

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 13th NOVEMBER 2017 AT 7.30 p.m.

Present: Councillors Mrs S.A. Beaman
D.A. Cook
R.J. Cotham
Mrs. C.D. Dungar (for part of meeting)
M.J. Edwards (Chairman)
Mrs. J.C. Marsh
R. S. Parr
Ms L. Patel
P.J. Wade

Also present: Shropshire Councillor Mrs. Tina Woodward
For part of meeting: Ms S. Crawford, Mr. R. Davies, Mr. and Mrs. C. Foster, Mr. A. Reade,
Mr. J. Wentworth

Apologies: Councillor J.R. Caswell – personal reasons, Councillor D.S. Cowie – business reasons,
Councillor M.P. Hill – business reasons

In the absence of Councillor Cowie, Councillor Edwards, the Vice Chairman, took the chair.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 9th October 2017, having been distributed to all Councillors, were confirmed and signed.

Councillor Patel asked that the Implementation of the Parish Plan was included on the agenda for the December meeting **as there was an outstanding action from the previous Minutes regarding the Parish Plan and the sub-group working party and this had not been brought forward.**

MATTERS ARISING FROM THE MINUTES

159/17 Claverley in Bloom

Councillor Parr's report had been circulated to councillors.

On 28th October the majority of the 3,000 daffodil bulbs were planted close to the old bench in Aston Lane and the remainder were planted on the approach to Danesbrook and in the green space surrounding the Griffiths Green planting bed. Over 50,000 bulbs have been planted by CIB over the last 10 years or so. Providing suitable sites can be found in the future this exercise will continue.

Thanks to the support of landowners John Kendrick and Paul Marsh, CIB has announced a new legacy tree planting project involving the creation of a tree avenue from the far end of

High Street to Winchester crossroads. Approximately 40 specimens of the native small leaved lime (*Tilia Cordata*) will be planted in the fields either side of the road (20 per side). This will create a well-defined and distinctive natural feature supporting a wide range of wildlife. Planting will take place in February or early March 2018. CIB had applied to Veolia for a grant of up to £500 towards this project under its “Make a Difference” scheme. Councillor Cook thought the project was a good idea.

CIB had cut back some of the overhanging growth from the footpath running alongside the school playing field. Some of the trees in the community orchard will benefit from this as they had grown at an angle seeking the light. They will be pruned and re-staked to bring them back into shape.

CIB had managed to straighten the “Welcome to Claverley” sign in Aston Lane and the planting trough had been repaired. It will be re-installed as soon as possible.

160/17 QEII Jubilee Field

Councillor Cook reported that moles had again been causing problems. The field had been closed from 5th to 10th November to enable Dave Fletcher to attend to the problem. 3 moles had been caught.

Ian Hopson had asked if Trysull Tigers Football Club U14 team could use the field for training on Saturday mornings. Six members of the team are from Claverley. He had offered to pay £120.00 for ten sessions. The School and Claverley Football Club had not raised any objections. Mr. Hopson had agreed not to use the field if it is very wet, especially if there is a game in the afternoon.

It was proposed by Councillor Cook, seconded by Councillor Cotham and agreed by the Council to allow the Trysull Tigers U14 team to use the field.

Councillor Cotham suggested the cricket wicket would benefit from a harder area to make a bowler’s runway. Possibly profit from the bonfire event could be used to finance this work. Permission would be required from the School Head and Shropshire Council

161/17 Bonfire and fireworks event 2017

Councillor Cook reported there had been a very good attendance and it had been a successful night. The fireworks display had been excellent and this community event was gaining in popularity. He thanked Sally and Jonathan Beaman and Elaine Blower for the use of their field which had been a popular location and also thanked all the helpers. The Fire Service had required more health and safety measures to be taken which had been a worthwhile exercise. Councillor Cook was thanked for undertaking all the extra work involved.

162/17 Christmas lights

Councillor Parr reported the bracket re-fixed to 7 The Bull Ring will be load tested prior to the lights being put up on Sunday, 26th November with the work starting at 8.00 a.m. Councillor Parr and Councillor Cotham were trying to source a Christmas tree

Action: Clerk to inform householders when the work was being undertaken and order refreshments from The Plough for the volunteers putting up the lights.

Norah Glass and Mark Lavrenko had agreed to switch on the lights on Sunday, 3rd December.

163/17 Street lights

MSD Lighting Ltd. had submitted a quotation for the supply of 5 - Windsor Authority LED lanterns and 5 - 4.5m columns amounting to £4935.00 plus £200.00 for carriage. Delivery would be 6-8 weeks from the date of order. Quotations had been received from E.ON for the installation of the five new Victorian style columns and lanterns amounting to £1975.00 and to provide electrical disconnections and reconnections for the sum of £1975.00.

It was proposed by Councillor Parr, seconded by Councillor Wade and agreed by the Council to accept these quotations.

Action: Clerk to place an order with MSD Lighting Ltd. and E.ON Energy Solutions Ltd.

Mr. Davies left the room

164/17 Casual Vacancy

Shropshire Council had informed the Parish Council that as no request for a by-election for the casual vacancy had been received, the Parish Council could co-opt to fill the vacancy. The Clerk reported there had been two applications for the vacancy – Ryan Davies and David Hyde. Their personal statements had been forwarded to councillors. The Chairman asked councillors to vote by a show of hands. Six councillors voted for Mr. Hyde and one councillor voted for Mr. Davies. The Chairman spoke to Mr. Davies about the outcome of the vote and Mr. Davies left the meeting.

165/17 Youth Club

Scott Lawrence had replied to the Clerk's letter. No one had come forward to run the Youth Club. Over the past twelve months fluctuating attendances had not covered the hire charges and the difference had been paid by Mr. Lawrence as had additional items such as games, batteries, controllers.

After discussion Councillor Cook suggested it would be sensible for the Parish Council to find somewhere to store Youth Club equipment in case someone came forward to run the Club. Councillor Marsh said she might be able to find some space.

Action: Clerk to speak to Mr. Lawrence

Councillor Dungar joined the meeting

166/17 Shropshire Local Plan Review 2016-2036

The Local Plan Review – Preferred Scale and Distribution of Development consultation was taking place between 27th October and 22nd December.

Councillor Patel expressed concern that members of the public might not be aware of this consultation.

Action: Clerk to include details of the consultation in the December issue of 'Halo'.

Mr. Reade offered to help the Parish Council to arrive at its responses. It was agreed that the planning sub-committee would meet before the December meeting to go through the consultation document.

167/17 Highways issues

Graham Downes had responded to the highway issues raised by Councillor Woodward and the Clerk and his reply had been forwarded to councillors.

Councillor Cotham reported that five gullies were blocked in Lower Hopstone.

Councillor Parr expressed concern about the deteriorating road surface between The Pheasantry and Woundale crossroads. The culvert at Woundale crossroads was blocked.

168/17 Review of salary budget (Financial Regulation 4.4)

Discussion was deferred until Councillor Dungar had obtained the UK salary inflation rate.

169/17 **PLANNING**

Permissions

17/03879/FUL Conversion of former public house to two dwellings; formation of parking areas; following demolition of outbuildings (revised scheme), The Kings Arms Inn, Bull Ring, Claverley for Oakwood Homes Ltd.

17/03880/LBC Works to Listed Building to facilitate the conversion of former public house to two dwellings, with parking off existing access following demolition of outbuildings (revised scheme), The Kings Arms Inn, Bull Ring, Claverley for Oakwood Homes Ltd.

17/04201/FUL Erection of an agricultural storage building, Lower Aston Farm, Aston for Mr. Wooldridge

17/04234/FUL Erection of a general purpose agricultural store for hay, straw and machinery, Little Bank Farm, Broughton for M.H.W. Powell & Son

Refusal

17/038122/FUL Siting of a 2 bedroom (approximately 38ft x 12ft) static caravan to provide on-site accommodation for estate manager, Ashford House, Ashford Bank, Claverley for Mr. B. Renny

Withdrawn

17/03548/FUL Application under Section 73A of the Town and Country Planning Act 1990 for the conversion of domestic outbuilding to self-contained ancillary accommodation, Naboths Vineyard, Bridgnorth Road, Shipley for Mr. Paul Kyle

New Applications

17/04486/FUL Erection of two storey side extension, Park View, 14 Gatacre, Claverley for Mr. Adam Richardson
The Parish Council did not have any objections

17/04810/FUL Erection of two-storey side and rear extensions, Yew Tree Cottage, Broad Lanes, Six Ashes for Mr. and Mrs. Jesson
The Parish Council did not have any objections

17/05035/FUL Erection of 1 no. dwelling for use as holiday letting, 4A High Street, Claverley for Mrs Linda Sage
The Parish Council did not have any objections

17/05236/FUL Application under Section 73A of the Town and Country Planning Act for the erection of a domestic annexe, Naboths Vineyard, Bridgnorth Road, Shipley for Mr. Paul Kyle
The Parish Council did not have any objections

17/05264/FUL Application under Section 73A of the Town and Country Planning Act 1990 for the widening of site access track, Spicers Hall Caravan Park, Digbeth Lane, Claverley for Sought After Location Ltd.
The Parish Council objected to the planning application as it considered the width of the access track was out of proportion and was inappropriate development in the Green Belt. It was pointed out the access track runs from School House Bank off Pound street and not Digbeth Lane.

17/05265/FUL Application under Section 73A of the Town and Country Planning Act 1990 for ground levelling engineering operations, Spicers Hall Caravan Park, Digbeth Lane, Claverley for Sought After Location Ltd.
The Parish Council was unable to make an informed comment on this planning application as insufficient information had been supplied on which to pass judgement e.g. elevations, sections, what the finished height would be.

Councillor Cook was pleased a member of the public had brought to the attention of the Parish Council the background to Shropshire Council issuing 31 Caravan Site Licences in June 2017 without taking into account the 19 conditions attached to the previous 1963 Site Licence. Mr. Reade commented that Shropshire Council had failed to keep a Register of Caravan Site Licences available for public inspection. The Parish Council had concerns over the issuing of site licences and need to be kept informed. Support was expressed for the questions raised by a member of the public.

170/17 **UNITARY REPORT**

Councillor Woodward offered assistance with Claverley's Place Plan. She was working in the background regarding the Spicers Hall caravan site.

Councillor Cook commented on the number of consultation over plans the Parish Council had been asked to complete.

A lot of commitment would be required for the Parish Council to undertake the preparation of a Community Led Plan. Councillor Parr thought information from the Parish Plan could be used as a basis. Adrian Cooper had offered to look at Claverley's Parish Plan.

Action: Clerk to send the Parish Plan to Councillor Woodward

Mr. and Mrs. Foster left the meeting.

171/17 ANNUAL PLACE PLAN REVIEW

Notification had been received that Shropshire Council was updating the Place Plans across the county. Town and Parish Councils had been asked to submit their Annual Place Plan Review Return, signed by the Parish Council Chairman and Shropshire Councillor Tina Woodward, by 22nd December.

Action: the planning sub-committee would meet to discuss the Place Plan and would report back at the December meeting

A presentation by Nicola Fisher, Shropshire Council's Senior Community Enablement Officer, on the Place Plan review, CIL, Community Led Plans and Neighbourhood Plans had been arranged for Wednesday, 29th November at Bridgnorth. Councillors Cotham, Edwards, Marsh, Patel and the Clerk hoped to attend.

172/17 FINANCIAL MATTERS

Councillor Dungar had carried out the quarterly bank reconciliation. The total net balances at 30th September 2017 were £69824.49.

Councillors had not raised any queries about the financial statement as at 30th September. There had not been any unexpected expenditure.

Ms Crawford, Mr. Reade and Mr. Wentworth left the meeting.

173/17 PARISH MATTERS

Councillor Marsh wished to trace the owner of the field by the lane from the Old Gate Inn to Draycott where the hedges were overgrown so the Parish Council could ask for them to be cut back. Councillor Edwards would make enquiries.

The surface of the road by the Old Gate Inn, Heathton and the surface of the road between Winchester and Broughton were deteriorating. The culvert between Lea Farm and Dallicote was blocked. Grass was growing in the middle of School House Bank and the Wall Hill road.

Action: Clerk to inform Shropshire Highways

Mr. Wentworth was very concerned about lorries hitting his wall.

Action: Clerk to inform Shropshire Highways

The cast iron seat had been stolen from outside the Post Office. It had been presented to the village for winning the Best Kept Village competition in 1988. The theft had been reported to the Police.

174/17 **CORRESPONDENCE**

Request for walks in parish to be published on website

A request had been made via the website for walks in the parish to be published on the website.

Notification of road closures

Notification had been received that Pound Street will be closed on 12th December to enable Severn Trent Water to install a new boundary box.

High Street (from “Hillcrest” to turning to Ashford Lane) will be closed from 29th January to 31st January for BT to deal with cabling and blockages .

The Claverley to Heathton road (from Winchester crossroads to the turning to Draycott) will be closed from 1st February to 7th February, 9.00 a.m. to 5 p.m. BT to deal with cabling and blockages.

SALC

The AGM due to be held on 28th October had been postponed.

The Bridgnorth and Shifnal Area Committee meeting will be held on Wednesday, 22nd November. The Clerk was awaiting the agenda.

175/17 **REPRESENTATIVES' REPORTS**

Planning sub-committee

Councillor Parr reported on the meeting with Jonathan Beaman when he had informed the sub-committee he was minded to re-submit his original planning application for the rear of the Kings Arms. If this was not acceptable to the Parish Council and the community he would consider affordable housing which was in line with planning policy. If the Parish Council and the community supported the fresh application and it was refused, he would consider lodging an appeal.

After discussion it was agreed one possibility was for a new plan to be drawn up moving the car park from the south side to the north side. Mr. Beaman agreed to consider this suggestion and draw up fresh plans which he will bring to the December meeting.

Mr. Beaman was asked to try and satisfy objections previously raised. To address the disruption to traffic in the Bull Ring during construction, Mr. Beaman was seeking access from the back of the site.

Discussion had taken place as to whether the Parish Council would adopt the road. The Parish Council would only do so if there was a contribution from the householders. Mr. Beaman said a management company would be set up which would make a £700 p.a contribution towards maintenance.

Councillors Cotham, Parr and Patel had met Adrian Cooper and Richard Fortune on 13th November when they had expressed concern about the future sustainability of the village if there wasn't a community car park. Shropshire planners could not support a car park as a community benefit as it had to be site specific and directly related to the proposed development.

General Data Protection Regulations

The Clerk had attended the briefing in Shrewsbury on 8th November which had been arranged by SALC. The General Data Protection Regulations will come into force on 25th May 2018. A Data Protection Officer, with expert data protection knowledge and experience of the law must be appointed. NALC are in talks with the Government and the Information Commissioner's Office about the effect on small parish councils. SALC will keep parish councils informed.

176/17 **CHEQUES**

Chq. No. 001414	Shropshire RCC – membership renewal.....	£26.00
001415	Mrs. G.M. Price – travel expenses.....	£23.40
001416	Space Mobiles Ltd. hire of two portable toilets for bonfire and fireworks event.....	£108.00
001417	Jubilee Fireworks Ltd. – balance for fireworks display.....	£1242.00
001418	A.J. Lloyd - pig roast, hot dogs, burgers for bonfire and fireworks event.....	£680.00
001419	Tuck Hill Village Hall – hire of tents for bonfire and fireworks event.....	£130.00
001420	Swops Ltd. – wine, lager, cider for fireworks event.....	£416.91
001421	Mr. Malcolm Gwinnett – fireworks top up.....	£100.00
001422	Hobsons Brewery & Co. Ltd. – beer for bonfire and fireworks event.....	£193.08
001423	G.T. Drury – provision of P.A. equipment and music for bonfire and fireworks event.....	£60.00
001424	Jaymac Fire Safety Ltd. -hire of fire extinguishers for bonfire and fireworks event.....	£60.00
001425	TLC (Exeter) – LED golf ball lamps for Christmas lights.....	£21.00

It was proposed by Councillor Dungar, seconded by Councillor Patel and agreed by the Council to pass the cheques for payment.

The Chairman closed the meeting at 10.20 p.m.

Date of the next Parish Council meeting: Monday, 11th December at 7.30 p.m. in the Village Hall