

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON  
MONDAY, 13<sup>th</sup> JANUARY 2019 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman  
D.A. Cook  
R.J. Cotham (Chairman)  
D.S. Cowie  
M.J. Edwards  
M.P. Hill  
Ms C.A. Holland  
D. Hyde  
R.S. Parr  
Ms L. Patel  
P.J. Wade

Also present: Shropshire Councillor Tina Woodward

Apologies: Councillor Mrs. C.G. Dungar – work reasons,  
Councillor Mrs. J.C. Marsh - personal reasons

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 9<sup>th</sup> December 2019, having been distributed to all councillors, were confirmed and signed.

**MATTERS ARISING FROM THE MINUTES**

01/20 Claverley in Bloom

Councillor Parr's report had been forwarded to councillors.

Councillors were reminded the winter quiz will be held at the Plough on Wednesday, 5<sup>th</sup> February in aid of CIB funds which will be the last quiz to be hosted by Keith and Karen before they leave the Plough.

Details of the summer planting scheme were outlined. Nick Bromley from Rushmere Nurseries will be raising the plants ready for planting out at the beginning of June.

Copies of the winning entries in the school poster competition to raise awareness of the dog fouling problem had been deployed along the public footpath alongside the school playing field and around the outdoor classroom area. Councillor Parr asked for suggestions for other sites as he had some spare posters.

02/20 QEII Jubilee Field

Jo Derrer had informed Councillor Cook she had been in contact with her electrical contractor about the lighting bollards which had been vandalised. These will be costly to repair. She was investigating another lighting option but wanted to speak to the neighbours before obtaining a quote. As the vandalism had occurred during joint use hours Councillor Cook wondered if the Parish Council should consider contributing to the cost. This will be discussed when figures are available.

As youths had been seen loitering in the bike shelter in the evenings the Parish Council had been asked to give consideration to locking the pedestrian gate during the winter months when the school was closed. It was proposed by Councillor Cook, seconded by Councillor Wade and agreed by the Council that the pedestrian gate should be locked after school on weekday nights during the winter.

**Action: Councillor Cotham would obtain a padlock**

03/20 Christmas lights

Councillor Parr reported the Christmas lights were taken down on 12<sup>th</sup> January and thanked all the volunteers. He also thanked Ken and Mary Lavender for providing the excellent refreshments and the residents for moving their vehicles from outside their properties while the work was undertaken.

**Action: Clerk to purchase flowers for Mrs. Lavender**

Ken Jones had calculated more units of electricity will have been used by the new bulbs.

04/20 Change of Post Code

Councillor Cook informed councillors that he had asked Royal Mail to reconsider its decision and had requested a meeting with relevant operational colleagues in Wolverhampton to discuss the Parish Council's request. Shropshire Councillor Tina Woodward had offered her support.

The Clerk left the meeting during discussion of the following agenda item.

05/20 Review of Salary Budget (Financial Regulation 4.4)

Councillor Dungar had advised the UK salary inflation rate was 2.5%. After discussion it was proposed by Councillor Beaman, seconded by Councillor Wade and agreed by the Council to increase the Clerk's salary by 2.5% from 1<sup>st</sup> April 2020.

06/20 Website

The link for the development site for the Parish Council website had been sent to councillors to review. As Councillor Dungar was not present further discussion was deferred to the February meeting.

07/20 **PLANNING**  
**Permissions**

19/04489/FUL Conversion of main hall to form 8no apartments and conversion of outbuildings to form 1no additional apartment, Gatacre Hall, Gatacre, Claverley for Venture Construction and Developments Ltd.

19/04490/LBC Conversion of main hall to form 8no apartments and conversion of outbuildings to form 1no additional apartment affecting a Grade II Listed Building, Gatacre Hall, Gatacre, Claverley for Venture Construction and Developments Ltd.

19/04812/TCA Works as per schedule in email within Claverley Conservation Area, Spicers Lea, Spicers Close, Claverley for Mr. M. Rhaira

19/04882/TCA To trim new growth only 2no Yew trees (T1 and T2) and fell 1no Maple tree (T3) and 1no Walnut tree (T4) and replant a further 4 trees within Claverley Conservation

Area (amended 22/11/2019) Powk Hall Farm, Pound Street, Claverley for Mrs. S. Jones  
19/04985/FUL Erection of a single storey side extension, Beech Tree, Lodge Park, Claverley  
for Mrs. Natalie Williams

### **New Applications**

19/05225/FUL) Installation of air source heat pump, Orchard Barn, Broughton Farm,  
Broughton, Claverley for Mr. S. Nalborczyk

The Parish Council did not have any objections to the installation of an air source heat pump  
provided it did not cause noise disturbance to neighbouring properties.

19/05226/LBC) Installation of air source heat pump, Orchard Barn, Broughton Farm,  
Broughton, Claverley for Mr. S. Nalborczyk

The Parish Council did not have any objections to the installation of an air source heat pump  
provided it did not cause noise disturbance to neighbouring properties.

19/05529/PMBPA Application for prior approval under Part 3, Class Q of the Town &  
Country Planning (General Permitted Development) (England) Order 2015 for the change  
of use from agricultural to residential use, Proposed Barn Conversion Barn 1 at Winchester  
Farm, Claverley for Mr. and Mrs. Ruston

The Parish Council expressed concern that too much internal work would be required to  
convert the agricultural barn to residential use.

19/05530/PMBPA Application for prior approval under Part 3, Class Q of the Town &  
Country Planning (General Permitted Development) (England) Order 2015 for the change  
of use from agricultural to residential use, Proposed Barn Conversion Barn 2 at Winchester  
Farm, Claverley for Mr. and Mrs. Ruston

The Parish Council expressed concern that too much internal work would be required to  
convert the agricultural barn to residential use.

### **Withdrawn**

19/05022/PMBPA Application for prior approval under Part 3, Class Q of the Town and  
Country Planning (General Permitted Development) (England) Order 2015 for the change  
of use from agricultural to four residential units, Brantley House, Broughton for  
Mr. J. Tibbetts

19/05269/HRM To remove (approx) 145m of hedgerow on a parcel of land to the NE of  
Shipley Hall at grid ref 384278 292820 parcel of land to the NE of Shipley Hall, Shipley  
for Mr. Paul Baker

## 08/20 **UNITARY REPORT**

Councillor Woodward reported she was continuing to express concerns to Shropshire Council  
about the deteriorating condition of the highways and was still waiting for further information  
from officers. Shropshire Council was asking for feedback on the budget.

Councillor Edwards commented that Staffordshire Council appeared to respond to reports of  
potholes more quickly than Shropshire Council.

## 09/20 **FINANCIAL MATTERS**

Before discussing the draft budget for 2020/2021 and the precept requirement, the Clerk  
informed councillors the quarterly bank reconciliation had been completed but still had to be  
checked by Councillor Dungar. The total net balances at 31<sup>st</sup> December were £71380.56.

There had not been any unexpected expenditure. A cheque for £244.51 had been received from Claverley in Bloom refunding the overspend on plants and compost during 2019/2020.

During discussion of the budget it was agreed to increase the amount allocated to Claverley in Bloom by £200.00 to £1000.00

Shropshire Council has advised that in order to show a 0% increase in the Band D Council Tax charge on the 2020/21 Council Tax Demand Notices, Claverley's precept would need to be £22,907 compared to £22,500 requested in 2019/2020. As the cost of replacing the street lights was increasing, it was proposed by Councillor Cook, seconded by Councillor Hill and agreed by the Council to precept for £23,480.

#### 10/20 **PARISH MATTERS**

Councillor Edwards reported the surface of the Winchester to Broughton road was breaking up and water was accumulating in the road.

Councillor Wade reported a bad pothole near the Lion o' Morfe. The road sign at Clover Heath required a new post.

Councillor Cowie commented on the very poor condition of the road from the Old Gate at Heathton to Pear Tree Lane.

Councillor Parr reported the road from Three Dwelling to the crossroads was in an appalling condition and the drains were blocked.

Councillor Cotham reported potholes at Wall Hill, Upper Farmcote and by Three Dwellings cottages.

**Action: Clerk to inform Shropshire Highways and send a letter to Shropshire Council's Chief Executive to complain about the state of the roads in the parish. A copy of the letter to be sent to Philip Dunne, M.P.**

Councillor Hyde reported fly tipping in Brantley Lane, Hill End.

#### 11/20 **CORRESPONDENCE**

##### SALC -Bridgnorth Area Committee

SALC had advised that the next meeting of the Bridgnorth and Shifnal Area Committee will be held on Thursday, 16<sup>th</sup> January at Quatt Village Hall. Councillor Cotham hoped to attend.

##### Notification of road closures

Notification of the following road closures had been received:

Church Street (from 1 Church View Cottage to 7 Church Street) will be closed 17<sup>th</sup>-19<sup>th</sup> February to enable Severn Trent Water to install mains connection valve and washout.

Saddlers Cottage jct to Bine Farm jct A458, Wootton ) will be closed from 19<sup>th</sup> to 21<sup>st</sup>  
Duken Lane end of to Three Oaks, Wootton ) February to enable Severn Trent  
Duken Lane, Wootton . ) Water to renew meters. Access will  
be maintained for residents and  
businesses.

Stourbridge HF Rambling Club

The Clerk had received a further email from Mr. Brown in which he had commented about the lack of way marks and over-cropping. He had also asked if the Parish Council intended to produce maps of local footpaths.

Shropshire Place Plans

Shropshire Council had published the most up to date versions of the 18 Place Plans and had invited comments about the web pages which had been updated and refreshed.

12/20 **REPRESENTATIVES' REPORTS**

Wolverhampton Airport Consultative Committee

Councillor Hill reported that plans for housing had still not been submitted by MCR Property Group.

13/20/19 **CHEQUES**

Chq. no. 001561	The Plough Inn - refreshments for volunteers who put up the Christmas lights.....	£30.00
001562	SSE energy for street lights 03/12/19 to 02/01/20.....	£157.01
001563	Mrs. G.M. Price – Clerk’s salary third quarter 2019/2020 (weeks 27-39).....	£813.18
001564	Claverley Parochial Church Council – contribution to costs of producing ‘Halo’ in 2020.....	£150.00
001565	Mrs. G.M. Price– reimbursement for cost of Broadband 07/10/19 to 06/01/20.....	£94.50

It was proposed by Councillor Patel, seconded by Councillor Hill and agreed by the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.10 p.m.

Date of next meeting: Monday, 10<sup>th</sup> February at 7.30 p.m. in the Village Hall