

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON
MONDAY, 9th MARCH 2020 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman
D.A. Cook
R.J. Cotham (Chairman)
D.S. Cowie
Mrs. C.G. Dungar
Ms C.A. Holland
M.J. Edwards
D. Hyde
Mrs. J.C. Marsh
R.S. Parr
Ms L. Patel (for part of meeting)
P.J. Wade

Also present: Shropshire Councillor Tina Woodward
20 members of the public present for agenda item relating to planning

Apologies: Councillor M.P. Hill – work reasons,

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 10th February 2020, having been distributed to all councillors, were confirmed and signed.

28/20 **PLANNING**

New Applications

20/00891/FUL Erection of three detached dwellings (on 2 sites); formation of vehicular access(es) land at Linden Lea, 7 Draycott, Claverley for Mr & Mrs I. Griffiths, Linden Lea, 7 Draycott, Claverley

During discussion of this application comments were made by councillors that the access road to the proposed two open market dwellings was very close to the neighbouring property and there were doubts the ecology report was accurate as the pond had been cleaned out.

The Parish Council resolved to object to the application as it was inappropriate development in the Green Belt.

The Chairman suspended Standing Orders

A parishioner commented the proposed two open market dwellings would be on higher ground than the neighbouring property which could cause flooding.

Another parishioner expressed concern about the effect of traffic and noise disturbance on residents of Draycott from large charity events, such as clay pigeon shooting, which were believed to be planned to take place at Gay Hills Farm, Draycott.

Action: Councillor Woodward offered to make enquiries

20/00671/FUL Erection of 4no. affordable dwellings and conversion of outbuilding to form 1no. dwelling; formation of car parking and ancillary works (re-submission) Crown Inn,

High Street, Claverley for The Crown Inn (Claverley) Ltd.

20/00672/LBC Works to outbuilding to facilitate the conversion to 1no. residential dwelling; erection of 4no. dwellings; formation of car parking (re-submission) Crown Inn, High Street, Claverley for The Crown Inn (Claverley) Ltd.

During discussion of the two planning applications comments were made about the future commercial viability of The Crown without a car park and garden space, concerns regarding access of emergency services due to the width and height of the archway; no footway for pedestrians and no details of lighting; no details of the type of affordable housing, loss of storage for the public house; opening up the window on the northern gable end would adversely affect the privacy of the Post Office and other properties.

The Parish Council resolved to object to the two applications.

The members of the public left the meeting.

20/00118/FUL Proposed division of existing dwelling into two dwellings, Dallicott Farm, Dallicott for Mr. P. Suddock

The Parish Council did not have any objections in principle to the division of the existing dwelling into two dwellings but considered the neighbours' concerns regarding the siting of the septic tank, loss of privacy and land ownership of the access road should be resolved in the first instance.

20/00685/ADV Application under section 73A of the Town and Country Planning Act 1990 to erect and display 2no. internally illuminated box signs, High Grosvenor Farm, High Grosvenor for Hard to Find Wines (Mr. Mark Davies)

The Parish Council objected to the application as the two signs were disproportionately large and will cause light pollution in a rural area

20/00477/FUL Erection of 2 no. loose box stables and feed store to include change of use of land; installation of package treatment plant, proposed stables to the north of Upper Ludstone, Claverley for Mr. Daniel White

The Parish Council objected to the application and considered there was no justification for a package treatment plant.

Permissions

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19/03401/FUL Conversion of workshop to a dwelling and demolition of barns (amended plans and description), barn to the east of Duken Lane, Wootton for Mr. Gordon Bennett.

19/03691/FUL Change of use of former agricultural building to wine storage/delivery warehouse to include elevational alterations, insertion of roller shutter doors, and rooflights; internal alterations including formation of mezzanine floor, agricultural building at High Grosvenor Farm, High Grosvenor for Hard to Find Wines.

20/00028/FUL Application under Section 73A of The Town & Country Planning Act 1995 for extension to an existing storage/package agricultural building, Upper Common Farm, Farmcote for Mr. A. Jervis.

20/00086/FUL Erection of a two storey rear extension, Small Heath Farmhouse, Ashford Bank, Claverley, for Mr. O. Barby

20/00207/FUL Erection of a brick boundary wall with railings above following removal of

existing picket fence, hedging, gate and pedestrian gate, Lower Common Farm House, Gatacre, Claverley for Mr Chris Chattaway..

Refusal

19/02118/CPE Application for a Lawful Development Certificate for the existing and continued use of whole of site for caravan park, Spicers Hall Caravan Park, Spicers Hall Farm, Claverley for Sought After Location Ltd.
Not lawful.

MATTERS ARISING FROM THE MINUTES

29/20 Claverley in Bloom

Councillor Parr's report had been forwarded to councillors.

CIB wished to participate in the Great British Spring Clean event being organised by the Keep Britain Tidy organisation and had planned a litter pick of all the main village entrance roads on Sunday, 29th March starting at 9.00am in the Bull Ring. Additional volunteers would be welcomed but numbers would have to be limited because of safety issues. Anyone wishing to participate was asked to contact Councillor Parr.

On Tuesday, 10th March CIB will be leading a litter pick session by a small group of pupils from Claverley School. This exercise is part of a shared environmental agenda between the school and CIB designed to increase awareness in young minds of the wide-ranging problems created by littering.

30/20 QEII Jubilee Field

Councillor Cook reported Jo Derrer had not supplied any details regarding the lighting.

Moss had accumulated on the cricket wicket and remedial action will be required.

31/20 Website

Councillor Dungar had made the various changes to the website which had been discussed previously. Councillors commented the site was easy to navigate and not too cluttered and liked the new menu bar.

She was still endeavouring to speak to the Revd. Ward concerning a link to Halo magazine so the new website could be launched in April.

Action: Councillor Dungar to inform the Clerk when she had spoken to the Revd. Ward

32/20 Street lights

The Clerk confirmed orders had been placed with MSD Lighting and E.ON Energy Solutions Ltd. regarding the supply and installation of the five Victorian style columns and lanterns.

33/20 Change of Post Code

Councillor Cook informed the meeting he had received a reply from Royal Mail declining his request for a meeting and informing him that the request for a postcode change has been refused as any change in postcode would have to meet a number of criteria and there would need to be specific operational or efficiency improvements. As a result of Royal Mail's enquiries it was not possible for Royal Mail to consider the changes requested.

Councillors expressed disappointed at this outcome and Councillor Cook was thanked for his efforts.

34 /20 **UNITARY REPORT**

Councillor Woodward had conveyed the Parish Council's concerns to relevant Officers regarding the unavailability of information in connection with planning application 20/00050/DSW106 for the former Davro site. She had been informed that the Parish Council should not have received a letter inviting the Parish Council to comment but a letter stating it was for information only due to commercial confidentiality.

Councillor Woodward informed the meeting that it was possible for an appeal to be lodged against a decision that a Lawful Development Certificate was not lawful.

The three main storms had brought extreme rainfall resulting in flooding and damage to roads. Councillor Woodward asked that reporting problems relating to roads should preferably be done by registering for a 'My Shropshire' account and outlined how this system operates.

Councillor Cowie asked about the appointment of a highways consultant for six months. Councillor Woodward said he will be reviewing Shropshire Council's entire highways service and will provide advice on how to make improvements which should improve the situation.

Councillor Patel left the meeting.

35/20 **REVIEW OF ADEQUACY AND EFFECTIVENESS OF SYSTEM OF INTERNAL CONTROL AND RISK ASSESSMENTS**

Councillors reviewed the adequacy and effectiveness of the system of internal control and risk assessments. In the Internal Auditor's report Mr. Geoff Butler had stated that his tests on the controls and procedures had shown records were well maintained and in accordance with Financial Regulations. Risk assessments would continue to be undertaken when required. Councillors resolved not to make any alterations to the system of internal control.

36/20 **EMERGENCY PLANNING**

Councillor Beaman reported that the very heavy rain had caused flooding at the bottom of Cottons Holloway which had damaged the wall and the side of the road. The water had cleared fairly quickly. Shropshire Council's website had provided a lot of information regarding flooding. Parishioners were asked to check on vulnerable neighbours. If any parishioner had been flooded financial assistance was available. The Chairman commented he had found it difficult to report issues and an out of hours telephone number for Highways would be helpful.

Volunteers who helped clear the roads and culverts after the heavy rain were thanked.

With regard to the outbreak of Coronavirus, Councillor Beaman reported that a testing pod had been set up at Telford Hospital but it was necessary to telephone 111 in the first instance.

37/20 **PARISH MATTERS**

Councillor Beaman asked that the bridge at the bottom of Cottons Holloway be checked because of damage from the flooding.

Action: Clerk to inform Shropshire Council

Councillor Edwards reported the sink hole which had appeared in High Street outside the Crown had been repaired promptly. Councillor Cook had noticed a hole had appeared outside the Crown.

Action: Clerk to inform Shropshire Council

Councillor Wade had received complaints about parking in the Bull Ring due to the number of vans parking there.

Councillor Marsh reported there was a blocked drain by Newlands, Heathton. Councillor Cowie reported a pothole by Newin House Farm and Councillor Cotham reported potholes by the Rudge Heath roundabout.

Action: Clerk to inform Shropshire Council

Councillor Parr had obtained a quote from New Barns Nursery for the supply of root ball specimens of Norway Spruce trees. After discussion it was proposed by Councillor Cook, seconded by Councillor Edwards and agreed by the Council to purchase four 80-100cm trees at £12.00 + VAT per tree which should establish quickly with good after care on a good planting site.

38 /20 **CORRESPONDENCE**

Notification of road closures

Notification of the following road closures had been received:

End of Church Street to B4176 junction at Upper Ludstone will be closed from Monday, 6th April to Tuesday, 7th April to enable BT to replace a jointbox frame and cover in the carriageway.

Long Common (outside Copperfield) will be closed 20th to 21st April to enable Severn Trent Water to install a boundary box.

SALC – Briefing on Severn Trent Water Funding

As applications are now open for Severn Trent’s new Community Fund, a briefing session on how the scheme works and useful guidance on how Parish Councils can apply had been arranged for Tuesday, 31st March, 5.30pm to 7pm, at the Shirehall. Councillors Beaman, Cotham and Marsh hoped to attend.

39/20 **REPRESENTATIVES’ REPORTS**

Rights of Way

Following a further email from Mr. Brown, Stourbridge HF Rambling Club, Councillor Cotham had followed up the item raised regarding FP81, Linden Lea and everything was in order. Councillor Cotham had noticed that Mr. Davies was throwing garden rubbish on to the footpath by Cottage on the Hill.

Action: Clerk to write to Mr. Davies

40/20 **CHEQUES**

Chq. no. 001571 SSE energy for street lights 04/02/20 to 02/03/20..... £142.44
001572 Claverley Village Hall Committee - use of Village
Hall for meetings April 2020 to March 2021.....£162.00

001573 MSD Lighting Ltd. - Victorian style street light column and LED lantern.....	£1567.20
001574 E.ON Energy Solutions Ltd. – repair to street light.....	£94.78
001575 Claverley Parochial Church Council – contribution to maintenance of the churchyard.....	£1500.00

It was proposed by Councillor Edwards, seconded by Councillor Wade and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.45 p.m.

Date of next meeting: Monday, 6th April at 7.30 p.m. in the Village Hall