**MINUTES OF THE PARISH COUNCIL MEETING HELD REMOTELY VIA ZOOM ON MONDAY, 11th JANUARY 2021 AT 7.30 p.m**.

This meeting of the Parish Council was held in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England and Wales) Regulations 2020

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 D.S. Cowie

 M.J. Edwards

 R.S. Parr

 Ms L. Patel

Also present: Shropshire Councillor Tina Woodward

No members of the public had requested to participate

Apologies: Councillor Mrs. C.G. Dungar – work reasons, Councillor M.P. Hill – work reasons,

 Councillor Ms C.A. Holland - work reasons, Councillor D. Hyde - personal reasons,

 Councillor Mrs. J.C. Marsh – personal reasons, Councillor P.J. Wade - personal reasons

  **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 14th December 2020, having been distributed to all

 councillors, were approved and the Chairman authorised to sign them.

 **MATTERS ARISING FROM THE MINUTES**

 01/21 Claverley in Bloom

Councillor Parr’s report had been circulated to councillors.

The Aston Lane shrub pruning had been deferred until next winter due to Covid-19 restrictions.

Claverley in Bloom was hoping to be able to carry out the summer planting scheme as normal at the beginning of June. Rushmere Nurseries will be raising the plants.

 02/21 QEII Jubilee Field

Councillor Cook thanked Councillor Cotham for cutting down the willow trees. He had helped him remove them from the field.

Moles were causing a problem again so the field will be closed during half term to enable the problem to be dealt with.

The goal posts required moving to a different position.

03/21 Street Lights/Christmas lights

 Councillor Cook thanked the volunteers who had helped to taken down the Christmas lights and the householders who had moved their vehicles to enable the work to be carried out. There had been a slight delay taking down the first string due to the tension on the cable.

Ken Jones had calculated the electricity consumed by the Christmas lights. There had been two nights when the lights had failed due to snow. He had changed the ends of the cables so they could plug into the main socket and suggested it would be possible to replace bulb holders by relocating ones from the ends of the string.

**Action: Bulbs to be checked in early autumn to allow time to order replacements.**

The missing warning sign had not been found.

**Action: Clerk to make enquires about obtaining a replacement sign.**

04/21 High Speed Broadband

Councillor Parr reported he had received enthusiastic support from those householders who had expressed an interest in signing up for FTTP. He had supplied Openreach with details of addresses he had been able to validate as Openreach had overestimated the number of active business units at High Grosvenor and had included properties within the Chyknell Hall estate which were covered by the estate’s private fibre network. Councillor Parr now was waiting for Openreach to supply a final offer.

Councillor Parr was thanked for all his work on this project.

 05/21 CCTV

 Councillor Cook had carried out further research and his report had been circulated to councillors. He had contacted four parish councils and had received responses from three.

 Based on the information he had received Councillor Cook considered an ANPR system appeared to be a viable and effective system for reducing speeding and gathering intelligence on criminal activity. More investigation would be required to find the most cost-effective system, installation, operational details, GDPR etc.

 Councillor Cook was thanked for all his research.

 Councillor Parr thought it would be helpful to obtain the Police’s view and Councillor Edwards asked if there was any evidence of prosecutions. Councillor Patel wondered whether Shropshire Council would offer financial support. Councillor Woodward thought it was more likely to obtain funding from the Police and Crime Commissioner.

 06 /21 Shropshire Council Draft Statement of Community Involvement

 Shropshire Council was seeking feedback on the draft Statement of Community Involvement.

 As some Councillors had not read the draft, they were asked to forward any comments to the

 Clerk before 1st February.

 07/21 Facility for storage

 Councillor Cook had obtained costings from six suppliers for a 20ft x 8ft storage container.

 Cleveland Containers would charge £1686 including delivery and VAT for a container with a guarantee it was watertight. Councillor Beaman said it should also be vermin tight.

 Councillor Cotham had found a suitable site for the container.

 Councillor Edwards asked if a self-storage facility had been considered. It was decided to purchase a container as a suitable site had been found for a container and provision would be made in the budget for purchase in 2021/2022.

 08/21 2021 Census in Shropshire

 The Clerk will be participating in a 2021 Census Briefing via Zoom on 13th January which will be conducted by Roger Belham, 2021 Census Engagement Manager for Shropshire.

 Roger Belham will be discussing with clerks how the Census will be delivered and whether there were any particular local issues of which to be aware.

 09/21 **PLANNING**

 Permission

20/04327/FUL Change of use of domestic garage/store building to commercial

 hair studio to include insertion of doorway, 10 Danford Lane, Claverley for Mrs L Sage.

20/04803/FUL Erection of general purpose agricultural building, Woundale Farm, Woundale,

 for Mr. and Mrs S Jones.

20/04810/FUL Erection of agricultural building and access track, Proposed Agricultural

 Building North of Beobridge, Claverley for Mrs G Goodson.

New Applications

20/05143/PMBPA Application for prior approval under Part 3, Class Q of the Town &

 Country Planning (General Permitted Development) (England) Order 2015 for the change

 of use from agricultural to residential use, Proposed Conversion Of Agricultural Building

 North West of Heathton, Claverley for Broughton Farm, Claverley.

 The Parish Council did not have any objections.

20/05027/FUL Erection of two-storey side extension along with dormer roof extension to rear

 elevation, Rockvale Cottage, Hopstone, Claverley for Mr C Holland.

 The Parish Council did not have any objections.

20/05310/FUL Erection of extension to form new porch, Two Gates House, Claverley for

 Mr & Mrs Tatton.

 The Parish Council did not have any objections.

20/03477/FUL Erection of a log cabin for private use as holiday accommodation, Proposed

 Holiday Cabin SE of Sandford Hall, Claverley for Mr. A. Walker.

The Parish Council objected to the application as it was inappropriate development in the

Green Belt as the proposed location was in woodland adjacent to wetland; foul water disposal was via a cesspit within 50m of a wetland; size and scale of proposed building was excessive for a holiday home.

**For information only**

20/05306/CPL Application for a Lawful Development Certificate for the proposed erection of

 a single storey extension to side elevation; two storey and single storey extensions to rear

 elevation, Two Gates House, Claverley for Mr. Tatton.

 JPE Holdings – quarry site at Shipley for phased extraction of sand and gravel (17/05203/MAW)

Councillor Cotham informed councillors he had just received a response from Grahame French to his letter of 26th October.

 10 /21 **UNITARY REPORT**

Councillor Woodward reported she was continuing to monitor Shipley quarry.

With regard to the issues pertaining to BOATS in the parish, she was meeting with the Police to discuss the anti-social behaviour and safety of users.

11/21 **FINANCIAL MATTERS**

Before discussing the draft budget for 2021/2022 and the precept requirement, the Clerk informed councillors the quarterly bank reconciliation had been completed but still had to be checked by Councillor Dungar. The total net balances at 31st December were £74193.47. There had not been any unexpected expenditure.

 Shropshire Council has advised that in order to show a 0% increase in the Band D Council Tax charge on the 2021/2022 Council Tax Demand Notices, Claverley’s precept would need to be £23,525 compared to £23,480 requested in 2020/2021.

In view of the financial impact on many households caused by the Covid-19 pandemic

Councillors expressed the wish that the Parish Council’s element of the Council Tax should not be increased. It was therefore agreed to make amendments to the draft budget including reducing the number of street lights to be replaced from five to three.

It was proposed by Councillor Cowie, seconded by Councillor Edwards and agreed by the Council to precept for £23,525.

12/21 **PARISH MATTERS**

Councillor Cook reported the footpath behind The Malsters was obstructed by the unmaintained hedge behind one of the properties.

 **Action: Clerk to speak to the householder**

Councillor Edwards expressed concern about the condition of the road between Winchester Farm and Broughton. He informed the meeting that Shropshire Council had done a good job regarding the drainage at Broughton.

 Councillor Beaman reported a bad pothole by the turning to Wall Hill and Councillor Cotham reported a pothole on the bridge at Lower Hopstone and between Digbeth Lane and Hopstone.

 **Action: Clerk to report the above issues to Shropshire Highways**

13/21 **CORRESPONDENCE**

Shropshire Council – consultation on the ‘Regulation19’ pre-submission draft of the Shropshire Local Plan

Councillors did not wish to make a submission on the above consultation.

SALC – briefing for clerks re Shropshire elections 6th May 2021

SALC had arranged a briefing for clerks on the Shropshire elections due to be held on

6th May. This briefing will be held via Zoom on 5th March and was free for members of SALC.

14 /21 **REPRESENTATIVES’ REPORTS**

 Rights of Way

Councillor Cotham reported he had walked Digbeth Lane and Shipcote Lane (BOATS) with Councillor Woodward to look at the various issues.

15 /21 **CHEQUES**

 Chq. no. 001621 Kenneth Jones – items to reconfigure circuit

 cable for Christmas street lights £24.55

 waterproof double socket 17.70 £42.25

 001622 T.F.M. – zinc plate, nuts, washers for use on

 Christmas tree ……………………………………….. £4.62 001623 Pro It Rescue - Monthly Managed Service Agreement

 for 2021……………………………………………. £172.80

 001624 SSE energy for street lights 02/12/20 to 04/01/21….……… £165.97

 001625 Mrs. G.M. Price – Clerk’s salary for the third quarter

 2020/2021 ……………………………………………… £833.51

 001626 Claverley Parochial Church Council – contribution to

 costs of producing ‘Halo’ in 2021…………………….. £150.00

 001627 Mrs. G.M. Price – reimbursement for cost of Broadband

 07/10/20 to 06/01/21……………………………………. £89.97

 001628 R.J. Cotham – reimbursement of Zoom fee for the

 January parish council meeting… ……………………… £14.39

 It was proposed by Councillor Beaman, seconded by Councillor Edwards and agreed by the

 Council to pass the cheques for payment.

 **ADJOURNMENT**

 There being no further business, the Chairman closed the meeting at 9.15 p.m.

 Date of next meeting: Monday, 8th February at 7.30 p.m. via Zoom