

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 14th JANUARY 2019 AT 7.30 p.m.

Present: Councillor Mrs. S.A. Beaman
D.A. Cook
R.J. Cotham (Chairman)
D.S. Cowie
M.J. Edwards
Ms C.A. Holland (for part of meeting)
D. Hyde
R.S. Parr
Ms L. Patel

Also present: Shropshire Councillor Mrs. Tina Woodward, thirteen members of the public
Apologies: Councillor Mrs. C.G. Dungar - personal reasons, Councillor M.P. Hill – personal reasons, Councillor Mrs. J.C. Marsh – personal reasons, Councillor P.J. Wade - work reasons

The Chairman informed the meeting he was not suspending Standing Orders.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

Councillor Beaman declared a disclosable pecuniary interest in planning application no 19/00014/FUL as she and her husband were tenants of the applicant.

MINUTES of the meeting held on 10th December 2018, having been distributed to all councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

- 01/19 Shropshire Housing Needs Survey
Additional information arising from the Housing Needs Survey had been received and had been circulated to councillors. Councillors expressed disappointment at the information supplied to date. Approximately 29% of households had responded to the Survey and the majority of those surveyed indicated that they didn't want to move. Councillor Cook thought the Survey had been a waste of money and Councillor Parr suggested a letter should be sent to Shropshire Council expressing dissatisfaction as the assumption figures should be extrapolated upwards. The Chairman asked Councillor Cook and Councillor Parr to draft a letter of complaint.

Councillor Beaman left the meeting. Councillor Holland joined the meeting

02/19 **PLANNING**

New Applications

19/00014/FUL Change of use of area of open woodland to allow for the siting of 11no. log cabins for holiday let use; formation of vehicular access car parking area and pathways and installation of septic tank, proposed development of holiday cabins south of Ludstone Hall, Ludstone for Mr. Keith Smith.

During discussion various reasons for objection were put forward and it was agreed to object to the application as it would be inappropriate development in the Green Belt and no special

circumstances had been demonstrated to justify non-compliance with the relevant national and local planning policies.

Councillor Beaman re-joined the meeting

Permission

18/05076/TCA Fell 1no Sycamore (T35), a Holly (T32), and Ash (T33) and a Hawthorn (T34) within Claverley Conservation Area (amended) The Kings Arms, Bull Ring, Claverley for Mr. J. Beaman

Withdrawn

18/05827/FUL Erection of detached open fronted carport to residential dwelling, Farmcote Barn, Farmcote for Mr. and Mrs. Preece

03/19 Claverley in Bloom

Councillor Parr's report had been circulated to councillors.

CIB will be arranging an event in the church on Sunday afternoon, 10th March to try and ascertain the level of public support which would be required if CIB entered the 2019 Heart of England in Bloom competition.

Keith Horton had offered to host a quiz night at The Plough on Wednesday, 27th February in aid of CIB funds. Tickets will be available from The Plough from the beginning of February.

Details of the summer planting scheme had been decided. Rushmere Nurseries will be raising the plants in readiness for planting at the beginning of June.

04/19 QEII Jubilee Field

There was nothing to report.

05/19 Website

Councillor Parr reported that Councillor Dungar had contacted Lynx Design and was waiting to receive their proposal regarding the website.

Councillor Cowie had contacted Wolverhampton College before Christmas and was waiting to hear back from them. He would follow this up.

06/19 Dog Fouling

Councillor Beaman suggested that the Parish Council should think of including in the budget approximately £1.50 per week for the bags.

She had been back to Admoor and there was no more evidence of dog fouling and suggested that Councillor Marsh and Councillor Cowie monitor the Heathton and Draycott areas.

The bags which she had provided for the footpath from the school to the sewage works were being used and she would now target the footpath across Mr. Ham's field.

07/19 Proceeds from 2017 Bonfire and Fireworks Event

Councillor Cotham had met Mr. Seedhouse to discuss the church handrail and had received a quote for £350 plus VAT for the supply of materials and for fixing the handrail. It was

proposed by Councillor Beaman, seconded by Councillor Edwards and agreed by the Council to accept the quotation.

08/19 Street Lights

A quotation had been received from MSD Lighting for the supply of 5 Victorian style street light columns with LED lanterns amounting to £5405.00 plus VAT. This figure included the carriage charge. Delivery would be 6-8 weeks from the date of order. E.ON Energy Solutions Ltd. had quoted £2174.54 plus VAT for the installation of the five new Victorian style columns and lanterns and £1975.00 plus VAT to provide electrical disconnections and reconnections. It was proposed by Councillor Parr, seconded by Councillor Cowie and agreed by the Council to accept the quotations.

Action: Clerk to place an order with MSD Lighting and E.ON Energy Solutions Ltd.

09/19 Christmas Lights

Councillor Parr reported the lights had been taken down in record time and thanked the volunteers for their help and to the householders who had parked their vehicles elsewhere. An excellent breakfast had been provided by Mary and Ken Lavender for which they would not be making a charge .

Action: Clerk to purchase some flowers for Mrs. Lavender

Councillor Parr had investigated the cost of changing over to coloured lamps. These were now cheaper and of a better quality. The current cost of a bulb is £1.35 plus VAT. Details of the implementation factors and the cost of differing implementation timescales had been circulated to councillors. After discussion, it was proposed by Councillor Patel, seconded by Councillor Edwards and agreed by the Council that the change to coloured lamps be implemented this year. The colours will be red, blue, yellow, green and white. The cost of the lamps will be funded from the profit raised at the 2018 bonfire event.

10/19 Review of salary budget (Financial Regulation 4.4)

Councillor Dungar had researched the U.K. salary inflation rate which was approximately 2.2%. It was proposed by Councillor Patel, seconded by Councillor Edwards and agreed by the Council to increase the Clerk's salary by 2.2% from 1st April 2019.

11/19 Code of Conduct

Councillor Hyde reported the sub team had met on 5th December and wished to put forward four recommendations:

1. The Chairman and Vice Chairman will review the Code of Conduct and make sure they are conversant with the Code.
2. The Code of Conduct will be re-issued to councillors who will be asked to ensure they are familiar with Code. At future meetings if any behaviour is believed to be contrary to the Code, the Chairman or Vice Chairman will call the meeting to order. If any councillor believes behaviour is contrary to the Code they must raise it in the meeting.
3. Councillor Dungar was reviewing what other parish councils document with regard to the role of the Chairman, with specific reference to adhering to the Code of Conduct.
4. The Clerk had contacted SALC and registered an interest in Code of Conduct training.

12/19 Shropshire Local Plan Review – Preferred Sites Allocation Consultation

Notification had been received that the consultation period had been extended to Friday, 5th February.

Shropshire Council had arranged a public meeting to be held on Thursday, 17th January at the Castle Hall, Bridgnorth commencing at 7.00pm.

Action: Then Parish Council's response to the consultation will be prepared after the public meeting has been held.

13/19 New Year's Eve

Councillor Cook had been unsuccessful in finding someone to provide music on New Year's Eve and Mr. Grove was informed of this on 22nd December. He had contacted the Clerk to express disappointment and informed her that Mr. Kendrick and the Vicar had provided music and it had been a great success. He had asked the Parish Council to appoint someone to provide the music in future. Councillor Cook offered to speak to Mr. Grove.

The Chairman suspended Standing Orders to enable Shropshire Councillor Woodward to make her report.

14/19 UNITARY REPORT

Councillor Woodward informed councillors about the conditions imposed when planning approval was given to the application to position lighting bollards at Spicers Hall Caravan Park. She thanked Councillor Cotham for attending the Southern Planning Committee meeting when the application was discussed.

She had raised the issue of affordable housing for the proposed development at the former Davro site with the Planning Officer.

15/19 FINANCIAL MATTERS

Before discussing the draft budget and precept requirement, the Clerk informed councillors that the quarterly bank reconciliation had been completed and the total net balances at 31st December were £73225.82. There had not been any unexpected expenditure.

The cost of purchasing the five replacement street lights had risen by 5% and a figure for the purchase of bags for dog excrement would be included in the budget. The Clerk would amend the figures and circulate the revised budget in readiness for discussion at the February meeting.

Shropshire Council has advised that in order to show a 0% increase in the Band D Council Tax charge on the 2019/2020 Council Tax Demand Notices, Claverley's precept would need to be £21,665 compared to £21,422 requested in 2018/2019. As the cost of replacing the street lights was increasing, it was proposed by Councillor Edwards, seconded by Councillor Parr and agreed by the Council to precept for £22,500.

16/19 PARISH MATTERS

The road surfaces at Heathton, between Winchester Farm and Broughton and outside Unitts Cottage were continuing to deteriorate. The pot hole at Woundale crossroads had not been

repaired neither had the pot hole and dip in the road from the B4176 to Tinkers Castle. A pot hole in High Street needed repairing. White lines in the parish required attention. A tree overhanging the road opposite the Corner House, Upper Ludstone required cutting back.
Action: Clerk to inform Shropshire Council.

There was a bough overhanging the footpath from the Plough car park and a laurel hedge required cutting back. A hedge along Aston Lane also required cutting back.
Action: Clerk to speak to the householders.

17/19 **CORRESPONDENCE**

Notification of road closure

Notification had been received that Church Street will be closed on 26th and 27th January between 8.00am and 6.00pm for BT to clear blockages in the underground network.

Closure of Shropshire Council's recycling bring sites

Shropshire Council was looking at ways to reduce its budget and was consulting on a proposal to close recycling bring bank recycling sites. The consultation will close on 25th January.

Action: Clerk to express the Parish Council's objection to the proposal.

Update on the Community Infrastructure Levy

A letter giving an update on the Community Infrastructure Levy had been circulated to councillors. Shropshire Council was continuing to operate CIL based on existing Council policy and town and parish councils were invited to submit applications for CIL Local support if the infrastructure projects were eligible.

Briefing note re Shropshire Council Place Plans

A letter from Shropshire Council regarding Place Plans had been circulated to councillors. Meetings will be held in Place Plan areas in the Spring to obtain views on the refreshed Place Plans.

18/19 **REPRESENTATIVES' REPORTS**

Wolverhampton Airport Consultative Committee

Councillor Hill had attended the Wolverhampton Airport Consultative Committee meeting on 12th December and submitted a report for the Clerk to read out in his absence.

MCR Property Group, the owners of the airport, had announced plans to build 112 residential homes on the south-southeast area of the airfield. They had also announced plans to build an employment village, aero park and technical and retail services outlets and new hangars financed by the yield of the residential houses. Plans will be submitted to South Staffordshire Council.

19/19 **CHEQUES**

Chq. no. 001495 Councillor R.J. Cotham – travel expenses attending South Planning Committee 18 th December.....	£23.85
001496 Pro IT Rescue- Monthly Managed Service Agreement for 2019.....	£172.80

001497	Mrs. G.M. Price – Clerk’s salary third quarter 2018/2019 (weeks 27-39).....	£795.67
001498	Mrs. G.M. Price– reimbursement for cost of Broadband 07/10/18 to 06/01/19.....	£96.25
	Renewal of McAfee LiveSafe subscription.....	£49.99
	Renewal of Microsoft Office 365 subscription..	<u>£59.99</u>
		£206.23
001499	Plough Inn - – refreshments for volunteers who put up the Christmas lights.....	£24.00

It was proposed by Councillor Edwards, seconded by Councillor Hyde and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.50 p.m.

Date of next meeting: Monday, 11th February at 7.30 p.m. in the Village Hall