**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY, 194h JULY 2021 AT 7.30 p.m. IN THE FUNCTION ROOM, CLAVERLEY**

Present: Councillor D.A. Cook

 R.J. Cotham (Chairman)

 R.S. Parr

 Ms L. Patel

 P.J. Wade

 B. Walker-Drew

Also present: Shropshire Councillor Elliott Lynch

Three members of the public had requested to join the meeting for the first agenda item.

Apologies: Councillor Mrs. S.A. Beaman – personal reasons,

 Councillor D.S. Cowie - person reasons, Councillor Mrs. C.G. Dungar – personal reasons,

 Councillor M.J. Edwards – work reasons, Councillor D. Hyde – personal reasons,

 Councillor C.A. Holland – personal reasons, Councillor Mrs. J.C. Marsh – personal reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 14th June 2021, having been distributed to all

 councillors, were confirmed and signed.

91/21 **PLANNING**

New Applications

21/02876/FUL Erection of 6no. affordable dwellings and associated infrastructure,

 Proposed Residential Development Land East Of, Bull Ring, Claverley, for

 Oakwood Homes (Bridgnorth) Ltd.

Councillors expressed their opinions on the application. The Chairman suspended Standing Orders to enable the members of the public to express their views. A vote was then taken with one councillor abstaining, one councillor objecting and four supported the application.

21/02816/FUL Conversion of outbuilding and domestic store to dwelling, The Glass

 House, Spring Cottage, Sytch House Green, Claverley for Mrs. Claudette Inglis.

The Parish Council objected to the application

21/03464/TCA To fell 2no Holly trees within Claverley Conservation Area, Dingle

 House, 5 High Street, Claverley for Mr William Jackson.

 The Parish Council was unable to fully comment as insufficient information had been

 provided on the application form. The Parish Council did not like to see the loss of mature

 trees in the Conservation Area.

21/02344/FUL Erection of an affordable dwelling and garage, Proposed Affordable Dwelling

 to the West of Farmcote Cottage, Upper Farmcote, Claverley, for Miss E Garbett.

The Parish Council did not have any objections.

**Permissions**

21/01584/FUL Erection of single storey rear extension and use as tea rooms/café

 (under Use Class E1), and refurbishment of existing storage outbuildings to include a new

 pent roof and door and window openings and provision of external seating area, 4A High

 Street, Claverley for Mr & Mrs Degg

21/02190/FUL Conversion of a single dwelling into two separate self-contained

 dwelling units, Galatea Farm, Rudge Heath, Claverley for Ms Gledhill & Philp

Refusa**l**

21/01486/FUL Erection of 6No. holiday lodges, Proposed Caravan Site East of Millmoors,

 Ashford Bank, Claverley for A2Z Developments Ltd (Ashford Mill Cottage, Ashford

 Bank, Claverley)

Withdrawn

21/02409/FUL Erection of two storey extension to converted garage to form one

 dwelling Spring Gorse Cottage, Sytch House Green, Claverley for Mr Henry Thomas

For information only

21/03030/CPL Application for a Lawful Development Certificate for the proposed erection

 of a single storey detached rear garden building, 12 Danford Lane, Claverley for

 Mrs Jayne Arnold

21/03035/HHE Erection of a single storey rear extension to an attached dwelling,

 dimensions 3.66 metres beyond rear wall, 3.90 metres maximum height, 2.20 metres high

 to eaves, 12 Danford Lane, Claverley for Mrs Jayne Arnold

 **MATTERS ARISING FROM THE MINUTES**

 92/21 Claverley in Bloom

Councillor Parr’s update on CIB activities had been circulated to councillors.

The summer plants had benefitted from the weather conditions and watering support from the volunteers. The ‘Welcome to Claverley’ sign and planting trough near Digbeth Lane had been damaged on 1st July by a reversing lorry. Temporary repairs had been carried out to the sign but it was not possible to properly reposition and repair the planting trough as the internal retaining brackets had been broken by the impact and the trough distorted. The extent of the damage will not be known until it can be emptied and properly examined. Councillor Cotham had spoken to the company owning the lorry.

The two raised planting beds which had been installed and filled with compost by CIB at the school had been well used by the school’s gardening club.

The churchyard gardening group had been joined by a large number of additional helpers to tackle the overgrown state of the upper churchyard on 26th June. The next session is planned for 24th July.

Thanks were expressed for an anonymous donation which had been made to CIB funds and will be used to underwrite this year’s daffodil planting exercise. David Hayes was also thanked for carrying out refurbishment free of charge to the bench at Winchester crossroads.

Paul Pickerill, the Tree Warden, hoped to plant the Tulip Tree in memory of the late HRH Prince Philip on School House Bank on 23rd July.

 93/21 QEII Jubilee Field

Councillor Cook reported he had been informed by the Headteacher that the fencing to the

side of the field by the footpath was going to be replaced and a gate for access to the field was going to be put in at the top end. Further information was required regarding the position and size of the gate to ensure it was accessible for wheelchairs. The wooden gate to the field through the school car park was also being replaced.

The Headteacher had also brought to the attention of the Parish Council that the cricket net on the field and the surface were in a poor condition.

**Action: Councillors Cook and Cotham would have a look and report back at the next meeting.**

A request had been received from a Stourbridge football club to hire the pitch for junior matches.

**Action: Clerk to ascertain if the Club had any association with the parish.**

94/21 Damage to pump trough and bench

Confirmation of acceptance of the quote for the replacement pump trough was still awaited.

95/21 High Speed Broadband

Councillor Parr confirmed the funding target had been reached. A few procedural issues remained to be resolved. A date for installation had not as yet been provided by Openreach.

Councillor Parr was thanked for his extensive work on this project.

96/21 Election of Representatives

Election of representatives for the Wolverhampton Airport Consultative Committee and Planning Sub-Committee was deferred to the next meeting when it was hoped more councillors would be in attendance.

When the Clerk had submitted the Parish Council’s apologies for the 23rd June meeting of the Wolverhampton Consultative Committee she had asked for consideration to be given to holding the meetings in the evening because of parish councillors work commitments during the day. She had been informed the Shropshire Council’s representative on the Consultative Committee was Councillor Richard Marshall who was Worfield’s Shropshire Councillor.

97/21 Bonfire and Fireworks Event 2021

Mr. and Mrs. Beaman had offered the use of one of their fields for the proposed event. The field was on the opposite side of School House Bank to Councillor Cotham’s field which had been used in previous years.

The Clerk had telephoned Jubilee Fireworks and had also emailed Mr. Pearce and was awaiting a reply.

98/21 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch reported he was meeting Officers about Shipley Quarry on 20th July. Councillor Cotham asked him to take up the matter of no reply having been received to an email and that the letter from the Environment Agency objecting to hydrology was not on the planning portal.

Councillor Lynch informed the meeting that Shropshire Highways had asked the owner of the trailer carrying an advertising board, which was sited on the grass verge at the junction with the A458, to remove it. The repairs to the road at Beobridge will be carried out on 20th September. He had been in contact with Andy Wilde about the 30mph sign for Pound Street.

Parishioners had contacted him about the state of the roads and pavements in the parish.

He had arranged for litter picking equipment for Six Ashes.

Councillor Parr raised again the problem of dangerous driving along the BOAT from High Grosvenor to the Lion o’ Morfe. He informed Councillor Lynch that a resident had offered to fund a gate to slow down traffic.

**Action: Councillor Parr to forward the exchange of emails on this matter to Councillor Lynch.**

 99/21 **PARISH MATTERS**

 Councillor Cook asked about the work being carried out to the entrance to Shipley Quarry.

 The Parish Council had not received any information about this.

 The Clerk was asked to report a large pothole in the road approaching Winchester Farm,

 potholes either side of Dallicott bank and the deterioration in the road surface between Winchester Farm and Broughton. The hedge was overgrown at the Aston junction and the ‘A’ board should be removed.

 A farmer had asked for advice as she had been unable to find a contractor willing to cut the road side hedges along the B4176 because of safety aspects.

 **Action: Councillor Lynch would make enquiries to see what measures could be taken.**

 100/21 **CORRESPONDENCE**

Notification of road closure

 Notification of the following road closure had been received:

* Heathton West Bridge – road closure 18th to 27th August to enable Shropshire Council to complete bridge repairs.
* Pound Street, Claverley – road closure 25th to 27th August to enable Severn Trent Water to install pipe.

Notification of changes to speed limit at Wootton crossroads

Shropshire Council had made an order to introduce a 50mph speed limit on lengths of roads at Wootton crossroads. The changes listed in the Order would come into effect on 9th July 2021.

Highways Maintenance

Councillor Steve Charmley**,** Shropshire Council’s Cabinet Member with responsibilityfor highways, had written to town and parish councils outlining plans to improve the condition of the roads in the county.

Police Community Charter

West Mercia Police had created a Police Community Charter Parish Contract in order to find out the policing priorities of town and parish councils. From the issues listed councillors selected speeding, all types of theft and criminal damage and requested quarterly contact.

**Action: Clerk to fill in the form and return it to the Bridgnorth Safer Neighbourhood Team.**

Post Office service

Matthew Wilkes, Network Operations Manager for the Post Office, had contacted the Clerk regarding setting up an outreach Post Office service once a week in Claverley if a suitable venue can be found, ideally rent free.

**Action: Clerk to contact the Village Hall Committee, Ken and Mary Lavender and Keith and Karen Horton to ascertain if they would like to meet Mr. Wilkes to discuss the proposal in more detail.**

101/21 **CHEQUES**

Chq. no. 001656 TFM - compost for summer planting scheme…………………… £150.00

 001657 SSE - energy for street lights 02/06/21 to 02/07/21…………… £115.36

 001658 The Plough Inn - hire of Function Room for meetings ………… £60.00

 001659 Mrs. G.M. Price – Clerk’s salary for the first quarter 2021/22……£844.05

 001660 HM Revenue & Customs – PAYE for first quarter 2021/2022….. £7.80

 001661 Mrs. G.M. Price– reimbursement for cost of Broadband

 07/04/21 to 06/07/21……………………………… £94.29

 It was proposed by Councillor Wade, seconded by Councillor Patel and agreed by the

 Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.35 p.m.

 Date of next meeting: Monday, 9th August at 7.30 p.m. in the Village Hall