**MINUTES OF THE PARISH COUNCIL MEETING HELD REMOTELY VIA ZOOM ON MONDAY, 9th NOVEMBER 2020 AT 7.30 p.m**.

This meeting of the Parish Council was held in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England and Wales) Regulations 2020

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 D.S. Cowie

 Mrs. C.G. Dungar

 M.J. Edwards

 M.P. Hill

 Ms C.A. Holland

 D. Hyde

 Mrs. J.C. Marsh

 R.S. Parr

 P.J. Wade

Also present: Shropshire Councillor Tina Woodward

No members of the public had requested to participate

Apologies: Councillor Ms L. Patel – personal reasons

  **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 12th October 2020, having been distributed to all

 councillors, were approved and the Chairman authorised to sign them.

 **MATTERS ARISING FROM THE MINUTES**

87/20 Claverley in Bloom

Councillor Parr’s report had been circulated to councillors.

The small number of plants left over from the main winter planting exercise had been planted in the village hall planting beds and the bed at Griffiths Green.

The 12th consecutive daffodil planting took place on 25th October. About 3000 daffodil bulbs had been planted on the Aston Lane school bank and the remainder were planted by CIB committee members elsewhere in the parish.

The new dog fouling notices had been put up along the footpath at the rear of the pubs and in the outdoor classroom area.

The planned maintenance session of the churchyard maintenance group could not take place on 31st October due to bad weather.

The pruning of shrubs on the Boundary Close section of the Aston Lane bank and overhanging trees in the orchard area of the footpath at the rear of the pubs will not take place on 18th November due to the latest Covid-19 lockdown measures.

Councillor Parr thanked the Parish Council for the financial support as CIB had not been able to organise fund raising events because of Covid-19.

88/20 QEII Jubilee Field

It had been necessary to close the field during half term to enable the school to tackle moles.

The Head Teacher had informed Councillor Cook that the roots of the willow trees at the bottom right of the field were blocking the drains. Councillor Cook had informed Jo Derrer the trees had been planted as part of Shropshire Council’s play scheme so were not the

Parish Council’s responsibility. However, he suggested to councillors the trees were cut to ground level and the stumps treated to prevent further growth. After discussion it was agreed to take this course of action.

As there was no community access to the field after dusk the side gate will continue to be locked by the last person to leave the school on weekdays during the winter.

**Action: Councillor Cook will inform Jo Derrer the Parish Council had agreed to the above actions being taken.**

89/20 Street Lights/Christmas lights

The Clerk had asked E.ON for an updated inventory to take into account the 5 new LED lanterns which had now been installed to enable Western Power Distribution to update the MPAN.

E.ON had been asked to supply a copy of their maintenance review before deciding which five street lights to replace this current financial year .

Shropshire Council had granted permission for the Christmas lights to be erected. A quotation had been obtained from Heightsafe Systems Ltd. for testing the 12 eyebolts. This

amounted to £1200.00 plus VAT. As the figure quoted was considerably higher than anticipated, it was agreed to defer the testing to 2021 to allow time to obtain alternative quotes.

If Covid-19 restrictions permit, it was hoped to erect the Christmas lights on Sunday,

6th December.

90/20 High Speed Broadband

Councillor Parr had received two estimates for the provision of Fibre to the Premises (FTTP) from Openreach. The first estimate was for 54 premises in the Woundale area and the second estimate was for 75 premises covering Farmcote and Barnsley in addition to the Woundale area. Councillor Parr had started to contact households in the Woundale area to assess the level of support. A Zoom meeting had been arranged with Chris Taylor (Connecting Shropshire) and Chris Priestly (Openreach) to discuss customer recruitment including contract commitments for those signing up and the role of the Parish Council as a potential project leader and to clarify if there would be any financial commitment from the Parish Council.

Councillor Hyde, Councillor Parr, the Clerk and Shropshire Councillor Woodward will participate in the meeting on 12th November.

91/20 Dog fouling – request for bin

 Shropshire Council had confirmed it will supply a 120 ltr floor standing litter bin which can be used for disposal of dog waste. It was proposed to site the bin on the grass verge on the Claverley side of the telegraph pole. There will not be a charge for providing and emptying the bin because there was a need for this bin.

 **Action: Clerk to confirm acceptance of the proposed site and express the Parish Council’s thanks.**

 Councillor Woodward had asked Officers if it would be possible to undertake dog fouling enforcement in the village.

92/20 Website Accessibility Regulations

 Councillor Dungar confirmed changes had been made to the website to comply with the Website Accessibility Regulations. The Accessibility Statement and Complaints Procedure had been put on the website and work was continuing to provide text alternatives for photographs. Councillor Dungar was thanked for all her work.

93/20 CCTV

 Councillor Cook had prepared a discussion paper which had been forwarded to councillors.

 Councillor Parr informed the meeting that the Police use data from cameras. Councillor Holland thought it would be desirable to obtain management and maintenance details from other councils. Councillor Dungar offered to ask her husband to draw up technical details.

 94/20 **PLANNING**

 JPE Holdings – quarry site at Shipley for phased extraction of sand and gravel (17/05203/MAW)

The Planning Officer had responded to the Parish Council’s letter. He had asked the applicant’s agent to respond to the points raised. Councillor Cotham had asked for the planning portal be kept updated and that the Parish Council’s comments be placed on it. He would draft another letter as it was important to support the local residents.

Shropshire Councillor Tina Woodward had requested a site meeting after the lockdown had been lifted and for the Community Liaison Group to be functioning.

 Permissions

 20/03503/TCA Fell 1no Conifer within Claverley Conservation Area, Highcroft, Church

 Street, Claverley for Mr. P. Brooker.

 20/03703/FUL Erection of a single storey side extension, Aisalby Cottage, 1 Wall Hill,

 Claverley for Mr Paul Seddon.

 New Applications

 20/04002/FUL Installation of dormer window to bathroom, 4 Boycott Barns, Upper Ludstone,

 Claverley for Mr D. Aldis.

 The Parish Council objected to the planning application as the dormer window would not be

in keeping in a barn conversion.

 20/04112/FUL Erection of outdoor swimming pool with associated timber framed pool house

 and installation of septic tank, Farmcote Hall, Farmcote for Mr James Archibald.

 The Parish Council did not have any objections.

20/04113/LBC Erection of outdoor swimming pool with associated timber framed pool house

 and installation of septic tank affecting a Grade II Listed Building, Farmcote Hall,

 Farmcote for Mr James Archibald.

 The Parish Council did not have any objections.

 20/03053/ADV Erect and display 2no externally illuminated signs (re-submission)

 High Grosvenor Farm, High Grosvenor for Hard to Find Wines.

The Parish Council objected to the re-submitted application as the proposed signs would be more obtrusive and out of keeping with the Grade II Listed Building.

 For information only

 20/04265/CPE Application for Lawful Development Certificate for replacing damaged, rotten

 garage doors with bespoke oak doors, matched closely to the originals and painted to

 match, replacing damaged roof tiles which let in rain with two small ceiling lights that face

 the rear garden, 19 High Street, Claverley for Miss Victoria Hand.

 95/20 **UNITARY REPORT**

Councillor Woodward reported Shropshire Council had no plans to close the household recycling centres during the current lockdown. Residents were asked to think carefully about whether they needed to visit the site and to make full use of the existing kerbside recycling and waste collection services which will continue as normal.

She had invited Councillor Steve Davenport, Portfolio Holder for Highways, to visit various sites in the parish.

 Councillor Woodward had participated in the Zoom meeting of the Wolverhampton Airport Consultative Committee meeting on 4th November. Committee members were updated about the planning application which had been submitted to South Staffordshire Council. At present it had not been put on the website.

 96/20 **REVIEW OF SALARY BUDGET** (Financial Regulation 4.4)

Discussion was deferred to the December meeting as Councillor Dungar had been unable to obtain the UK salary inflation rate as the figure had not been released.

 97/20 **FINANCIAL MATTERS**

The Clerk reported the outstanding £250.00 excess on the insurance claim for the street light had been received from AXA.

The bank reconciliation showed the net balances at 30th September 2020 were £81862.77. The reconciliation still had to be checked by Councillor Dungar.

 98/20 **PARISH MATTERS**

Councillor Parr reported there was a drainage problem along the road to the Lion o’ Morfe near Three Dwellings.

 **Action: Clerk to inform Shropshire Highways**

 Councillor Cook had been informed there was some water damage at the bottom of the Chyknell War Memorial and that it was difficult to read some of the names.

 **Action: Clerk to write to Chynell’s Estate Manager**

The Upper Ludstone bypass hedge had been cut which had improved visibility at the junction**.**

Councillor Hyde commented on the number of signs being erected along the Upper Ludstone bypass. Shropshire Councillor Woodward explained they were part of the road improvement scheme to reduce speed and accidents.

 Councillor Hyde expressed disappointment that nothing had been done to deal with the road subsidence in the road to Tinkers Castle. Shropshire Councillor Woodward said this was an ongoing matter with Shropshire Council.

 Councillor Edwards had received complaints about the Sky banner on the wall of The Crown and asked whether it conformed with signage in the Conservation Area.

 **Action: Clerk to speak to speak to Mr. Lavender**

Councillor Hill was concerned about the poor condition of the Bulls Bank road surface and along the road to Aston. Councillor Cotham reported potholes between Bulwardine House and The Castle, Gatacre

 **Action: Clerk to inform Shropshire Highways**

 99/20 **CORRESPONDENCE**

Shropshire Council – Consultations on Cultural Strategy and Community and Rural Strategy

Councillors did not wish to submit comments on the Cultural Strategy or the Community and Rural Strategy.

Contact with Safer Neighbourhood Team

Information had been received about the Bridgnorth Safer Neighbourhood Team. It could be arranged for an officer to participate in a virtual meeting if there were any matters the Parish Council wished to raise.

Shropshire Lieutenancy Garden Party

The Lord Lieutenant of Shropshire will be hosting a garden party in June and had asked the Parish Council to nominate a volunteer who had served their community during the pandemic.

After discussion it was decided to nominate Jane Snowden.

The High Sheriff of Shropshire’s Outstanding Young Citizen Award

The High Sheriff of Shropshire was seeking nominations for the Outstanding Young Citizen Awards. These awards recognise young people aged 18 years and under who have demonstrated commitment to citizenship through various activities. Nominations should be submitted by Thursday, 25th February 2021.

 100/20 **REPRESENTATIVES’ REPORTS**

 Wolverhampton Airport Consultative Committee

Councillor Hill reported he had attended the Zoom committee meeting on 4th November.

The airport had introduced an online reporting system for those wishing to lodge complaints as some complainants had not been prepared to give their full details and, on one occasion, a member of staff had suffered abuse. This will allow a full documented response to be provided and recorded. Aircraft movements were down 20%.

Rights of Way

Councillor Cotham had investigated a complaint regarding BW8 (The Castle to Six Ashes).

 101/20 **CHEQUES**

 Chq. no. 001611 E.ON Energy Solutions Ltd – installation of 5 Victorian

 style street columns and LED lanterns………………… £5063.45

 001612 Rushmere Nurseries – plants for winter planting scheme.. £415.92

 001613 TFM – compost for winter planting scheme…………….. £64.80

 001614 SSE – energy for street lights - October………………… £162.01

 001615 Mrs. G.M. Price – reimbursement:

 Currys PC World – ink cartridges/paper £72.98

 Bridgnorth Print – photocopying/laminating

 posters £10.30 £83.28

 001616 R.J. Cotham – reimbursement of Zoom fee for the

 November parish council meeting……………………… £14.39

 It was proposed by Councillor Hyde, seconded by Councillor Wade and agreed by the

 Council to pass the cheques for payment.

 **ADJOURNMENT**

 There being no further business, the Chairman closed the meeting at 9.25 p.m.

 Date of next meeting: Monday, 14th December at 7.30 p.m. via Zoom