultural buildings - Units 1, 2 and 3 for B1 use  
(light industrial) and Units 4, 5 and 6 for B8 use (storage and warehousing),  
Buildings to the north of Small Heath Farm House for Mr. Robert Lee.  
The Parish Council continued to strongly object to the application for the  
reasons already stated and did not wish to make any additional comments.

17/00509/FUL Conversion of barn to office use and storage room to W.C., Sutton Farm for  
Mr. and Mrs. Richard Kempsey  
The Parish Council did not have any objections

24/17 **UNITARY REPORT**

Councillor Woodward informed the Council that she would be sending the Clerk details about  
the mobile library. Councillor Cotham had attended a meeting about commissioning of  
services. There were only small parcels of land requiring amenity grass cutting and  
Councillor Woodward undertook to obtain further details from Chris Edwards, Shropshire  
Council's Head of Infrastructure and Communities.

The fortnightly collection of cardboard for recycling will commence during February.

Councillor Woodward hoped to be accompanying Graham Downes, Shropshire Council's  
Highways Manager, at the beginning of March to look at highways issues in the parish.  
Councillors were asked to email her items they would like addressed. Mr. Downes was  
actively looking at options to deal with the poor surface of High Street whilst the matter of the  
safety of the wall was being resolved.

25/17 **STREET LIGHTS**

Garry Johnson, E.ON's Highways Lighting Project Manager, had informed the Clerk it should  
be possible to fit the Victorian style LED lanterns to the 7 existing cast iron columns.  
Column 2 Pound Street would need to be re-aligned for the LED lantern to be installed  
correctly as it was leaning by 10%. He had supplied a quotation for this work, which also  
included painting the 7 columns plus column 3 High Street, which amounted to £2000.86 plus  
VAT. The cost of the 7 LED lanterns from Mike Smith Designs Ltd. would be £3836.00 plus  
VAT. It was proposed by Councillor Whitmore, seconded by Councillor Cotham and agreed

by the Council to accept E.ON's quotation and order 7 Victorian style LED lanterns from Mike Smith Designs Ltd.

Councillor Cook suggested that as column 5, High Street was close to column 1, The Paddock there might be sufficient light from column 5 once the LED lantern was fitted to enable column 1 to be removed.

26/17 **DRAFT BUDGET 2017/2018**

The second draft of the budget had been prepared. Discussion took place about the request from Tuckhill Community Defibrillator group for a donation towards the purchase of a defibrillator to be sited to fill the gap between the outlying areas of Alveley and Claverley and a request from the Revd. Garry Ward for financial support to pay for the repairs to the church clock. It was proposed by Councillor Edwards, seconded by Councillor Whitmore and agreed by the Council to donate from the profit of the Bonfire and Fireworks event £200 to the Tuckhill Community Defibrillator group and £600 to Claverley Church.

**Action: Clerk to revise the budget figures and circulate to councillors prior to the March meeting**

27/17 **ANNUAL PARISH MEETING**

The Clerk had made enquiries regarding a suitable date for the Annual Parish Meeting. The village hall was available on Monday, 24<sup>th</sup> April so it was agreed the monthly meeting will be held on Monday, 10<sup>th</sup> April and the Annual Parish Meeting on Monday, 24<sup>th</sup> April.

28/17 **PARISH MATTERS**

Councillor Caswell commented favourably on the work carried out by Mouchel to clean out the ditch and apply overlay to the surface of Admoor Lane. Repairs to the surface of the lane from Draycott to the Old Gate, Heathton will be carried out in 2017/2018.

Councillor Edwards reported the road at Broughton was breaking up near the farm entrance. Councillor Hill reported soil/sand had slipped from the side of Cotton's Holloway. Councillor Cotham reported that water was lying in the road by the ditch near Three Dwellings.

Councillor Cowie reported the surface of the road from the Old Gate, Heathton to the county boundary was deteriorating and the left hand side of the road to Tinkers Castle was breaking up.

**Action: Clerk to inform Shropshire Highways**

Councillor Hill had noticed rubbish had been left on the side of the road just beyond the Sandford wall. Some rubbish was in the field.

The Clerk had been informed of minor incidents of anti-social behaviour. PCSO Sue Eden had informed the Clerk that any such incidents should be reported by telephoning 101.

**Action: Clerk to put this information in the March issue of 'Halo'.**

29/17 **CORRESPONDENCE**

Bridgnorth & South Shropshire Crucial Crew – request for annual grant funding

Notification had been received that the 2017 Crucial Crew event will be held at Oldbury Wells School on 19<sup>th</sup>-23<sup>rd</sup> June. 20 pupils from Claverley School will be attending and Bridgnorth & District Crime Prevention Panel had written to the Parish Council to ask for a contribution of £10 per child to the costs of staging the event.

It was proposed by Councillor Edwards, seconded by Councillor Whitmore and agreed by the Council to make a donation of £200.00

Mr. J. McSherry – request for the Parish Council’s support for provision of mirrors

Mr. McSherry had written to Shropshire Council expressing concern about the lack of vision exiting from Danford Lane and his property on to the B4176 and had requested mirrors to be provided. He had written to seek the Parish Council’s support for his request. After discussion, it was proposed by Councillor Cook, seconded by Councillor Hill and agreed by the Council that Shropshire Council be informed of the Parish Council’s support for Mr. McSherry’s proposal.

Ms Patel and Mr. Wentworth left the meeting.

Shropshire Council – Partial review of Local Plan – Issues and Strategic Options consultation

Notification of the consultation had been forwarded to councillors. Shropshire Council was seeking feedback on choices relating to housing requirement, strategic distribution for future growth, strategies for employment growth and delivering development in rural settlements. Shropshire Council was requesting landowners to submit potential development sites for consideration. Responses to the consultation should be submitted by 20<sup>th</sup> March. The Parish Council’s response to be discussed at the March meeting.

Wolverhampton Airport – consultation on the reintroduction of Instrument Approach Procedures

Wolverhampton Airport was consulting on the proposal to reintroduce instrument approach procedures and requesting feedback and comments which should be submitted by 30<sup>th</sup> April. Councillor Cook thought it would be helpful to obtain the views of local parish councils.

The Wolverhampton Airport Consultative Committee had been informed by Kirsty Kirkpatrick, MCR Property Group, that Alastair Mackinnon was no longer involved with Wolverhampton Halfpenny Green Airport.

MCR, who purchased the airport in 2015, had yet to produce the promised Airport Master Plan.

30/17 **REPRESENTATIVES' REPORTS**

Local Joint Committee

Councillor Cotham had attended the Local Joint Committee Planning meeting on 9<sup>th</sup> February. Concerns had been raised about the speed limit on the A454 at Swancote. One councillor had expressed the opinion the Local Joint Committee was no longer required. Councillor Cotham had also attended the SALC Area Committee on 24<sup>th</sup> January when Adrian Cooper, Shropshire Council's Planning Policy Manager, had given an update on SAMDev and had spoken about the Local Plan Review: Issues & Strategic Options consultation.

31/17 **CHEQUES**

Chq. No. 001363	Npower Ltd. -energy for street lights 01/10/16 to 31/12/16.....	£1015.86
001364	E.ON Energy Solutions Ltd. – 2 <sup>nd</sup> half of annual street lighting maintenance contract 2016/2017.....	£796.14
001365	Mrs. G.M. Price – reimbursement for renewal of McAfee and Microsoft Office 365 subscriptions.....	£149.98

It was proposed by Councillor Hill, seconded by Councillor Caswell and agreed by the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.35 p.m.  
Date of the next meeting: Monday, 13<sup>th</sup> March at 7.30 p.m. in the Village Hall