

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 8<sup>th</sup> JULY 2019 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman  
D.A. Cook  
R.J. Cotham (Chairman)  
M.P. Hill  
Ms C.A. Holland  
Mrs. J.C. Marsh  
R.S. Parr  
Ms. L. Patel  
P.J. Wade

Also present: Shropshire Councillor Tina Woodward

Apologies: Councillor D.S. Cowie – work reasons, Councillor Mrs. C.G. Dungar – personal reasons, Councillor M.J. Edwards - work reasons, Councillor D. Hyde - personal reasons

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 10<sup>th</sup> June 2019, having been distributed to all councillors, were confirmed and signed.

**MATTERS ARISING FROM THE MINUTES**

98/19 Claverley in Bloom

Councillor Parr's report had been forwarded to councillors.

There had been an increase in the cost of the plants for the summer scheme and also in the number of plants required but the saving on the cost of compost had meant the overall expenditure on this year's summer scheme was much the same as in 2018.

The churchyard gardening group had made good progress tidying the upper churchyard planting beds. CIB had planted a few surplus plants from the summer scheme close to the main entrance and a few fuchsias had been planted to brighten up the bed opposite the roses.

Prior to the Flower Festival, CIB members will carry out a tidy up in and around the Bull Ring on 10<sup>th</sup> July from 6pm.

The grass triangle at Winchester crossroads had been damaged by a coach on 3<sup>rd</sup> July but the planters were unharmed.

Marvin Harris had installed the two new benches.

99/19 QEII Jubilee Field

Councillor Cook informed the meeting that the goal posts needed to be moved.

100/19 Website

Councillor Dungar had informed the Clerk she had communicated the Parish Council's decision not to progress with Linx at Bobbington. A specification and requirements had been firmed up and she had viewed more of the updated WordPress admin functionality. She

hoped a more detailed quote and example design will be available for review and approval by the Council at the August meeting.

Functionality around social media connectivity and the potential inclusion of Halo magazine will be excluded from the initial proposal until such time requirements are further defined.

101/19 Street Lights

The Clerk informed the meeting she had been informed by E.ON that as the supply of electricity to the street lights is unmetered the street light at the entrance to The Paddock (column 1) and the street light outside No. 1 Lodge Park (column 4) would still appear on the inventory from E.ON which Western Power Distribution uses to calculate the amount of electricity used unless the supply was disconnected and the columns removed. In February E.ON had quoted £480.37 to disconnect and take down the column in The Paddock. It was therefore decided not to proceed with the removal of these two street lights at present.

102/19 Bonfire and Fireworks Event 2019

Jubilee Fireworks had confirmed they could mount a firework display on either Saturday, 2<sup>nd</sup> or 9<sup>th</sup> November.

103/19 Halo Magazine

The Revd. Garry Ward had informed the Parish Council that, as the church finances were becoming increasingly stretched and a considerable loss was anticipated this year, it was necessary to look at the rising costs of producing 'Halo' the monthly magazine. In response to the Clerk's request he had supplied a breakdown of the production costs with a request that the Parish Council consider making a contribution to these costs.

**Action: Clerk to invite the Vicar and Treasurer/Church Warden to the August meeting to discuss this matter.**

104/19 Change of post code

Councillor Cook reported on the progress he was making with Royal Mail regarding the Parish Council's request for whole of Claverley to have a Bridgnorth WV15 postcode as opposed to the current arrangement where the eastern side of the Parish is mostly Wolverhampton WV5. This request was being supported by Shropshire Councillor Tina Woodward and Philip Dunne, M.P.

Councillor Cook was thanked for all his work.

**Action: Councillor Cook offered to provide an article for the August issue of 'Halo'**

105/19 **PLANNING**

Permissions

18/05407/FUL Erection of oak framed triple garage with external staircase to storage over, Home Farm, Gatacre for Mr. Ed Horgan

**New Applications**

19/02671/FUL Replacement porch, new flat roof dormer to rear and pitched roof dormer to front to facilitate loft conversion, Greenhaven, Draycott for Mr. Karen Endres  
The Parish Council did not have any objections.

19/02776/REM Approval of reserved matters (layout appearance, scale and landscaping) pursuant to 14/00030/OUT for the erection of 16 dwellings; estate roads and garaging, former Davro Iron & Steel Ltd, Ridgewell Works, Wooton, Six Ashes, for Hovi Luxury Homes Limited

The Parish Council continued to have concerns about the management of surface water. The site relied upon a large area of porous tarmac for drainage which could in time lose its porosity. Due to the incline of the site towards the road, in a sharp downpour surface water may run across the highway causing a hazard. There was a lack of information regarding the arrangements for refuse collection, i.e. bin collection site/sites, and the distance householders will be expected to wheel their bins to an adopted road.

19/02925/FUL Conversion and extension of existing single storey garage wing to provide additional accommodation including the addition of a pitched roof in place of the existing flat roof; erection of single storey extension to rear; alterations to existing dwelling, The Coppins, Danford Lane, Claverley for Mr. Mike Connor  
The Parish Council did not have any objections.

19/02118/CPE Application for a Lawful Development Certificate for the existing and continued use of whole of site for caravan park, Spicers Hall Caravan Park, Spicers Hall Farm, Claverley for Sought After Location Ltd.  
The Chairman had read through past Claverley Parish Council Minutes to find relevant evidence to submit to Shropshire Council.

**Action: Clerk to send this information to councillors before submitting to Shropshire Council.**

### **Withdrawn**

19/02460/FUL Incorporation of annexe residential building from The Bell Tower to The Summer House to include internal works, The Summer House, Gatacre, Claverley.

The Chairman expressed concern at the length of time it was taking for enforcement investigations to take place.

### 106/19 **UNITARY REPORT**

Councillor Woodward had endeavoured to respond to residents whilst she had been away.

### 107/19 **FINANCIAL UPDATE**

The Clerk had submitted the Annual Governance and Accountability Return 2018/2019 and accompanying information to PKF Littlejohn LLP before the due date and had received confirmation it had been received. Information regarding the exercise of electors' rights had been displayed on the notice board, the website and in 'Halo' magazine and the relevant sections of the Return had also been published on the website.

The Clerk had been unable to complete the quarterly bank reconciliation as she was awaiting the Current Account statement. There had not been any unexpected income or expenditure during the quarter.

### 108/19 **PARISH MATTERS**

Councillor Parr expressed concern that the road from Woundale to Chyknell had been surfaced dressed, in his opinion unnecessarily, when there were other roads in a poor state of repair. He read out the reply from Shropshire Council to the Clerk's email which stated that

surface dressing was a preventative maintenance technique to stop roads in relatively good condition from getting any worse as it seals the road to prevent water getting in and cracks and potholes forming. Councillor Parr questioned Shropshire Council's rationale but Councillor Woodward said it was false economy not to do this type of work.

Councillor Parr said a road sweeper had been and hoped all the white lines at Woundale crossroads will be replaced.

Tree roots were causing the wall at Sandford to bulge.

Councillor Patel reported the lack of signs had caused chaos whilst the B4176 was closed for work to be undertaken.

Councillor Wade reported the road surface at Danford Heath was in a bad condition.

**Action: Clerk to inform Shropshire Highways**

Councillor Marsh reported that drains in Heathton had been cleared but the drain outside her property was still full. The hedge outside The Bakehouse required cutting. A motor home had been stolen. There was a problem with horses and carts at the Lion o' Morfe.

Councillor Beaman had confirmed details about the defibrillator to the British Heart Foundation. New pads were required as they had expired.

**Action: Councillor Beaman to supply the Clerk with details so new pads can be ordered.**

Someone was pulling out the dog fouling bags. Councillor Hill had noticed dog fouling along the footpath from The Wold to Church Street.

The Chairman reported that once again the verges along School House Bank had not been cut. The trees overhanging the road opposite the Corner House, Upper Ludstone required cutting back.

**Action: Clerk to inform Shropshire Highways**

Connecting Shropshire had sent an update regarding the availability of faster fibre broadband in parts of Draycott.

## 109/19 **CORRESPONDENCE**

### SALC - training

Councillors were reminded that a training session on The Code of Conduct had been arranged for Thursday, 18<sup>th</sup> July, 2pm-4pm at Dawley House, Telford. The cost to attend will be £27 per member delegate.

A session on new web accessibility guidelines (WCAG 2.1) had been arranged for Wednesday, 30<sup>th</sup> October, 2pm-4pm, at Shrewsbury.

**Action: Clerk to see if Councillor Dungar can attend**

### Review of Polling Districts, Polling Places and Polling Stations consultation

Shropshire Council was conducting a review of polling districts and polling places in accordance with the Representation of the People Act 1983 (as amended by the Electoral Administration Act 2006)

**Action: Clerk to reply that the school was the only suitable premises in the parish because of access for the disabled and car parking was available.**

Notification of road closure

Notification has been received that the road from the B4176 (east of Newin House Farm) to Tinkers Castle (Staffordshire County boundary) will be closed on Wednesday, 4<sup>th</sup> September from 9.00 am to 4.00 pm for Western Power Distribution to trim trees.

Shropshire Local Plan Review – ‘Strategic Sites consultation

Shropshire Council was seeking comments on the fourth stage of consultation on the Local Plan Review, the ‘Strategic Sites’. The consultation will run from Monday 1<sup>st</sup> July to Monday, 9<sup>th</sup> September.

110/19 **REPRESENTATIVES’ REPORTS**

Village Hall Committee

Councillor Wade had attended the meeting on 4<sup>th</sup> July when those present had been informed the Toddler group will be disbanding.

Wolverhampton Airport Consultative Committee

Councillor Hill reported that MCR will shortly be submitting a planning application for housing.

Rights of Way

Councillor Cotham informed the meeting that Councillor Marsh had raised a query with him regarding a possible right of way at Long Common which had ‘No Right of Way’ signs on the gates. He explained this had been a 10 year agreement permissive right of way which had run out a few years ago so the landowner was entitled to put up the signs.

111/19 **CHEQUES**

Chq. no. 001525	Rushmere Nurseries – plants for summer planting scheme....	£722.30	
001526	Shropshire Association of Local Councils - training		
	i) General Data Protection	£27.00	
	ii) Planning and CIL	£54.00	£81.00
001527	M.E. Harris - installation of benches	£40.00	
	strimming Aston Lane	£290.00	
	removal of arisings	£85.00	£415.00
001528	Mrs. G.M. Price – clerk’s salary for 1 <sup>st</sup> quarter 2019/20.....	£813.18	
001529	SSE – energy for street lights 04/06/19 to 01/07/19.....	£210.09	
001530	Mrs. G.M. Price - reimbursement for cost of		
	Broadband 07/04/19 to 06/07/19.....		£94.50

It was proposed by Councillor Patel, seconded by Councillor Wade and agreed by the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.13 p.m.

Date of next meeting: Monday, 12<sup>th</sup> August at 7.30 p.m. in the Village Hall