**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 10th FEBRUARY 2019 AT 7.30 p.m**.

Present: Councillor Mrs. S.A. Beaman

 R.J. Cotham (Chairman)

 D.S. Cowie

 Mrs. C.G. Dungar

 D. Hyde

 Mrs. J.C. Marsh

 R.S. Parr

 P.J. Wade

 Apologies: Councillor D.A. Cook – personal reasons

 Councillor M.P. Hill – work reasons,

 Councillor Ms L. Patel - personal reasons

 Shropshire Councillor Tina Woodward

  **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 13th January 2020, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

14/20 Claverley in Bloom

 Councillor Parr’s report had been forwarded to councillors.

 The winter quiz had been very well attended and raised just under £300 for CIB funds.

**Action: This was the last quiz to be hosted by Keith and Karen Horton before leaving in March, Clerk to send letter of thanks for all their support over the years raising money for CIB funds and for working with CIB by planting troughs, baskets and beds around The Plough.**

CIB continued to support the churchyard gardening group which had met on 25th January.

Thanks to the regular session the main planting beds in the upper churchyard are now tidy and easy to control. The next session is planned for 9.30am on Saturday, 28th February. New members would be welcome.

15/20 QEII Jubilee Field

 In Councillor Cook’s absence, the Clerk reported Councillor Cotham had purchased a padlock

 for the pedestrian gate and had given it to Jo Derrer.

 **Action: The Clerk to obtain the code to operate the padlock and check on the**

 **arrangements for the gate to be opened and closed during the half term holiday.**

Jo Derrer had not supplied any details regarding the lighting.

16/20 Shropshire Place Plans

 The Parish Council did not have any comments to submit to Shropshire Council.

 17/20 Website

 Councillor Dungar had requested feedback from councillors regarding their thoughts about the working draft and had received some responses. Various items were discussed further such as a link to Shropshire Council’s website to enable reporting of potholes and fly tipping.

 Councillor Dungar had been unable to speak to the Revd. Ward concerning a link to Halo magazine on the homepage but will continue to try and contact him.

 **Action: Councillor Dungar to pass on the comments received to enable a re-write which will be sent out to councillors before the March meeting.**

18/20 Street lights

A quotation had been received from MSD Lighting for the supply of five Windsor Authority lanterns and columns amounting to £5530.00 plus carriage charge and VAT. Delivery would be 6-8 weeks from date of order. E.ON Energy Solutions Ltd. had quoted £4219.54 plus VAT for the installation of the five new Victorian style columns and lanterns. It was proposed by Councillor Cowie, seconded by Councillor Wade and agreed by the Council to accept the quotations.

**Action: Clerk to place order with MSD Lighting and E.ON Energy Solutions Ltd.**

19/20 Change of Post Code

The Clerk reported Councillor Cook had received a reply to his email to Royal Mail which stated his comments had been forwarded to Operations with a request they have another look

 at the situation regarding the post code.

20/20 **PLANNING**

New Applications

 20/00028/FUL Application under Section 73A of The Town & Country Planning Act 1995

 for extension to an existing storage/package agricultural building, Upper Common Farm,

 Farmcote for Mr. A. Jervis

 The Parish Council did not have any objections.

20/00086/FUL Erection of a two storey rear extension, Small Heath Farmhouse, Ashford

 Bank, Claverley for Mr O. Barby

 The Parish Council did not have any objections.

20/00207/FUL Erection of a brick boundary wall with railings above following removal of

 existing picket fence, hedging, gate and pedestrian gate, Lower Common Farm House,

 Gatacre, Claverley for Mr Chris Chattaway

 The Parish Council did not have any objections

20/00439/FUL Erection of single storey extensions to existing garage/store and erection of an

 archery range building following demolition of existing, storm damaged outbuilding Powk

 Hall Mill , Pound Street, Claverley for Mr. Paul and Mrs Sheila Pinder.

The Parish Council did not have any objections in principle provided the buildings are not

 used in future for residential or commercial use.

For information

20/00050/DSW106 Discharge S106 agreement (14/00030/OUT) Davro Iron & Steel Ltd,

 Ridgewell Works, Wootton for Pegasus Group

**Action: Clerk to speak to Councillor Woodward as councillors were unable to view the documents.**

 21/20 **UNITARY REPORT**

Councillor Woodward had not submitted a report.

 22/20 **FINANCIAL MATTERS**

Councillor Dungar had checked the quarterly bank reconciliation and confirmed the total net balances at 31st December were £71,380.56.

23/20 **ANNUAL PARISH MEETING AND ANNUAL COUNCIL MEETING**

It was decided to hold the Annual Parish Meeting on Monday, 27th April. Because of Easter Monday falling on the second Monday of April the monthly meeting will be held on Monday, 6th April. The Annual Council Meeting will be held on Monday, 11th May.

**Action: Clerk to book the village hall.**

 24/20 **PARISH MATTERS**

Councillor Wade reported the Clover Heath sign had not been repaired.

 **Action: Clerk to inform Shropshire Council**

 Flooding was occurring at the Tinkers Castle junction with the B4176.

 The pavement and road outside Beyton House, Griffiths Green required attention.

 Three Dwellings to Woundale crossroads was in a very poor condition with bad potholes and blocked drains and the lane from Woundale to Lawn Turns was also deteriorating badly.

 Councillor Marsh expressed concern at the number of potholes in Pear Tree Lane.

 **Action: Clerk to inform Shropshire Highways.**

 Councillor Cowie informed the meeting a Jet Singh advertising sign had been erected at the bottom of the driveway to Gay Hills.

 **Action: Clerk to inform Shropshire Council.**

Councillor Parr had received an email from a resident in the Woundale area regarding a fireworks display on 25th January which had disturbed local residents and their pets. No prior warning had been given.

 **Action: Clerk to put a reminder about fireworks in ‘Halo’.**

 25/20 **CORRESPONDENCE**

Notification of road closures

Notification of the following road closures had been received:

Duken Lane, Wootton will be closed between 7.00am-5.00pm from Monday, 9th March to Friday,13th March to enable Shropshire Council to carry out drainage works.

End of Church Street to B4176 junction at Upper Ludstone will be closed from Monday, 6th April to Tuesday, 7th April to enable BT to replace a jointbox frame and cover in the carriageway.

Wootton crossroads speed limit consultation

Shropshire Council was consulting on a proposal to create a 50mph speed limit around Wootton crossroads to improve road safety.

**Action: Clerk to respond stating the Parish Council supported the proposal but considered the speed limit should be extended to beyond the new housing development at the former Davro Iron and Steel Works and the turning to Wootton. Any new speed limit should be enforced and appropriate signage provided.**

Stourbridge HF Rambling Club

Mr. Brown had contacted the Clerk and had suggested that landowners should be reminded of their responsibilities in keeping open all footpaths and bridleways on their land.

**Action: Clerk to remind landowners.**

Complaint re excessive mud on the road

A letter of complaint had been received regarding excessive mud on the road at Upper Ludstone by the turning to Hopstone when bio waste had been spread on the fields. The contractors had not made any attempt to clear up afterwards.

**Action: Clerk to send letter of complaint to Swancote Energy.**

26/20 **REPRESENTATIVES’ REPORTS**

 Village Hall Committee

.Councillor Wade had attended the meeting on 6th February when it had been reported other users of the hall had experienced problems opening the door. It might be necessary for a new lock to be fitted.

27/20 **CHEQUES**

 Chq. no. 001566 Pro IT Rescue- Monthly Managed Service Agreement

 for 2020…………………………………………………. £172.80

 001567 Mrs. M. Lavender - providing refreshments for volunteers

 who took down the Christmas lights.................................... £25.00

 001568 SSE energy for street lights 03/01/20 to 03/02/20………………... £162.01

 001569 TFM Farm & Country Superstore Ltd. – padlock for

 pedestrian gate……………………………………………… £22.10

 001570 Mrs. G.M. Price – reimbursement for:

 renewal of McAfee LiveSafe subscription ….£49.99

 renewal of Microsoft Office 365 subscription £59.99 …… £109.98

 It was proposed by Councillor Parr, seconded by Councillor Cowie and agreed by the Council

 to pass the cheques for payment.

 **ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.05 p.m.

Date of next meeting: Monday, 9th March at 7.30 p.m. in the Village Hall