**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 10th JANUARY 2022 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 Mrs. C.G. Dungar

 Ms C.A. Holland

 D. Hyde

 R.S. Parr

 Ms L. Patel

 P. J. Wade

 Four members of the public

Apologies: Councillor D.S. Cowie – personal reasons, Councillor M.J. Edwards - work reasons,

 Councillor Mrs. J.C. Marsh – personal reasons, Councillor B. Walker-Drew – work reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 Councillor Beaman declared a disclosable pecuniary interest in planning application

 no. 21/05757/FUL

MINUTES of the meeting held on 13th December 2021, having been distributed to all

 councillors, were confirmed and signed.

The Chairman brought forward the agenda item ‘Planning’ and suspended standing orders to allow Mr. Barby and Mr. Pickerill to speak.

 01/22 **PLANNING**

 New Applications

 Councillor Beaman left the meeting.

21/05757/FUL Erection of 1No steel framed building for storage of several tractors, trailers,

 agricultural equipment, tools mowers with minor alteration to access from bridleway/

 farm track and section of land for tree nursery plantation, Claverley Field adjacent to

 Severn Trent Sewage Works, Church Street, Claverley for Mr. Oliver Barby.

Mr. Barby outlined the background to his son’s application and was happy to answer any questions.

The Parish Council did not have any objections to this application.

Mr. Barby and Mr. Pickerill left the meeting.

Councillor Beaman re-joined the meeting.

21/04982/FUL Erection of 1No replacement stable block, Hopstone Cottage, 7 Hopstone,

 for Mrs Kerri Hardbattle.

The Parish Council did not have any objections to this application.

21/05755/FUL Erection of two storey extension following demolition of recent extension

 and internal alterations to dwelling, 4 Church Terrace, Church Street, Claverley for

 Mr James Lyons.

The Parish Council did not have any objections to this application.

21/05862/FUL Formation of bay window on the north elevation, Sutton Farm, Claverley

 for Mr and Mrs Richard Kempsey.

The Parish Council did not have any objections to this application.

Permissions

21/05374/FUL Erection of front, side and rear extensions to dwelling, 21 The Wold, Claverley for Ms Alison Wolohan

 **MATTERS ARISING FROM THE MINUTES**

 02/22 Claverley in Bloom

 Councillor Parr’s CIB update had been circulated to councillors.

Paul Pickerill, the Tree Warden, had been informed his application to Shropshire Council for free trees had been approved. Delivery of approximately 100 whips will take place in March, the majority of which will be added to existing plantings alongside the public footpath from Bulls Bank to Draycott. The intention was to involve children from Claverley School in the planting. Paul will also be looking at participation in tree planting under the Platinum Jubilee Scheme “The Queen’s Green Canopy”.

Red and white begonias, blue salvias and the white-green trailing nepeta will be used in the summer planting scheme which will fit in well with the Platinum Jubilee theme.

 03/22 QEII Jubilee Field

Councillor Cook’s report to councillors at the September meeting contained details of suggested work which had been discussed with Jo Derrer. This work included trimming back trees on the left-hand side of the field.

Councillor Cook suggested having a look at what needed to be done with a view to carrying out the work during half-term provided the weather was suitable. He would report back at the February meeting.

 04/22 Christmas Lights

 Councillor Parr reported the Christmas lights had been taken down without incident and thanked the

volunteers for their assistance. Ken Jones and Councillor Parr were thanked for all the hard work they had done over the years to ensure the lights always operated as planned.

Visual inspection of the eye bolts will continue to be carried out each year and formal stress testing to be carried out every five years.

**Action: quotations for formal stress testing to be obtained for testing to be carried out in 2022**

 05.22 Review of Salary Budget (Financial Regulation 4.4)

 The Clerk exited the meeting for the review of the salary budget. On her return she was informed it had been proposed by Councillor Patel, seconded by Councillor Holland and agreed by the Council to increase the Clerk’ salary by 3.5% from 1st April 2022.

 06/22 Shipley Quarry

 Councillor Cotham reported he had received the minutes of the Shipley Quarry Liaison

Committee which were awaiting approval. He was formulating questions for the next meeting which was scheduled to take place on 23rd February. Councillor Cotham asked councillors to let him know if they had any questions for this meeting.

07/22 Damage to pump trough and bench

 The Clerk had been informed the excess on the insurance claim had been reduced to 87% as

the third party had argued the trough had been replaced with a larger trough so was not a direct replacement. The cost in taking court action would be greater than the shortfall and would not guarantee an increase in the pay-out. Confirmation was awaited that the damaged trough can now be removed.

08/22 Street lights

A quotation had been received from MSD Lighting for the supply of three Windsor Authority lanterns and columns amounting to £4004.00 (ex VAT). Delivery would be 6-8 weeks from date of order. E.ON Energy Solutions Ltd. had quoted £2888.08 (ex VAT). for the installation of the three replacement street lights. It was proposed by Councillor Dungar, seconded by Councillor Wade and agreed by the Council to accept both quotations.

 09/22 **UNITARY REPORT**

 Shropshire Councillor Elliott Lynch had not submitted a report.

 **Action: Clerk to write to Councillor Lynch to express concern about his non-attendance**

 **at meetings and, in his absence, the lack of unitary reports.**

 10/22  **FINANCIAL MATTERS**

Councillors had received the second draft of the budget for 2022/2023. Councillor Cook had prepared costings of containers. After discussion it was proposed by Councillor Beaman, seconded by Councillor Hyde and agreed by the Council to purchase a container from Cleveland Containers for the storage of items belonging to the Parish Council such as the Christmas lights. Some work needed to be undertaken to the proposed site before taking delivery of a container.

 Shropshire Council has advised that in order to show a 0% increase in the Band D Council

Tax charge on the 2022/2023 Council Tax Demand Notices, Claverley’s precept would need

to be £23,978 compared to £23,525 requested in 2021/2022. Discussion took place about the

precept with some councillors suggesting an increase because of inflation and others

recommending no increase because of the current financial situation. A vote was taken and 5

councillors voted in favour of no increase and 4 voted for an increase.

**Action: Clerk to inform Shropshire Council a precept of £23,978 was required for**

**2022/2023.**

 11/22 **PARISH MATTERS**

 Councillor Parr raised the matter of the forthcoming Queen’s Platinum Jubilee.

 **Action: Clerk to speak to Ellie Taylor, who had chaired a committee for Queen’s Silver**

 **Jubilee celebrations, to see if she would be interested in doing the same for the Platinum**

 **Jubilee.**

Councillor Beaman had noticed the cracks in the wall of the bridge by Woodfield Cottage had

 become more pronounced.

 **Action: The Clerk to make a further report to Shropshire Council.**

 Councillor Dungar had noticed the fencing contractors had not returned to rectify the work

 to the gate post by the cricket nets.

Councillor Cook expressed concern that the wall at Claverley Hall Farm had still not been repaired.

Councillor Wade had noticed a large pothole outside the entrance to The Crown. This had

 already been reported to Shropshire Council.

**Action: The Clerk was asked to report the following to Shropshire Council - potholes at Danford Heath, Aston Lane, A454 at Shipley, B4176 at Rudge Heath, by the sewage station near Church Street, ditch running at the side of the road to Lower Hopstone and fly tipping of tyres on the side of the road to Tinkers Castle.**

Councillor Cotham had noticed the householders who had been asked to cut back their hedges along Church Street had not done so.

**Action: Clerk to write to those concerned.**

 12/22 **CORRESPONDENCE**

 Climate Change and Transport

 An email had been received from John Whitelegg, Transport Co-Ordinator, South Shropshire Climate Action to seek the support of all town and parish councils in South Shropshire to support Climate Action’s initiative to reduce the 37% transport carbon total.

 **Action: Clerk to invite South Shropshire Climate Action to speak at the February or March meeting.**

13**/**22  **REPRESENTATIVES’ REPORTS**

Village Hall Committee

Councillor Wade reported the January meeting of the Village Hall Committee had been cancelled.

Wolverhampton Airport Consultative Committee

Councillor Parr reported the meeting due to have been held on 5th January had been rescheduled and will be held on 19th January. The planning application for housing had still not been determined.

Rights of Way

 Councillor Cotham reported he had been to look at the bridleway between Wall Hill and Lea

 Farm. Both ends were blocked by hedge growth and there were fallen trees. He would be

 contacting the landowners.

The finger post at the Griffiths Green end of Pipers Lane denoting a bridleway had been damaged and was lying on the grass verge. It will be replaced.

The Clerk had been contacted by four parishioners about a gate being locked to a field opposite the turning to Ludstone which was owned by JB & JA Cotham & Son. Councillor Cotham explained that there was not a public right of way across the field, but it had been used on a permissive basis. Councillor Cotham had experienced problems from some walkers and had decided to padlock the gate over the Christmas period and had put up a notice of explanation. He intended to remove the padlock as the Clerk was now recording the names of people he had given permission to access this field and the four parishioners who have asked for permission to access the field.

 14/22 **CHEQUES**

Chq. no. 001692 Keoghs LLP – VAT element of solicitors’ costs……………. £88.00

 001693 PRO IT Rescue - Monthly Managed Service Agreement

 for 2022……………………………………………… £172.80

 001694 SSE energy for street lights 02/12/21 to 04/01/22….………. £238.63

 001695 Mrs. G.M. Price – Clerk’s salary for the third quarter

 2020/2021 …………………………………………. £851.85

 001696 Claverley Parochial Church Council – contribution to

 costs of producing ‘Halo’ in 2022………………….. £150.00

 001697 Mrs. G.M. Price– reimbursement for cost of Broadband

 07/10/21 to 06/01/22………………………………… £93.99

 001698 Mary Lavender – refreshments for volunteers taking

 down Christmas lights……………………………….. £40.00

 It was proposed by Councillor Wade, seconded by Councillor Patel and agreed by

 the Council to pass the cheques for payment.

 **ADJOURNMENT**

 There being no further business, the Chairman closed the meeting at 9.05 p.m.

 Date of next meeting: Monday, 14th February at 7.30 p.m. in the Village Hall