

MINUTES OF THE ANNUAL COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 13th MAY 2019 AT 7.30 p.m.

Present: Councillor Mrs. S.A. Beaman
R.J. Cotham (Chairman)
D.S. Cowie
M.P. Hill
D. Hyde
Mrs. J.C. Marsh
Ms. L. Patel
P.J. Wade

Also present: Shropshire Councillor Mrs. Tina Woodward

Apologies: Councillor D.A. Cook – work reasons, Councillor Mrs. C.G. Dungar – personal reasons, Councillor M.J. Edwards - work reasons, Councillor Ms C.A. Holland - work reasons, Councillor R.S. Parr – personal reasons

68/19 **ELECTION OF CHAIRMAN**

Councillor Cotham called for nominations for Chairman.

Councillor Cotham was proposed by Councillor Wade, seconded by Councillor Beaman and there being no further nominations, was elected.

Councillor Cotham signed the Declaration of Acceptance of Office as Chairman.

69/19 **ELECTION OF OFFICERS**

Vice-Chairman Councillor Hyde was proposed by Councillor Cowie, seconded by Councillor Hill and there being no further nominations was elected.

QEII Jubilee Field Councillor Cook was proposed by Councillor Wade, seconded by Councillor Hyde and there being no further nominations was elected.

Rights of Way Councillor Cotham was proposed by Councillor Cowie, seconded by Councillor Hyde and there being no further nominations was elected.

Wolverhampton Councillor Hill was proposed by Councillor Patel, seconded by Airport Consultative Councillor Wade and there being no further nominations was Committee elected.

Emergency Planning Councillor Beaman was proposed by Councillor Hyde, seconded & Flood Monitor by Councillor Wade and there being no further nominations was elected.

Village Hall Councillor Wade was proposed by Councillor Cowie, seconded by Representative Councillor Patel and there being no further nominations was elected.

Local Joint Committee Councillor Cotham was proposed by Councillor Beaman, seconded by Councillor Hyde and there being no further nominations was elected.

Tree Warden Paul Pickerill had agreed to continue as Tree Warden through his membership of Claverley in Bloom

Bridgnorth Area Committee of SALC Councillors would attend in rotation.

Planning Sub-Committee Deferred to June meeting because of the number of councillors absent

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

Councillor Cotham declared a disclosable pecuniary interest in planning application no. 19/01795/PMBPA

MINUTES of the meeting held on 8th April 2019, having been distributed to all councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

70/19 Claverley in Bloom

Councillor Parr's report had been forwarded to councillors. He had reported the churchyard volunteers had met on 27th April and had continued to clear overgrown areas in the upper churchyard. Three CIB members had re-visited the churchyard on 30th April to carry out additional tidying of the rose bed running up from the Lychgate.

On 14th April CIB committee members and supporters had carried out a litter pick on the main approach roads to Claverley. A large amount of rubbish was collected comprising cans, fast food cartons, bottles, plastic bags and even car body parts. Parishioners, who routinely pick up litter, were thanked,

The summer planting scheme will be installed in the planting troughs at the beginning of June. These plants will have been raised by Nick Bromley from Rushmere Nurseries All serviceable plants from the winter scheme will be saved for use in the 2019/2020 winter scheme which will be installed in October.

71/19 QEII Jubilee Field

Councillor Beaman had looked at the surface of the field and thought it was in a good condition. She had noticed that at the rear of 8 The Wold there was a gate on to the field and a section of hedge had been removed which had been replaced by two fence panels.

Action: The Headteacher to be informed.

72/19 Website

Councillor Dungar had informed the Clerk that she had made little progress and did not have anything to report. Kensa had requested payment of its overdue invoice and it was agreed this should be paid.

73/19 Street Lights

The new Victorian style lanterns and columns had been installed by E.ON to replace columns 1, 6, 7, Clover Heath, column 2 Danford Heath and column 1 Danesbrook.

74/19 Internal Auditor

Councillor Wade had put the Clerk in contact with Mr. G. Butler who had agreed to carry out the internal audit.

75/19 **PLANNING**

Withdrawn

19/00237/CPE Application for Certificate of Lawful Development for continued use of units for storage of caravans and vehicles, Unit 1, High Grosvenor Farm, High Grosvenor for High Grosvenor Estates Ltd.

Permissions

16/03673/COU Change of use of redundant agricultural buildings Units 2 & 3 to B1 (light industrial) and Units 4, 5 & 6 to B8 (storage and warehousing), buildings to the north of Small Heath Farmhouse, Ashford Bank, Claverley for Mr. R. Lee

19/00523/FUL) Removal of part of rear single storey kitchen and replace with alternative 19/01140/LBC) single storey element and also a further rearward single storey extension, 21 High Street, Claverley for Mr. L. Taylor

19/01184/VAR Variation of condition no. 2 attached to planning permission ref. 15/05117/FUL to allow for the reduction in size to single storey of the two storey side extension, 5 Spicers Close, Claverley for Mr. W. Lowe

19/01294/LBC Works to facilitate the conversion of former public house to two dwellings, with parking off existing access following demolition of outbuildings (revised scheme of Consent 17/03880/LBC), The Kings Arms Inn, Bull Ring, Claverley for Mr. Jonathon Beaman

New Applications

19/01460/VAR Variation of condition no. 5 attached to planning permission reference 18/04177/FUL dated 05/11/2018 to allow amplified music to be played outside the venue until 12am in line with condition no. 6 (events to finish at midnight), Barn at Bridal Coppice. Upper Farmcote for Mr. Benjamin Davies

The Parish Council objected to this application as allowing amplified music to be played outside the venue until 12am would have an adverse impact on the amenity of local households because of noise disturbance.

Councillor Cotham made a statement prior to leaving the meeting. Councillor Hyde took the chair

19/01795/PMBPA Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use, Sutton Farm, Claverley for Mr. and Mrs. R. Kempsey.

The Parish Council had the following concerns about the application:

- i) The poor visibility to the right when pulling out onto public highway and the suitability of the single lane track which would be used to access the barn conversions as it was already well used by those visiting the farm and attending the various activities held at the other conversions at Sutton Farm. There are no passing places on this track.
- ii) The proposed car park is not in the curtilage of the building for which change of use is being applied for. The car park would therefore be in Green Belt.
- iii) There are no dimensions on the drawings.
- iv) It is understood the building has a tenant with years left on the tenancy.
- v) There is a public right of way which would be affected by the access road to the proposed development.

Councillor Cotham returned to the meeting.

17/05303/MAW Phased extraction of sand and gravel, land North of Naboth's Vineyard, Shipley for JPE Holdings

The contents of Ms Garrard's reply was noted. Once the Section 106 Agreement has been signed the decision notice will be issued. Councillor Woodward commented that it was getting harder and harder not to accept development if it meets national planning policy.

76/19 **UNITARY REPORT**

Councillor Woodward updated the Council regarding 'Right Home Right Place'. Homepoint's March figures show Claverley was the first choice of where to live for 28 households on the list. 7 of these already live in Claverley and 12 have close family who live in the area who provide or require support.

Councillor Woodward was continuing to check problems with roads in the parish. She confirmed that opening and closing times for the Small Heath units are the same.

77/19 **ANNUAL REVIEW OF BANKING ARRANGEMENTS (Financial Regulation 5.1)** **BANK RECONCILIATION** (Financial Regulation 2.2)

The annual review of banking arrangements, including the bank mandate (Financial Regulation 5.1) was undertaken. It was agreed that the present arrangements would remain unchanged.

The Clerk reported the total net balances as at 31st March 2019 amounted to £67332.94.

78/19 **REQUEST FOR A FIRST RESPONDER**

At the Annual Parish Meeting a request had been made for the Parish Council to try and seek someone who would be prepared to act as a First Responder.

Discussion took place during which Councillor Marsh informed the meeting that the Ambulance Service had tried in vain to get a First Responder. Significant training and commitment were required.

Action: Clerk to put a reminder about the location of the defibrillator in the June issue of 'Halo'.

79/19 **PARISH MATTERS**

Councillors reported gullies were blocked in Aston Lane, Heathton and Hopstone and visibility splays required cutting back, particularly at Long Common and the junction with the

B4176 near Red Hill House. Councillor Marsh had received a complaint from a cyclist about the dangerous condition of the road through Heathton. Councillor Hyde raised again his concerns about the dangerous condition of the white lines on the Ludstone bypass. Councillor Cotham requested the trees overhanging the road opposite the Corner House, Upper Ludstone be cut back. Trees had been planted on the grass verge in Heathton.

Action: Clerk to inform Shropshire Highways

Councillor Woodward informed the meeting she was following up on the speed reduction scheme for the B4176 which had been put on the list for implementation and would ask for the white lines on the B4176 to be reinstated when the road is surface dressed in June.

80/19 **CORRESPONDENCE**

SALC training

Information on a Planning and CIL training session to be held on Friday, 7th June had been circulated to councillors. Councillors Marsh and Patel wished to attend.

Action: Clerk to make the booking

SALC had arranged a session to provide guidance and awareness on complying with the GDPR/Data Protection Act 2018. This will be held on Friday, 24th May. The Clerk will attend.

Notification of road closure

Notification had been received that surface dressing of the B4176 from the Royal Oak roundabout to the county boundary will take place in June necessitating closure of the road for periods for safety reasons. As the work is dependent on the weather the dates of closure are subject to change.

81/19 **REPRESENTATIVES' REPORTS**

Rights of Way

Councillor Cotham reported the status of a footpath was under review.

82/19 **CHEQUES**

Chq. no. 001512 cancelled

001513 E.ON Energy Solutions Ltd. – installation of 5 Victorian style street lights, LED lanterns and realignment of one column.....	£5214.66
001514 Memorial Benches UK – new benches.....	£924.95
001515 NALC – annual subscription to LCR.....	£17.00
001516 Npower Ltd. – energy for street lights.....	£859.55
001517 SSE – energy for street lights 02/04/19 to 01/05/19.....	£224.47
001518 Kensa Creative Ltd. - hosting and maintenance of security of website 2019/2020.....	£330.00

It was proposed by Councillor Wade, seconded by Councillor Patel and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.10 p.m.

Date of next meeting: Monday, 10th June at 7.30 p.m. in the Village Hall