**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 8th NOVEMBER 2021 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 R.J. Cotham (Chairman)

 Ms C.A. Holland

 R.S. Parr

 B. Walker-Drew

Apologies: Councillor D.A. Cook – personal reasons, Councillor D. Hyde – work reasons,

Councillor Mrs. C.G. Dungar – personal reasons, Councillor Mrs. J.C. Marsh – personal reasons, Councillor Ms L. Patel – personal reasons, Councillor P. J. Wade – personal reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 11th October 2021, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

 148/21 Claverley in Bloom

Councillor Parr’s update on CIB activities had been circulated to councillors.

The winter planting scheme had been installed apart from the damaged trough near Digbeth Lane which had been removed for repair. The damaged trough at Winchester crossroads had been repaired and repositioned further from the road to reduce the likelihood of further damage.

Six volunteers, who had volunteered for the first time, had helped the small team of six CIB members plant the 4,000 daffodil bulbs. The majority of bulbs had been used to fill gaps in previous plantings in Aston Lane. The remainder were used to increase the bulbs already planted by the “Welcome to Claverley” sign at the bottom of Aston Lane and in the Pound Street verge near Powk Hall.

A good-sized specimen of Liriodendron Tulipifera (Tulip tree) had been planted in memory of the late Duke of Edinburgh on the roadside verge towards the bottom end of Schoolhouse Bank. At the May meeting the Parish Council had agreed to fund the purchase. As the tree is fairly close to the edge of the field additional protection has been provided to limit potential damage by cattle.

An email from Mr. Young had been received in which he had apologised for his misinterpretation of a conversation with Councillor Parr regarding watering the planting trough at Heathton.

**Action: Clerk to contact Mr. Young to suggest he might like to seek advice from**

**Councillor Parr as to how often the planting trough should be watered.**

 149/21 QEII Jubilee Field

A tree in the hedge was overshadowing the community orchard.

**Action:** Clerk to check if it was in the Conservation Area

150/21 Bonfire and Fireworks Event 2021

Arrangements for the bonfire and fireworks event were in hand. The risk assessment had been sent to Came and Company, Shropshire Council had returned the signed copy of the Temporary Event Notice, Shropshire Fire Service and West Mercia Police had been informed of the event. Rudge Heath Stores will be supplying the alcoholic drinks. The advance sale of tickets was encouraging.

151/21 Post Office Service

The outreach service had commenced on Tuesday, 19th October and had been well used.

152/21 Christmas Lights

Shropshire Council had been informed about the erection of the lights and Western Power Distribution had been given the information requested about the lights.

Councillor Parr reported that the first string of lights will not be installed this year due to the scaffolding at the Old Vicarage. The lights will be put up on Sunday, 21st November commencing at 8.00 a.m. Refreshments for the volunteers will be available at The Plough. The senior citizen had agreed to switch on the lights on Sunday, 28th November and the Clerk was awaiting to hear from Jo Derrer as to the name of the youngest pupil who would also help to switch on the lights. The Rev. Garry Ward had informed the Clerk there would not be an evening service on 28th November so the switching on ceremony will take place at 6.00 p.m. and he would provide the P.A. system and music.

**Action: Clerk to write to householders to inform them when the lights were being erected and to ask that vehicles were not parked outside their homes whilst the work was being undertaken. Traffic wardens would be required for 21st and 28th November.**

Councillor Cotham had offered to provide the Christmas tree.

153/21 Damage to pump trough and bench

 The replacement pump trough had been delivered on 13th October. The damaged trough to

 remain in situ until the insurance company has given permission for it to be removed.

154.21 Shipley Quarry

Councillor Cotham was proposing to write to Grahame French asking for clarification regarding Section 184 as there was nothing on the planning portal. A reply to an earlier email had still not been received from Mr. French.

155.21 Police Community Charter

West Mercia Police had asked parish councils to review their top three community issues. After discussion councillors decided the priorities remained the same, namely speeding, thefts, criminal damage.

**Action: Clerk to complete and return the Parish Contact Contract form**

Superintendent Stu Bill of West Mercia Police was proposing to hold bi-annual meetings via Zoom to brief Parish/Town Clerks about the Local Policing Charter and how West Mercia Police was performing.

Notification had been received from PCSO Dunn-Brown that the Crime Prevention event will take place on Saturday, 20th November on The Plough car park.

156/21 **PLANNING**

Permissions

21/03607/CPE Application for Lawful Development Certificate for the existing garage

 building being used as ancillary residential accommodation for over 4 years, Spring Gorse

 Cottage, Sytch House Green, Claverley for Mrs. Margaret Thomas

21/00418/FUL Erection of extensions and alterations, Gay Hills Farm Bungalow, Gay Hills

 Farm, Draycott, Claverley for Mr. D. Chatha

New Applications

21/04977/TCA To fell 1no Silver Birch (T1) and fell to ground level row of 5no Conifers

 (G1) within Claverley Conservation Area - The Hideaway , 13 High Street, Claverley for

 Mr. Craig Smith.

The Parish Council did not wish to request a Tree Preservation Order on the trees.

For information only

21/05249/HHE Erection of a single storey rear extension to a detached dwelling, dimensions

 8 metres beyond rear wall, 3 metres maximum height, 3 metres high to eaves

 Kissing Tree Cottage, Gatacre, Claverley for Mr M Ryan

 (General Permitted Development Extensions)

157/21 **UNITARY REPORT**

 Shropshire Councillor Elliott Lynch had not submitted a report.

158/21 **REVIEW OF SALARY BUDGET**  (Financial Regulation 4.4)

 Discussion of this item was deferred to enable Councillor Dungar to obtain the UK salary

 inflation rate.

159/21 **FINANCIAL MATTERS**

 The Clerk reported the bank reconciliation at 30th September 2021 showed total net balances of

 £85,664.50. The reconciliation still had to be checked by Councillor Dungar.

160 /21 **PARISH MATTERS**

 Mr. Young had informed the Parish Council that he had suffered vandalism to his property at

 Heathton. He had informed the police.

161/21 **CORRESPONDENCE**

 Notification of road closure

Notification had been received that the road through Heathton will be closed from 13th to 15th December from 8.00am to 5.00pm to enable core testing on the carriageway.

SALC AGM

 Notification had been received that the SALC AGM will be held via Zoom on 19th November commencing at 6.00pm. Councillor Cotham hoped to participate.

 The Local Government Association’s Code of Conduct had been adopted by Shropshire Council without amendment and SALC was awaiting the document for distribution to town and parish councils.

 Examination of the Shropshire Local Plan (2016-2038)

 Information had been received about the appointment of the Inspectors to carry out the independent examinations of the Shropshire Local Plan. Contact details of the independent Programme Officer, who will be the point of contact for parish councils, had been provided.

162**/**21 **REPRESENTATIVES’ REPORTS**

Village Hall Committee

 Councillor Wade had asked the Clerk to report on his behalf that he had attended the meeting

of the Village Hall Committee on 4th November. No members of the public attended the AGM. The monthly meeting followed with nothing to report other than a fire assessment had been carried out which the Village Hall had passed.

Rights of Way

Councillor Cotham reported that an email had been received from Mr. Brown, Stourbridge HF Rambling Club, about the bridge to FP24 which has still not been installed. Mr. Brown had been in contact with Richard Knight at Shropshire Council about this matter.

Wolverhampton Airport Consultative Committee

Councillor Parr reported that a complaint from a parishioner about low flying aircraft had not appeared on the list of complaints submitted to the last meeting of the Airport’s Consultative Committee. He had emailed the Airport Manager to get further details and was awaiting a response.

163/21 **CHEQUES**

Chq. no. 001680 Rushmere Nurseries – plants for winter planting scheme…… £445.44

 001681 SSE – energy for street lights 02/10/21 to 01/11/21………… £136.62

 001682 At Hand Fire Protection – hire of fire extinguishers for

 bonfire and fireworks event………………………………… £48.00

 It was proposed by Councillor Beaman, seconded by Councillor Walker-Drew and agreed by

 the Council to pass the cheques for payment.

 **ADJOURNMENT**

 There being no further business, the Chairman closed the meeting at 8.40 p.m.

 Date of next meeting: Monday, 13th December at 7.30 p.m. in the Village Hall