**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 8th JULY 2024 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 R.J. Cotham (Chairman)

 M.J. Edwards

 Mrs. E.M. Holding

 D. Hyde

 Ms L. Patel

 M.J. Plumb

 P.J. Wade

Also present: Shropshire Councillor Colin Taylor

 Apologies: Councillor D.A. Cook – personal reasons, Councillor Mrs. H.M. Cains – personal reasons,

 Councillor Ms C.A. Holland – personal reasons, Councillor K. Moseley – work reasons,

 Councillor B. Walker-Drew – personal reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 10th June 2024, having been distributed to all

 councillors, were confirmed and signed.

**MATTERS ARISING FROM THE MINUTES**

96/24 Claverley in Bloom

 An update on Claverley in Bloom activities had been circulated to councillors.

The Winchester crossroads area had been mown and the wooden circular trough around the signpost had been removed.

Claverley in Bloom was seeking a local resident who would be willing to maintain the Clover Heath planting bed.

The summer planting stock was growing well and the hanging baskets had been installed. Unfortunately, there had been thefts of plants from the Digbeth Lane trough but these had been replaced from the retained material.

As Paul Pickerill had been unable to attend the July meeting, discussion of the proposed Claverley in Bloom Constitution was deferred to the August meeting.

97/24 QEII Jubilee Field

As Councillor Cook had been unable to attend the meeting, he had submitted a report which had been circulated to councillors.

The school had appointed a company to carry out the grounds maintenance at weekends which was a great help to the school.

The Head had asked who was supposed to cut the grass on the bank outside the school as she had seen the opposite side had been cut but not the school side.

**Action: Clerk to explain the Parish Council took over responsibility for cutting the bank opposite the school when permission was given by Shropshire Council to plant trees and shrubs on the bank. It was thought that the school’s maintenance contractor cut the grass and hedge on the bank outside the school.**

The Head had commented that the willow trees at the bottom of the field had grown quite a lot again. She had also mentioned the metal place sockets for the goal posts were sticking out slightly and thought some soil was required so they did not protrude above ground level.

**Action: Councillor Cotham would have a look at the trees and the sockets.**

The Head was concerned about the amount of dog fouling on the bank outside the school and down the path by the side of the field.

**Action: Clerk to inform the Head that Shropshire Council had recently introduced a Public Spaces Protection Order to help tackle dog fouling and dog owners could receive a fixed penalty notice of £100 if they do not clear up after their dogs. This information will be put in ‘Halo’ and on Facebook and WhatsApp requesting that if anyone notices a dog owner allowing dog fouling they take a photograph and notify the Parish Council.**

 98/24 Shipley Quarry

Councillor Cotham reported 50 mph roundels and white lines had been installed on the A454.

 99/24 Christmas Lights

 As Councillor Cook could not attend the meeting he had submitted a report on the purchase of new Christmas lights which had been forwarded to the councillors.

 Mick Thorrington had kindly drawn up a detailed specification which had been provided to suppliers together with a photograph of the lights in situ. Three quotations had been received

 ranging from £3849.29 ex VAT to £1560.67. In Mick Thorrington’s opinion the middle

quote of £1612.83 offered the best value and, as the company was based in Walsall, any additional servicing/parts etc. should be easier to organise.

After discussion it was proposed by Councillor Plumb, seconded by Councillor Wade and agreed by the Council to purchase the lights from Turnock Ltd.

100/24 Mobile Coverage in the Parish

A reply had been received from the Atlas Tower Group explaining they were looking at numerous areas across Shropshire that they believe could benefit from new mobile coverage and Claverley was an area that meets the criteria. Atlas Tower Group were in contact with Shropshire Council and would like to work with the parish council.

As yet landowners in the parish have not been contacted so further information was not available until they had been approached.

101/24 Bonfire and Fireworks Event

Councillors expressed concern that the survey relating to the environmental impact of the annual bonfire and fireworks event which was published in the July issue of ‘Halo’ appeared to have been submitted by the Parish Council. The Parish Council had not authorised the survey and councillors considered the survey was very biased.

**Action: A disclaimer will be published.**

102/24 Claverley Parochial Church Council

Martin Elcock had thanked the Parish Council for offering the donation towards the repairs to the Lychgate.

The Parochial Church Council had decided that charging for the Halo magazine was not an option for several reasons. At present the annual deficit is £1600 which was not sustainable in the long-term so other options were being considered.

103/24 **PLANNING**

Permission

24/01539/FUL New roof configuration, demolition of existing conservatory, and replacement

 with a new garden room extension, Corner House, Upper Ludstone, Claverley.

24/01693/FUL Erection of detached single garage (following demolition), Maltsters Lodge,

 Church Street, Claverley.

New Applications

24/02361/FUL Replacement of existing window to form new front access and to enlarge

 (deepen) first floor windows, The Old Chapel, Hillend, Claverley.

The Parish Council did not have any objections.

24/02194/FUL Application under Section 73A of the Town and Country Planning Act 1990

 for the erection of porch to front elevation, Sandford Cottage, 3 Powk Hall Cottages,

 Pound Street, Claverley.

The Parish Council did not have any objections to the retrospective application.

24/02488/LBC Change of use of former farm buildings to provide overnight accommodation

 and parking, High Grosvenor Wedding Venue, High Grosvenor.

The Parish Council did not have any objections.

Notification of Appeal

23/05127/FUL – Notification of appeal against the decision of Shropshire Council to refuse

 to grant planning permission for extension to existing outbuilding to create single

 occupancy assisted dwelling unit, The Old House, Hopstone.

The Chairman and councillors had been invited by the Trident Group to a meeting at

3.00 p.m. at The Plough on 10th July to discuss their latest development of 12 properties off Aston Lane.

Councillors Cotham, Holding, Holland, Patel and Plumb would be attending.

104/24 **UNITARY REPORT**

Shropshire Councillor Taylor did not have anything to report as during the six week pre-election period important decisions and consultations could not be publicised.

Councillor Cotham informed Shropshire Councillor Taylor that grass verges were not being cut and asked if he could obtain the cost of cutting the verges in the parish.

105/24 **FUTURE PROJECT FOR COMMUNITY INFRASTRUCTURE FUNDS**

The provision of a children’s play area was going to be investigated. It was understood Pattingham had a good play area which councillors could visit to see the equipment which had been provided.

 106/24 **PARISH MATTERS**

The Clerk had reported to Shropshire Council the theft of three drain covers. Councillor Wade informed the meeting these had now been replaced. Some potholes had been repaired in Danford Heath but others required repairing.

Councillor Plumb reported a van had been dumped on The Crown’s car park.

Councillor Edwards commented on the overgrown shrub on the grass verge opposite 20 High Street.

**Action: Clerk to speak to the member of the public who had trimmed it back in the past.**

The Parish Council had been informed it was believed that a car parked in the road at Danford Heath was not licensed or had an MOT.

**Action: Clerk was asked to inform West Mercia Police**

Emily Hughes was congratulated on completing all her training for being a Community Responder and in a few months will start to respond solo from home for category 1 and 2 calls in Claverley.

 107/24 **CORRESPONDENCE**

 Notification of road closures

8th July to 5th August upgrade works on the electricity supply to the Severn Trent sewage works. Church Street will be closed to vehicles from Spicers Close for 80m north

23rd July until 5th August. Vehicle access for homeowners within the closure will be arranged.

Upper Farmcote junction to Cricket Ground crossroads -14th to 15th August – 9.30 to 15.30 for Openreach to carry out pole testing.

Inappropriate use of Digbeth Lane address

The three residents of Digbeth Lane had requested the support of the Parish Council in requesting Shropshire Council to stop the use of Digbeth Lane WV5 7BP for properties located at All Saints Park and that access to all properties in All Saints Park should be

via the entrance from School Bank.

West Mercia Town and Parish Council Survey 2024

John Campion, West Mercia Police and Crime Commissioner, was undertaking his annual survey to ascertain town and parish councils’ feedback on police visibility, accessibility and crime and disorder to help shape policing priorities. The completed survey should be submitted by 5th August.

Outreach Post Office

The Clerk had contacted the Post Office raising concerns that for several weeks in May and June no Post Office employee had come to The Crown to serve customers and no prior notification had been given.

A reply had been received apologising for the late notification that the Postmaster from Potter’s Cross could no longer supply staff to operate this outreach service. Unfortunately, the Post Office was unable to replace the outreach service at present.

**Action: Clerk to inform the Post Office of the Parish Council’s disappointment and request that every effort is made to restore the outreach service.**

108/24 **REPORTS**

 Village Hall Committee

Councillor Wade did not have anything to report as he was unable to attend the July meeting of the Village Hall Committee.

SALC – Bridgnorth and Shifnal Area Committee Meeting

Councillor Holding had represented the Parish Council at the meeting and reported information had been provided on how the Lord Lieutenant’s office can assist with applications for a National honour. The Lord Lieutenant will be holding a Garden Party in

 June 2025 and a ‘Together at Christmas’ will be held this year at St Andrews, Shifnal.

Ben Walker, Shropshire Council’s Senior Programming Officer, had given an update on digital infrastructure for the Bridgnorth and Shifnal area.

Rights of Way

Councillor Cotham reported a Diversion Order had been made for FP59 which runs from Lower Hopstone to Hilton through The Clouds.

109/24 **PAYMENTS**

 By cheque:

Chq. no. 001871 M.E. Harris – strimming Aston Lane bank £300.00

 removing arisings £100.00 …………… £400.00

 001872 Rushmere Nurseries – plants for summer planting ………………. £650.40

 001873 T.F.M – combination padlock……………………………………… £29.51

 001874 Mrs. G.M. Price – Clerk’s salary for the first quarter 2024/25….....£889.55

 001875 HM Revenue & Customs - PAYE for first quarter 2024/25……....£101.00

 001876 E.ON Energy Solutions Ltd. - First half of charge for

 annual maintenance contract ………………………………... £436.73

By Direct Debit

 SSE Energy Solutions – energy for street lights

 01/11/23 to 31/01/24 £58.85

 £441.99

 01/02/24 to 29/02/24 £234.29

 01/03/24 to 31/03/24 £251.08

 01/04/24 to 30/04/24 £230.20

 01/05/24 to 31/05/24 £237.88

 It was proposed by Councillor Wade, seconded by Councillor Patel and agreed by

 the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.20 p.m.

 Date of next meeting: Monday, 12th August 2024 at 7.30 p.m. in the Village Hall