**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 12th JUNE 2023 AT 7.30 p.m.**

Present: Councillor Mrs. H.M. Cains

 D.A. Cook

 R.J. Cotham (Chairman)

 M.J. Edwards

 Ms L. Patel

 P. J. Wade

Apologies: Councillor Mrs. S.A. Beaman– personal reasons – Councillor Ms. C.A. Holland –

 personal reasons, Councillor D. Hyde - work reasons,

 Councillor B. Walker-Drew – personal reasons

66/23 **DECLARATION OF ACCEPTANCE OF OFFICE**

 Councillor Cotham signed the Declaration of Acceptance of Office as Chairman.

The Chairman asked for a minute’s silence to remember a much respected councillor, Rod Parr, who had recently died. He had been a very valued councillor since 1996.

Councillor Cook had prepared a tribute to Councillor Parr on behalf of the Parish Council for submission to the July issue of ‘Halo’.

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations made of disclosable pecuniary interests.

 67/23 **ELECTION OF REPRESENTATIVES**

 Wolverhampton Councillor Cook was proposed by Councillor Edwards, seconded by

 Airport Consultative by Councillor Wade and there being no further nominations was

 Committee elected.

 Tree Warden Paul Pickerill (through his membership of Claverley in Bloom)

 was proposed by Councillor Cook, seconded by Councillor Patel

 and there being no further nominations was elected.

Planning It was agreed to defer a decision on the vacant position.

Sub-Committee

MINUTES of the meeting held on 15th May 2023, having been distributed to all

 councillors, were confirmed and signed.

 68/23 Claverley in Bloom

 An update on Claverley in Bloom activities had been circulated to councillors.

Members of Claverley in Bloom had expressed sadness losing their Chairman, Rod Parr who had been the driving force behind CIB from the first official meeting on 5th January 2005 and would miss his expertise, work ethic and his organisational abilities.

The plant sale had been held on 27th May and had been a great success. Rushmere Nurseries, Lealans and New Barns were thanked for supplying stock and also to the CIB supporters, The Plough and Irene and Ivy’s.

On-going support was being given to the Claverley School pupils participating in the “Grow a Sunflower” campaign.

The summer planting had taken place. Rushmere Nurseries had supplied good quality plants. After filling the various troughs, some plants had been donated to The Crown and The Plough and some were used in beds around the village. An automatic watering system had been installed in the Bullring. Members of the community were thanked for helping to water the planting troughs in the outlying areas.

 69/23 QEII Jubilee Field

Councillor Cook had looked at the cricket wicket and the measurements were approximately 9-12ft. wide and 25-30 metres long.

 70/23 Shipley Quarry

Councillor Cotham reported a parishioner had drawn up a list of various questions in readiness for the next meeting of the Shipley Liaison Committee to be held on 21st June.

 71/23 Street Lights

Garry Johnson, E.ON’s Project Manager had confirmed it would be possible to black out the back of the lantern on the street light outside Redmere, Church Street. Due to its location and there being no footway to illuminate blacking it out will have no detrimental effect on the highway.

With regard to column 1 Bullring junction with Church Street, Mr. Johnson advised the height of the existing column could be reduced and a small strip put across the top of the glass to block the edge of the LED cluster. This would still allow illumination of the highway, although reduced from what we have at present. The combined cost of dealing with both street lights would be £225.00 plus VAT.

**Action: Clerk to accept quotation and to ask for a quotation to instal a new street light on the school side of Aston Lane as this section was very dark when the lights at The Plough were not illuminated.**

72/23 Casual Vacancy

Shropshire Council had informed the Parish Council it had not received ten signatures to call for an election therefore the Parish Council may proceed to co-opt to fill the vacancy. To date two parishioners had expressed an interest in becoming a parish councillor and application forms had been supplied.

73/23 Place Plan Engagement with Town and Parish Councils

As no major review of the Place Plans had taken place since 2019 Shropshire Council was undertaking a major review. Information on completed and in progress infrastructure projects would be updated. In order to nominate infrastructure projects they should be clearly defined, have local support and evidenced why they are required. Any projects/local priorities should be submitted by Monday, 7th August.

74/23 Shropshire Council – grass cutting

Councillor Cook had raised a complaint with Shropshire Council regarding the delay in cutting the verges at the junction with the B4176 near Red Hill House, Upper Ludstone and had suggested these verges should be cut in May and in July as visibility was badly impaired when pulling out on to the B4176 when the grass was not cut. He was awaiting a response from Shropshire Councillor Richard Marshall.

Councillors offered to make enquiries about getting a contractor to do this work.

 75/23 **PLANNING**

Refusal

23/01349/FUL Erection of side and rear extensions together with new entrance gates, wall

 and hedge, Greenfield, Heathton, Claverley for Mr Simon Bromley.

23/01640/CPL Application for Lawful Development Certificate for the erection of gym/dance

 space and office, Rockvale Cottage, Hopstone, Claverley for Mr. C. Holland.

New Applications

23/01726/FUL Application under Section 73A of the Town and Country Planning Act 1990

 for the erection of agricultural buildings and operational development, Oak Farm,

 Claverley, for Mr & Mrs Gavin & Sonja Oakley.

A detailed submission objecting to this application will be prepared.

23/02210/HHE Erection of a single storey rear extension to a detached dwelling, dimensions

 4.60 metres beyond rear wall, 3.90 metres maximum height, 2.50 metres high to eaves,

 7 Lodge Park, Claverley for Mr & Mrs Jones.

The Parish Council did not have any objections.

23/02234/FUL Installation of new entrance gates, wall and hedge (re-submission), Greenfield,

 Heathton, Claverley for Mr. Simon Bromley

The Parish Council did not have any objections.

76/23 **INTERNAL AUDIT REPORT**

Mr. Geoff Butler had completed the internal audit for the year ended 31st March 2023. He had reported they showed a true and fair picture of all the information received. There were no outstanding issues to bring to the attention of the Parish Council and, as previously, the accounts were presented in a professional and very orderly manner.

77/23 **ANNUAL GOVERNANCE STATEMENT**

The Annual Governance Statement had been distributed to councillors prior to the meeting to enable them to study the statements. Councillors agreed with a ‘yes’ response to each assertion. The Statement was completed and signed by the Chairman and the Clerk.

78/23 **ACCOUNTING STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023**

The Accounting Statements for the year ended 31st March 2023 had been distributed to

councillors prior to the meeting. It was proposed by Councillor Wade, seconded by Councillor Edwards and agreed by the Council to accept the Accounting Statements which were signed by the Chairman.

**Action: Clerk to submit the Annual Governance and Accountability Return 2022/2023 and accompanying information required to PKF Littlejohn LLP and publish the relevant sections on the website together with information regarding the exercise of electors’ rights.**

79/23 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch had not submitted a report.

 80/23 **PARISH MATTERS**

The road between Winchester Farm and Broughton was still in a very bad condition, particularly where the road was sinking. The gullies in Aston Lane were blocked.

There was a hole by the manhole cover outside 17 Danford Heath and there was a pothole by

9 Griffiths Green. The potholes both sides of the bridge at Lower Hopstone had not been repaired.

**Action: Clerk to inform Shropshire Highways**

Some of the hedges along the footpath behind the Malsters had still to be cut back.

Councillor Cook reported he had continued to investigate the best way of getting the fixings for the Christmas lights load tested and put forward the suggestion of hiring a tester which would cost approximately £160.50. It was proposed by Councillor Edwards, seconded by Councillor Cains and agreed by the Council that this was the best course of action.

Councillor Cotham asked councillors to give some thought as to ways in which to commemorate the late Councillor Parr.

 81/23 **CORRESPONDENCE**

 Proposed Diversion of FP59 Claverley

Helen Foxall, Shropshire Council’s Rights of Way Legal Orders and Enforcement Officer had informed the Parish Council an application to divert FP 59 (part) had been received as the current route for walkers passes in front of two properties and down a steep bank which is difficult to negotiate. The proposed diversion route is deemed by officers to be a much more commodious route for users.

**Action: Clerk to inform Shropshire Council that the Parish Council agreed with the proposed diversion.**

Notification of Road Closure

Aston Lane, Claverley between junction with High Street and The Wold – 21/08/23 to 22/8/23 between 07:00-17:00 for thermal patching remedial works.

 SALC – Bridgnorth and Shifnal Area Committee

Notification had been received that the next meeting of the Bridgnorth and Shifnal Area Committee will be held on Monday, 19th June at Bridgnorth Library commencing at 7.00 p.m.

82**/**23 **REPRESENTATIVES’ REPORTS**

 Claverley Village Hall Committee

Councillor Wade had been unable to attend the June meeting so did not have anything to report.

 Wolverhampton Airport Consultative Committee

The minutes of the meeting held on Wednesday, 24th May had been forwarded to the councillors for their information.

 Rights of Way

 Councillor Cotham would have a look at the rotten post of the kissing gate on FP68.

83/23 **CHEQUES**

Chq. no. 001799 Mr. G.H. Butler – in recognition of internal audit work………….. £100.00

 001800 The Information Commissioner - Data Protection fee…………… £40.00

 001801 E.ON Energy Solutions Ltd. – replacement of 3 columns and

 lanterns……………………………………………………..£3465.70

 001802 SSE - energy for street lights 03/05/23 to 01/06/23……………….£190.22

 001803 Mr. P.A. Pickerill – reimbursement for items purchased

 for the commemorative tree planting………………………….£56.18

It was proposed by Councillor Patel, seconded by Councillor Cains and agreed by

 the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.14 p.m.

 Date of next meeting: Monday, 10th July 2023 at 7.30 p.m. in the Village Hall.