

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON
MONDAY, 12th JUNE 2017 AT 7.30 p.m.**

Present: Councillors Mrs S.A. Beaman
D.A. Cook
R.J. Cotham
D.S. Cowie (Chairman)
Mrs. C.D. Dungar
M.J. Edwards
Mrs. J.C. Marsh
R. S. Parr
Ms L. Patel

Also present: Mr. and Mrs. K. Davies, Mr. R. Davies. Mr. D. Hyde, Mr. P. Wade

Apologies: Councillor J.R. Caswell – personal reasons, Councillor M.P. Hill – personal reasons
Councillor S.J. Lawrence – personal reasons
Shropshire Councillor Mrs. Tina Woodward – personal reasons

DECLARATION OF ACCEPTANCE OF OFFICE

Councillors Dungar, Marsh, Parr and Patel signed their Declaration of Acceptance of Office.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

Councillor Dungar declared a pecuniary interest in planning application 17/02332/FUL

MINUTES of the meeting held on 8th May 2017, having been distributed to all Councillors, were confirmed and signed.

83/17 **Request for confirmation of strong local connection**

Mr. Ryan Davies had submitted additional information in support of his claim of a strong local connection for the ‘Build Your Own’ Affordable Housing Scheme. Shropshire Council required confirmation that Mr. Ryan met at least two of the policy criteria.

As Mr. Ryan had not been on the Register of Electors for five continuous years, he was asked to obtain additional evidence of living in the parish.

Mr. Davies and his parents left the meeting.

MATTERS ARISING FROM THE MINUTES

84/17 **Co-option to fill vacancy**

As Councillor Whitmore had not sought re-election due to business and personal reasons, the Chairman expressed thanks for all his work as a councillor.

One of the three applicants to fill the vacancy had withdrawn, so the Chairman invited David Hyde and Peter Wade to each make a short statement on their background and interests after which they would be asked to leave the room whilst the Council reached a decision.

After discussion, it was decided to co-opt Peter Wade who was welcomed to the Council and he signed his Declaration of Acceptance of Office. The Chairman thanked David Hyde and explained it had been a very difficult decision as both had been excellent candidates. Mr. Hyde left the meeting.

85/17 Claverley in Bloom

Councillor Parr had submitted a report which had been circulated to councillors.

The dog mess posters did not appear to have had any effect. Litter posters will be positioned at the main entrance points to the village.

The summer planting scheme had been installed and a number of plants from the winter scheme had been potted up for replanting in the autumn. Nick Bromley of Rushmere Nurseries was thanked for supplying such high quality plants. As he had supplied more plants than ordered, some had been used to fill the village hall beds and a few plants would be offered to the Crown and the Plough. Councillor Patel was pleased plants were being donated to the pubs.

The “Best Planting Display” competition will take place again. Douglas Cockburn of New Barn Nurseries had agreed to judge the competition at the end of July.

The Aston Lane bank had become overgrown. Marvin Harris had supplied a quotation of £290.00 to carry out strimming the bank. It was proposed by Councillor Cook, seconded by Councillor Patel and agreed by the Council to accept Mr. Harris’ quotation.

Prior to the Flower Festival, CIB committee members will meet in the Bull Ring on Thursday, 6th July to carry out a sprucing up session.

Councillor Cotham asked about the provenance of the yew tree which had been planted opposite the entrance to the school. Councillor Parr confirmed it had not come from the yew tree in the churchyard. The Head Teacher had been in agreement as to where it had been planted.

86/17 QEII Jubilee Field

Councillor Cook reported Claverley Football Club were reforming and had requested to use the pitch for the forthcoming season. He had informed Jo Derrer and she had requested a meeting with the Football Club to clarify items such as grass cutting, marking the pitch. She would be discussing the play equipment with Councillor Lawrence.

A successful holiday club had been run by Tom Leather on 30th May. The school fete will be held on 23rd June.

87/17 Street Lights

The LED lanterns had been delivered to E.ON. They had been successfully installed on the cast iron columns and the columns had been painted.

Councillor Parr reported the Christmas lights bracket which had been fixed to 7 Bull Ring had been taken down when the property was renovated.

Action: Councillor Parr and the Clerk to make enquiries as to where the bracket had been put.

88/17 Spicers Hall Caravan and Chalet sites

Sought After Location Ltd. had confirmed they were the new owners of the sites. It was their intention to develop the caravan site to a high standard and would be putting in a completely new infrastructure which will include new roads, kerbs, electricity supply, water supply and new drainage. They did not have any plans for any development work where the chalets are sited.

89/17 Planning sub-committee

As Councillor Marsh was not present at the May meeting when the sub-committee was discussed, she wished to state she thought members on the sub-committee should attend in rotation because of the criticism which had been levied. Councillor Cook said the sub-committee had been set up to deal with the complex issues regarding the Kings Arms and the Crown and it would not have been appropriate for members to drop in and out. Councillor Parr concurred with Councillor Cook and stressed the importance of continuity. Councillor Patel said she had not seen any minutes of sub-committee meetings. Councillor Cotham replied that items discussed can be confidential but the sub-committee reported back to the full Council. The Chairman said SALC had advised it was not mandatory but good practice and he did not accept the sub-committee had operated incorrectly but agreed improvements could be made. Councillor Edwards added that the sub-committee had not made any decisions and its purpose was fact-finding. Councillor Dungar suggested standing orders were drawn up for the operation of sub-committees. This was agreed and the present sub-committee will stay in place until the standing orders are approved.

Councillor Patel had attended the planning training and mentioned the importance of a Neighbourhood Plan. It was understood Councillor Lawrence was putting together some information.

90/17 Parish Plan

It was agreed to defer discussion until the July meeting.

91/17 Website

It was important that up to date information was displayed on the Parish Council's website. Since Councillor Vera Williams left the Council, the Revd Garry Ward had kindly uploaded information but it would be preferable for a member of the Council to fill this role. Councillor Dungar offered her assistance. It was proposed by Councillor Beaman, seconded by Councillor Wade and agreed by the Council to accept Councillor Dungar's offer.

Action: Clerk to inform Kensa

92/17 Bonfire and fireworks event 2017

It was agreed to defer discussion of a suitable site to the next meeting.

93/17 **PLANNING**

New Applications

17/01915/FUL Erection of rear garden room following demolition of existing conservatory, Two Gates House, Claverley for Mr. and Mrs. Paul Marsh
The Parish Council did not have any objections.

17/02147/FUL Excavation and installation of a 2100 litre underground LPG storage tank, Chyknell Hall, Chyknell for Mr. T. Croxall-Ingram
The Parish Council did not have any objections

17/02148/LBC Excavation and installation of a 2100 litre underground LPG storage tank within the curtilage of a Grade II Listed Building, Chyknell Hall, Chyknell for Mr. T. Croxall-Ingram
The Parish Council did not have any objections

17/02468/VAR Removal of Condition Nos. 9, 10 and 11 (holiday occupancy) attached to planning permission 11/02030/FUL dated 28/10/2011. Conditions limit occupancy to holiday use. Conditions need to be removed so as to permit normal residency occupancy. Barns West of Boycott Arms, Upper Ludstone for MJR Services
The Parish Council did not have any objections

As Councillor Dungar had declared a pecuniary interest in the following planning application, she left the meeting

17/02332/FUL Erection of single storey rear extension and loft conversion to provide additional bedrooms, Rudge Stone House, Rudge Heath Road, Claverley for Mrs. C. Dungar
The Parish Council did not have any objections

Councillor Dungar returned to the meeting

94/17 **UNITARY REPORT**

Councillor Woodward had not submitted a report.

95/17 **ACCOUNTS FOR YEAR ENDED 31st MARCH 2017**

Mrs. Walker-Drew had completed the internal audit of the Accounts for the year ended 31st March 2017. Internal controls and procedures had been tested and she was of the opinion that all financial records were well maintained and that appropriate books of account had been properly kept. She did not consider there were any matters that needed to be drawn to the Parish Council's attention as a result of her internal audit.

The Accounts for the year ended 31st March 2017 were presented showing a surplus for the year of £738.54. It was proposed by Councillor Parr, seconded by Councillor Dungar and agreed by the Council to accept the Accounts.

The Annual Governance Statement for 2016/17 was read out and the Statement completed. The Annual Return and Annual Governance Statement were signed by the Chairman and the Clerk.

96/17 **PARISH MATTERS**

Councillor Cook reported that the road surface from Pear Tree Lane to The Old Gate at Heathton was deteriorating. Councillor Parr reported the road surface from Three Dwellings to Woundale was poor and Councillor Cotham reported there was a pothole at Woundale crossroads where the culvert was blocked. Councillor Wade reported water was coming through the tarmac on the right hand side of Danford Lane.

Action: Clerk to inform Shropshire Highways

The Clerk informed the meeting that PCSO Sue Eden, PC Matt Picken and Councillor Tina Woodward had held a PACT meeting on Saturday, 3rd June.

A resident of Lodge Park had asked why the edge of High Street had not been finished in the same manner as the other side of the entrance to Claverley Hall Farm. The Clerk was waiting for a reply from Shropshire Highways. The Clerk had also asked Shropshire Highways if any progress had been made on the ownership of trees by Spicers Lea and clarification as to who had installed the reflector posts and sign at High Grosvenor.

Claverley Medical Practice had asked if the Parish Council had any knowledge of a request by a resident of Spicers Close to stop parking in Spicers Close during the period 17-19 July to enable large lorries to gain access to his property. The Clerk had asked Shropshire Highways for information.

97/17 **CORRESPONDENCE**

Speed of traffic in Danford Lane

A resident of Danford Heath had raised concerns about the speed of some vehicles driving along Danford Lane and in Danford Heath. These concerns had been forwarded to the Local Policing Team at Bridgnorth.

Complaint regarding cyclists

A complaint had been received regarding a large number of cyclists who had been riding 2/3 abreast in the parish on 21st May, some showing little regard for other road users. It was understood they were participating in a charity event.

98/17 **REPRESENTATIVES' REPORTS**

There were no representatives' reports.

99/17 **CHEQUES**

Chq. No. 001384	MSD Lighting Ltd. – supply of 7 LED lanterns.....	£4603.20
001385	E.ON Energy Solutions Ltd. – First half of charge for street light maintenance contract 2017/2018.....	£636.00
001386	Councillor S.J. Lawrence – travel expenses attending planning training at Shrewsbury.....	£23.40
001387	Mrs. G.M. Price – reimbursement for cost of Broadband 07/04/17 to 06/07/17	£81.32
	Ink cartridges	£64.98
		£146.30
001388	Councillor R.J. Cotham – travel expenses attending planning training at Shrewsbury.....	£27.90

It was proposed by Councillor Patel, seconded by Councillor Dungar and agreed by the Council to pass the cheques for payment.

The Chairman closed the meeting at 9.55 p.m.

Date of the next Parish Council meeting: Monday, 3rd July at 7.30 p.m. in the Village Hall