**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 10th JULY 2023 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 Mrs. H.M. Cains

 D.A. Cook

 R.J. Cotham (Chairman)

 M.J. Edwards

 P. J. Wade

Also present: Two members of the public

Apologies: Councillor Ms. C.A. Holland – work reasons, Councillor D. Hyde - work reasons,

 Councillor L. Patel – personal reasons, Councillor B. Walker-Drew – work reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations made of disclosable pecuniary interests.

MINUTES of the meeting held on 12th June 2023, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

 84/23 Casual Vacancy

The Clerk reported Shropshire Council had informed the Parish Council it had not received ten signatures to call for an election to fill the second vacancy therefore the Parish Council may proceed to co-opt to fill the vacancies. The Clerk had received applications from three parishioners and their application forms had been circulated to councillors prior to the meeting. One of the applicants had been unable to attend the July meeting. The Chairman invited the two applicants present to make a short statement and then they left the meeting whilst the Council made a decision. After discussion it was agreed to co-opt Mrs. E.M. Holding and Mr. M.J. Plumb.

Mrs. Holding and Mr. Plumb rejoined the meeting.

Councillor D. Cowie had submitted his resignation as he had left the parish.

**Action: Shropshire Council to be notified and the public notice displayed.**

 85/23 Claverley in Bloom

 An update on Claverley in Bloom activities had been circulated to councillors.

CIB are intending to provide a tribute to Rod Parr who had requested that any donations in his memory should go to CIB.

CIB had decided to step back from new planting of daffodils during 2023 to enable CIB to look at areas which may need to be refreshed 2024/25.

CIB members had cut and tidied the Winchester crossroads area and there has been general strimming of areas. Brent Walker Drew and Mick Thorrington had swept and weeded the Bull Ring prior to Rod Parr’s funeral.

Lesley Writtle and Lisa Thomas held an assembly with Jo Derrer supporting the school sunflower initiative. Well over half of the school had grown sunflowers and the children shared how theirs had grown. Lisa and Lesley held a Q & A session with the children and also gave the children ideas for the CIB art competition which will be judged at the start of the new term. The school are planning an open evening around 5th September to display the children’s work and hopefully CIB can present the prizes for sunflowers and artwork.

CIB wished to thank all in the community who are watering the outlying planters and village beds.

The Tree Warden, Paul Pickerill had shown Councillor Cook examples of stone plaques which might be suitable for the memorial trees which had been planted.

**Action: Councillor Cook undertook to obtain further details in readiness for discussion at the August meeting.**

 86/23 QEII Jubilee Field

Councillor Cook did not have anything to report.

 87/23 Shipley Quarry

Councillor Cotham reported that at the Shipley Liaison Committee held on 21st June Shropshire Councillor Richard Marshall had agreed to chair meetings.

Graham French undertook to put the ten missing documents on the website as well as the 8 quarterly hydrology reports.

The commencement date for the 14 year period for the life of the quarry had not been established although mentioned in the minutes of the Shipley Liaison Committee meeting in September 2022 as expected to be the 3rd October 2022.

At present 15 lorry loads a day are leaving the site when it had been anticipated there would be 55. The pool at the bottom of phase 2 was still there even after 30 days without rain. The road signage should be in place before October.

Graham French confirmed that only 250,000 ton/year could be exported even if there were a shortfall in any previous year and there was always the possibility of an extension to the working life of the site. The quarry was currently supplying sports and agricultural outlets as it tries to re-establish its past customer base.

 88/23 Street Lights

A quotation from E.ON to install a new street light in Aston Lane was awaited.

89/23 Shropshire Council – grass cutting

Councillor Cook was awaiting a reply from Shropshire Councillor Richard Marshall

regarding cutting the grass verges.

**Action: Councillor Cotham would contact a contractor to ascertain the cost of cutting the grass verge at the junction with the B4176 near Redhill House, Upper Ludstone, the Tinkers Castle junction with the B4176 and the crossroads by the Fabric Barn where visibility was badly impaired by the grass.**

**Action: The Clerk to obtain a quote from Marvin Harris for strimming the Aston Lane bank and removing the arisings.**

90/23 **PLANNING**

Permissions

23/05723/FUL Erection of 4no. affordable dwellings and associated infrastructure,

 Proposed Residential Development Land East Of, Bull Ring, Claverley for Oakwood

 Homes (Bridgnorth) Ltd.

Councillor Cotham had attended the Southern Planning Committee meeting on 27th June on behalf of the Parish Council to speak in support of the application.

New Applications

23/02297/LBC Replacement of existing rotten and collapsing wooden part of the outhouse

 while maintaining the existing slate roof and brick wall affecting a Grade II Listed

 Building, The Old School House, Bull Ring, Claverley for Mrs Kate Dwane.

 The Parish Council did not have any objections.

23/02362/LBC Provision of a first floor to the existing garage, external timber staircase,

 glazing to the open pitching eye and 2 rooflights affecting a Grade II Listed Building,

 Aston House, Aston, Claverley for Mrs. Katy Carver

The Parish Council did not have any objections.

23/02450/FUL Erection of single storey front extension, The Blacksmiths, Newin House

 Farm, Upper Aston, Claverley for Mrs Julie Wilkes.

The Parish Council did not have any objections.

23/02667/FUL Erection of an equine storage building, to be used in association with the

 private equine use at Bulwardine House, Claverley for Mr R Turner.

The Parish Council did not have any objections.

91/23 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch had not submitted a report. The Chairman undertook to write to Lezley Picton regarding the current lack of County Councillor representation.

92/23 **BONFIRE AND FIREWORKS EVENT 2023**

 The Clerk had contacted Jubilee Fireworks to find out their availability to provide a fireworks display. It was agreed that Saturday, 11th November was the best option with a similar display to 2022 which would cost £2050.00 plus VAT.

 **Action: Clerk to complete the booking form and send the 15% deposit to Jubilee Fireworks and ask Severn Valley Roasts if they were available to provide the food.**

 93/23 **PARISH MATTERS**

Councillor Cains reported the Bull Ring sign had now been re-painted.

**Action: The Clerk to write to Mr. Hughes to thank him for attending to the sign.**

The Parish Council had not been notified about the closure of the road between Winchester Farm and Broughton.

**Action: The Clerk to contact Shropshire Highways to find out what work was being undertaken.**

The gullies in Aston Lane had not been cleared and two of the potholes by the bridge at Lower Hopstone had not been repaired.

**Action: Shropshire Highways to be informed.**

Councillor Beaman had been researching defibrillators and cabinets. The cost of a defibrillator and cabinet from various companies were similar. The British Heart Foundation had a suitable cabinet to replace the cabinet which had been broken into and because of its design would be much safer. If the cabinet which had been forced was modified it could be used for the Heathton/Draycott area. Councillor Beaman was investigating a suitable site for a defibrillator in the Heathton/Draycott area.

Councillor Beaman was thanked for her research and it was proposed by Councillor Cook, seconded by Councillor Edwards and agreed by the Council to proceed with the purchase of a defibrillator and cabinet.

Councillor Cook raised again concerns about the safety of the Horse Chestnut tree outside Claverley Hall Farm which appeared to be dying.

**Action: The Clerk to write to Martin Sutton, County Arboriculturalist at** **Shropshire Council to express the Parish Council’s concern about the safety of the tree and the danger to life and property.**

It had been observed there had been fly tipping in Brantley Lane.

**Action: The Clerk to make a report to Shropshire Council.**

The Clerk reported that the notice regarding electors’ rights to inspect the accounts between 19 June and 28 July had been published on the website and notice boards.

 94/23 **CORRESPONDENCE**

 Shropshire Council – consultation on Licensing Policy 2024-2029

Information on Shropshire Council’s consultation on the proposed Statement of Licensing Policy had been forwarded to councillors. Any comments should be submitted by 27th August.

 Chyknell War Memorial

Ben Williscroft, Shropshire Council’s Conservation Officer, had informed the Parish Council that Historic England had awarded Listed Building Status to the Chyknell War Memorial and the pair of memorial gates.

 West Mercia Town & Parish Council Survey 2023

John Campion, West Mercia Police and Crime Commissioner, was undertaking his annual survey to ascertain town and parish councils’ feedback on police visibility, accessibility and crime and disorder to help shape policing priorities. The completed survey should be submitted by 14th August.

 Shropshire Healthier Weight Strategy 2023-2028 Draft Consultation

Town and parish councils had been invited to submit views on Shropshire’s draft Healthier Weight Strategy by 7th September.

Notification of Road Closures

Sketts Cottages junction to Lower Beobridge junction - 10th July to 11th July between 09.30 and 15.30 for Openreach to provide a safe working zone to fix fault on underground cable.

Sytch House Farm junction to Two Junctions and Bulwardine House to Sytch House Farm -

14th August to 15th August 2023 between 09.30 and 15.30 for Openreach to allow engineer to work in overground structure.

Aston Lane, Claverley between junction with High Street and The Wold – 21/08/23 to 22/08/23 between 07:00-17:00 for thermal patching remedial works.

95**/**23 **REPRESENTATIVES’ REPORTS**

 Claverley Village Hall Committee

As the July meeting was not taking place until later in the month Councillor Wade did not have anything to report.

 Wolverhampton Airport Consultative Committee

Wolverhampton Airport Consultative Committee had been informed Councillor Cook would be the Parish Council’s representative on the Committee.

 Rights of Way

 Councillor Cotham did not have anything to report.

96/23 **CHEQUES**

Chq. no. 001804 E.ON Energy Solutions Ltd. First half of charge for

 annual maintenance contract ……………………………….. £436.73

 001805 Rushmere Nurseries – plants for summer planting scheme……... £613.32

 001806 R.J. Cotham – travel expenses attending Southern Planning

 Committee meeting on 27th June at Shrewsbury.……………. £24.30

 001807 SSE - energy for street lights 02/06/23 to 03/07/23……………. £202.64

 001808 Mrs. G.M. Price – Clerk’s salary for the first quarter 2023/24…...£879.13

 001809 HM Revenue & Customs - PAYE for first quarter 2023/24……... £46.60

 001810 Mrs. G.M. Price – reimbursement for cost of

 Broadband 07/04/23 to 06/07/23 £118.62

 Currys – ink cartridge £49.49 £168.11

 001811 Jubilee Fireworks Ltd. – deposit for fireworks display………… £369.00

It was proposed by Councillor Beaman, seconded by Councillor Cains and agreed by

 the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 8.50 p.m.

 Date of next meeting: Monday, 14th August 2023 at 7.30 p.m. in the Village Hall.