**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 9th JANUARY 2023 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 Mrs. H.M. Cains

 D.A. Cook

 R.J. Cotham (Chairman)

 M.J. Edwards

 Ms C.A. Holland

 D. Hyde

 P. J. Wade

Also present: Two members of the public

Apologies: Councillor R.S. Parr – personal reasons, Councillor L. Patel – personal reasons,

 Councillor B. Walker-Drew – work reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 Councillor Beaman declared a disclosable pecuniary interest in planning application number

 22/05600/FUL.

MINUTES of the meeting held on 12th December 2022, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

 01/23 Shipley Quarry

Councillor Cotham reported the 5th, 7th, 8th and 9th hydrology reviews had not been published on the planning portal.

The next meeting of the Shipley Quarry Liaison Committee was scheduled to take place on 18th January.

 02/23 Claverley in Bloom

Councillor Parr’s CIB update had been forwarded to councillors.

At a meeting held on 4th January various ideas and initiatives for the year ahead had been discussed including extended use of the internet and social media to encourage wider public involvement. A possible return to involvement in the Heart of England in Bloom competition was discussed at length. A detailed assessment will be carried out in view of the serious workload and budget implications as CIB wanted to be confident of delivering a strong competition entry. Entry would not be possible until 2024 because of the preparation needed.

Apricot shades of begonias, blue salvias, purple surfinias and white-green trailing nepeta will be used for the summer planting scheme. Some of the smaller planting troughs might be used for trialling other varieties for wider use in future schemes but will depend on plant availability and funding.

Keith and Karen Horton had offered to host a further quiz at The Plough in aid of CIB funds on Wednesday, 22nd February. Teams will be limited to a maximum of 6 people and tickets costing £6.50 per person, which includes a ploughman’s platter, will be available from The Plough from the end of January.

CIB are planning to carry out a litter pick on Sunday, 12th March assembling in the Bull Ring at 9.00 a.m. Additional volunteers would be welcome but individuals would participate at their own risk and should wear high-viz clothing. Gloves and litter grabs are advised.

 03/23 QEII Jubilee Field

Councillors Cook and Cotham hoped to re-site the goal posts on 15th January after the Christmas lights had been taken down. The school will ensure the gate to the field was unlocked to enable them to gain access.

 04/23 Bonfire and Fireworks Event 2022

Claverley Tennis Club had requested consideration be given for financial assistance to provide a weatherproof shed for storage of club items. Two members of the Tennis Club had given a presentation at the public session to explain the reasons for requesting funding from the profit of the bonfire and fireworks event and gave estimates for the maintenance work required.

After discussion it was proposed by Councillor Cook, seconded by Councillor Edwards and agreed by the Council to donate £1000.00 to Claverley Tennis Club for the purchase of a shed.

An email had been received from Lisa Thomas suggesting repairs to the Bridal Steps and attention to the Church Street wall, which was covered by weed and unsuitable plant growth, would be community projects which would benefit from funding from the profit of the bonfire and fireworks event.

After discussion it was agreed to invite members of the Parochial Church Council to an informal discussion about Mrs. Thomas’s suggestions.

**Action: Clerk to see if members of the Parochial Church Council could come to the February meeting.**

Councillor Patel had suggested Claverley Good Neighbours was a community organisation which would benefit from a donation.

**Action: Clerk to speak to Mrs. Snowden.**

The members of the public left the meeting.

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 05/23 Christmas Lights

The Christmas lights will be taken down on Sunday, 15th January. Mick Thorrington was thanked for all his work to ensure the lights operated as planned.

**Action: Clerk to write to householders asking for their vehicles to be moved from High Street and the Bull Ring whilst the work was being undertaken.**

 06/23 Street Lights

A quote had been received from MSD Lighting for the supply of five Windsor Authority lanterns and columns amounting to £6490.00 (ex VAT) which the Council agreed to accept.

A quote was awaited from E.ON for the installation of these five street lights.

MSD Lighting had informed the Clerk the quote for a “Paddington” lantern to fit on the existing column in the Bull Ring would be supplied as soon as possible.

 07/23 **PLANNING**

Permissions

22/04819/FUL The proposed works consists of a two storey side extension above the existing

 garage. Single storey rear extension, along with a front elevation facelift. 9 The Wold,

 Claverley for Mr. Tim Bolas.

Refusal

22/02855/FUL Proposed wetland system, Sutton Farm, Claverley for Mr. and

 Mrs. Richard Kempsey.

22/05061/CPE Application for a Lawful Development Certificate for the siting of caravans –

 planning conditions 1 and 6 of permission 13719 is lawful, Spicers Hall Caravan Park,

 Spicers Hall Farm, Claverley for Mr. William Flannigan.

Decision: Certificate - Not Lawful

Councillor Beaman left the meeting as she had declared a pecuniary interest in

application no. 22/05600/FUL.

**New Applications**

22/05600/FUL Application under section 73a of Town and Country Planning Act 1990 for the

 installation of a septic tank and soakaway in association with use of site as a certified

 Caravan and Motor Home club site (retrospective), Ludstone Hall, Ludstone, Claverley for

 Mrs. Maureen Smith.

The Parish Council objected to the planning application due to the lack of required information needed to determine the submission.

 Councillor Beaman returned to the meeting.

 22/05692/VAR Variation of Condition No.7 (visibility splays) attached to planning

 permission 22/00362/FUL dated 21/04/2022, Sandy Bank, Wootton, Six Ashes for

 Mr. Mike Flanaghan.

 The Parish Council did not have any objections.

**Withdrawn**

22/05088/FUL Erection of an agricultural building and stable block. Workshop, Sandy Bank,

 Wootton, Six Ashes for Mr. Mike Flanaghan.

**For information only**

22/05548/CPE Application for Lawful Development Certificate for the space above

 existing garage used as an extra bedroom/bathroom, Tudor Cottage, 16 High Street,

 Claverley, for Mrs Lucy Timmins.

22/05718/CPE Application for Lawful Development Certificate for the construction of a

 cattery building, Woundale Farm, Woundale for Mr. S.C. Jones.

08/23 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch had not submitted a report.

 09/23 **FINANCIAL MATTERS**

 Draft Budget for 2023/2024

The draft budget for 2023/2024 had been forwarded to councillors for consideration.

The details of any CIL payments to be made to the Parish Council in 2023/24 will not be available until April. As the replacement of the street lights was the accepted project for CIL receipts and in view of the amount of CIL receipts in April 2022 the cost of replacing 5 street lights in 2023/2024 had been included. The profit from the bonfire and fireworks event will be donated to community projects.

**Action: Clerk to submit the budget for approval at the February meeting.**

Precept requirement for 2023/2024

Shropshire Council has advised that in order to show a 0% increase in the Band D Council

Tax charge on the 2023/2024 Council Tax Demand Notices, Claverley’s precept would need

to be £25,231 compared to £23,978 requested in 2022/2023. After discussion about the

precept it was proposed by Councillor Wade, seconded by Councillor Hyde and agreed by the Council to precept for £25,231.

**Action: Clerk to inform Shropshire Council a precept of £25,231 was required for**

**2023/2024.**

 10/23 **PARISH MATTERS**

Councillor Edwards expressed disappointment that Shropshire Highways had not carried out any work to repair the road from Winchester Farm to Broughton which was now in a very bad state of repair.

Councillors reported potholes at Griffiths Green and Danford Heath. The finger post at Lawn Turns had been struck by a vehicle and was leaning into the carriage way.

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**Action: Clerk to inform Shropshire Highways.**

Councillor Cook commented on the overgrown hedge on both sides of the road from Claverley to Winchester crossroads and Councillor Cotham added that the hedge at the junction of Clover Heath also required cutting back.

**Action: Clerk to contact the relevant owners.**

Work was continuing to proceed on the stables at Upper Ludstone.

Councillor Cook raised again that the damaged wall outside Claverley Hall Farm had still not been repaired.

**Action: Clerk to continue raising this issue with Shropshire Highways.**

 11/23 **CORRESPONDENCE**

 Defibrillator and CPR Familiarisation Training

West Midlands Ambulance Service in conjunction with Worfield and Rudge Parish Council had arranged defibrillator and CPR familiarisation training on Saturday, 15th February at Worfield village hall.

12**/**23 **REPRESENTATIVES’ REPORTS**

 Village Hall Committee

Councillor Wade had attended the meeting on 5th January. He reported the Bowls Club and the Parish Council were now the only organisations paying to use the hall. ‘Flicks in the Sticks’ was commencing for a trial run on 23rd January. The Village Hall Committee was giving consideration to upgrading the kitchen.

 Bridge on FP118/24/1

Councillor Cotham reported that with the assistance of Craig King, Bob Smith and Simon the footbridge had been installed on FP24.

 13/23 **CHEQUES**

Chq. no. 001769 SSE - energy for street lights 02/12/22 to 03/01/23……………… £208.33

 001770 TFM – Items for footpath bridge…………………………………. £20.57

 001771 Mrs. G.M. Price – Clerk’s salary for the third quarter 2022/2023.. £854.26

 001772 HM Revenue & Customs - PAYE for third quarter 2022/2023…. £27.40

 001773 Claverley Parochial Church Council – contribution to cost of

 producing ‘Halo’ in 2023…………………..………….. …….. £150.00

 It was proposed by Councillor Edwards, seconded by Councillor Cains and agreed by

 the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.35 p.m.

 Date of next meeting: Monday, 13th February 2023 at 7.30 p.m.in the Village Hall.