**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 14th NOVEMBER 2022 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 Mrs. H.M. Cains

 D.A. Cook

 R.J. Cotham (Chairman)

 M.J. Edwards

 R.S. Parr

 Ms L. Patel

 P. J. Wade

 B. Walker-Drew

Apologies: Councillor Mrs. C.G. Dungar – work reasons, Councillor Ms C.A. Holland – personal

 reasons, Councillor D. Hyde – personal reasons

 Shropshire Councillor Elliott Lynch

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations.

MINUTES of the meeting held on 10th October 2022, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

139/22 Shipley Quarry

The draft plans for traffic calming had not been sent to the Parish Council to enable comments to be submitted. However, when Councillor Cotham attended the last Shipley Quarry Liaison Committee meeting he had been given a hard copy which was handed round to councillors. Councillors agreed that there should be signage indicating the presence of the quarry at the entrance on to the A454 and regretted there were no double white lines by the site entrance.

Although the sixth hydrology review was on the planning portal the fifth review had not been put on.

**Action: The above concerns to be forwarded to Grahame French.**

140/22 Claverley in Bloom

 Councillor Parr’s CIB update had been circulated to councillors.

 3,500 daffodil bulbs had been planted on 26th October. Planting focussed mainly in the area

 of Winchester crossroads and in the grass verge on the village side of the “Welcome to

 Claverley” sign in Aston Lane. Bulbs were also planted in the verge at the entrance to

 Spicer’s Close. Thanks were expressed to the anonymous benefactor whose £500 donation

 enabled this year’s planting exercise.

Claverley in Bloom had been concerned about the appearance of the grounds surrounding Claverley Medical Practice. Liaison had taken place with the Practice Manager and a donation had been received from the Practice to carry out improvements. The small containers within the grounds had been planted and the roadside bank at the entrance to Spicers Close had been

tidied and planted with daffodil bulbs. The Medical Practice will continue to be responsible for maintenance of the grounds. Claverley in Bloom will be happy to offer ongoing advice and support.

 The trees and shrubs on the Boundary Close section of the Aston Lane bank had been pruned on 30th October. The screening properties provided by the trees and shrubs were retained as this was one of the main objectives of the original planting scheme.

 CIB was grateful to Richard Cotham for removing the arisings from the pruning session.

 Councillor Parr reported Paul Pickerill, the Tree Warden, would research a suitable tree to be be planted on School House bank in memory of HM The Queen. He had also made enquiries

 about a Copper Beech tree to be planted at Winchester crossroads to commemorate HM The Queen’s Platinum Jubilee.

141/22 QEII Jubilee Field

To enable Councillors Cook and Cotham to gain entry to the field to re-site the goal posts the Clerk was asked to obtain a key from the school to unlock the gate to the field.

 142/22 Bonfire and Fireworks Event 2022

Councillor Walker-Drew reported the event had gone well and there had been a good attendance. In due course improvements for future events will be discussed including

Councillor Beaman’s suggestion there should be more space between the marquees so the queues for food and the bar didn’t merge. Councillor Cook thought the exits should be discussed.

Councillor Cook had been unable to speak to Ryan & Danielle Taylor before putting up the

car park signage at Church House.

**Action: Clerk to inform Mr. and Mrs. Taylor that Councillor Cook had tried to speak to them.**

Councillor Cook had received a suggestion as to how any profit could be used. Discussion was deferred until other suggestions were sought.

**Action: Clerk to ask for suggestions as to how any profit could be used in the December issue of ‘Halo’.**

As further sponsors had come forward since the last meeting it was necessary to get the tickets printed on both sides. This meant using Bridgnorth Print Services, so Councillor Cook suggested donating the coloured paper he had purchased to Claverley School. This suggestion was agreed by Councillors.

143/22 Christmas Lights

The application to put up the Christmas lights had been submitted to Shropshire Council.

National Grid Electricity Distribution had been given details of the lights to enable a certificate of consumption to be issued. The Plough would provide refreshments for the volunteers after they had put up the lights on Sunday, 20th November.

Jo Derrer had nominated the youngest pupil to help switch on the lights.

Councillor Cook was continuing to make enquiries about stress testing the eye bolts and was awaiting the cost of calibrating the equipment.

144/22 Street Lights

The Clerk had been informed by E.ON that the work to reinstate the street light outside

10 High Street was programmed for 8th or 9th December. The three street lights ordered for 2021/2022 were also programmed for installation on 8th or 9th December.

With regard to the suggestion for part time lighting at night in order to reduce energy costs, E.ON would have to change the photocells for ones that switch on at dusk and then switch off at midnight, turning back on at 05.30am and off at dawn. The cost to replace the photocell per lantern would be £55.28 plus VAT.

After discussion it was agreed the well-being of the elderly and the vulnerable parishioners and the risk of crime and anti-social behaviour were more important so this suggestion will not be pursued.

The householder living at 1, The Paddock had asked for the light outside their property to be turned off permanently as it was only 10m from the street light on High Street.

Mr. A. Reade had requested a shield be fitted on the street light in the Bullring to prevent glare affecting sleep.

**Action: Clerk to contact E.ON to make enquiries.**

145/22 **PLANNING**

Permissions

22/02638/FUL Demolition of existing garage and erection of new two storey side and rear

 extension incorporating new garage, Lawnswood, Lodge Park, Claverley for

 Mr. U. Masood.

22/02879/FUL Application under Section 73a of the Town and Country Planning Act 1990

 for the change of use of the land for equestrian use, erection of a stable building,

 installation of a septic tank and laying of a hard surface track (Retrospective), Pointers

 Rest, Heathton, Claverley for Mr. J. Young.

22/03560/FUL Erection of small infill extension to the rear, porch infill and conservatory

 Conversion, Harley Cottage, Wapping Alley, Claverley for Mr. & Mrs. Wilson

22/03780/FUL Erection of estate fencing around the Spinney Barn and ancillary building

 known as The Forge, The Spinney, Beobridge Grange, Lower Beobridge, Claverley for

 Mr Richard Bannister.

22/04142/LBC Erection of a single storey side extension, Ancillary Accommodation Building

 at Beobridge Court, Lower Beobridge, Claverley for Mr. Richard Bannister.

**Refusal**

21/02876/FUL Erection of 6 no. affordable dwellings and associated infrastructure, Proposed

 Residential Development Land East Of, Bull Ring, Claverley, for Oakwood Homes

 (Bridgnorth) Ltd.

**New Applications**

22/04743/VAR Variation of Condition No. 2 attached to Planning Permission 21/05392/FUL

 dated 15 February 2022 to include provision of roof light into roof of approved extension,

 Broughton Farm, Broughton, Claverley for Mr Peter Davies.

The Parish Council did not have any objections.

22/04830/VAR Variation of Condition No. 1 (approved plans) attached to Listed Building

 permission 21/054525/LBC dated 15 February 2022 to include provision of roof light into

 roof of approved extension, Broughton Farm, Broughton, Claverley for Mr Peter Davies.

The Parish Council did not have any objections.

22/04768/FUL Conversion of existing outbuilding to provide ancillary accommodation to the

 main dwelling, 3 Rudge Heath for Mr. J. Carpenter.

The Parish Council did not have any objections.

22/04816/LBC Single storey rear extension to dwelling, The Stables, Heathton, Claverley for

 Mr Boyd Holmes.

The Parish Council did not have any objections.

22/04819/FUL The proposed works consists of a two storey side extension above the existing

 garage, single storey rear extension, along with a front elevation facelift, 9 The Wold,

 Claverley for Mr Tim Bolas.

The Parish Council did not have any objections.

**For information only**

22/04853/CPL Siting of a static caravan for ancillary use in association with equestrian use of

 the site, Pointers Rest, Heathton, Claverley for Mr. J. Young.

Although the application had been sent for information only, councillors had expressed a wish that comments in objection to the application should be submitted.

22/05061/CPE Application for a Lawful Development Certificate for the siting of Caravans –

 planning conditions 1 and 6 of permission 13719 is lawful, Spicers Hall Caravan Park,

 Spicers Hall Farm, Claverley for Mr. William Flannigan.

Although the application had been sent for information only, the Parish Council would be submitting its representations objecting to the issuing of a Lawful Development Certificate.

146/22 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch had not submitted a report.

147/22 **COMMUNITY DIARY**

Mrs. K. Rouwenhorst had contacted Councillor Cook as she was concerned that there was an increasing risk that village events could clash and suggested a regularly updated diary on the Parish Council’s website should be set up which includes all activities that groups can access before booking their event.

After discussion it was proposed by Councillor Edwards, seconded by Councillor Parr and agreed by the Council that local clubs/associations send information to Mrs. Rouwenhorst about events being planned for her to forward to Councillor Dungar for uploading on the website.

148/22 **REVIEW OF SALARY BUDGET** (Financial Regulation 4.4)

 The Clerk exited the meeting for the review of the salary budget. On her return she was informed it had been proposed by Councillor Cook, seconded by Councillor Patel and agreed by the Council to increase the Clerk’ salary by 5% from 1st April 2023.

149/22 **FINANCIAL MATTERS**

 The Clerk reported the bank reconciliation at 30th September showed a total net balance of

 £106,708.81.

 150/22 **PARISH MATTERS**

Several complaints had been received about the collection of flower pots which had been placed outside 3 Pound Street as they were encroaching on the public highway.

**Action: Clerk to ask the householder to remove them.**

Fly tipping had occurred on both sides of the road between Lea Farm and the turning to Dallicott and in the ditch between The Corner House, Upper Ludstone and the turning to Rudge Heath Road.

**Action: Clerk to report the incidents to Shropshire Council.**

There were potholes on School House bank and two potholes in Aston Lane by The Plough. The road surface in Danford Heath between nos. 17-24 was very poor. The road surface between Winchester and Broughton was also very poor and drainage problems in the dip by the brook meant the road flooded.

**Action: Clerk to inform Shropshire Highways.**

Concerns about the condition of the trees outside Claverley Hall Farm continue to be raised.

**Action: Clerk to contact Martin Sutton,** **County Arboriculturist, to ask him to look at the trees.**

As there had recently been more incidents of rural crime in the parish, the Clerk was asked to bring this to the attention of parishioners.

**Action: Clerk to inform parishioners in the December issue of ‘Halo’ and ask householders to take whatever measures they can to secure their property.**

151/22 **CORRESPONDENCE**

 Notification of road closures

Notification of the following road closures had been received:

Duken Lane, Wootton, Six Ashes - 28th November to 2nd December 2022 - road closure-National Grid-2 joint holes in grass verge and 3m trenching in grass verge for new supply for National Grid Company.

Wall Hill, Claverley - 9th January to 11th January 2023 – road closure for laying 130m of

duct in the verge for Openreach.

Broughton Farm Junction to Staffordshire County Boundary - 23rd to 24th January 2023

road closure to enable Severn Trent Wate to make new water connection.

 Review of constituency boundaries

The final public consultation on the Boundary Commission’s revised proposals on the new constituency boundaries will close on 5th December.

 Request for permission to erect sign at Heathton

 An email request to erect a sign on the Claverley in Bloom planter by Pointers Rest, Heathton

 had been received.

**Action: Clerk to reply stating the Parish Council was unable to give permission for the sign to be erected on its property.**

152**/**22 **REPRESENTATIVES’ REPORTS**

Village Hall Committee

Councillor Wade had attended the committee meeting on 3rd November.

He reported a new secretary had been appointed. ‘Flicks in the Sticks’ would be resuming in January and there was a possibility the Toddler Group might be recommencing.

Wolverhampton Airport Consultative Committee

Councillor Parr had attended the Zoom meeting of the Consultative Committee on

9th November. The main topic of discussion was the refusal of planning permission for the Airport housing development although no new information emerged. South Staffordshire Councillor Victoria Wood felt that an appeal would be forthcoming but the intentions of MCR remain unknown.

153/22 **CHEQUES**

Chq. no. 001754 Bridgnorth Print Services Ltd. – printing bonfire tickets

 and posters…………………………………………………… £108.00

 001755 SSE - energy for street lights 04/10/22 to 01/11/22………………£184.26

 001756 Rushmere Nurseries – plants for winter planting scheme……….. £240.72

 001757 At Hand Fire Protection – hire of fire extinguishers for

 bonfire & fireworks event……………………………………… £48.00

 001758 Space Mobiles Ltd. – hire of portable toilets for bonfire &

 fireworks event………………………………………………… £160.80

 001759 B. Walker-Drew – reimbursement for purchase of:

 heavy duty waste sacks £16.49

 2 card readers @ £29.99 £59.98

 envelopes £2.03 £78.50

 001760 Mrs. S.A. Beaman – travel expenses collecting float for

 bonfire and fireworks event……………………………………..£12.60

It was proposed by Councillor Wade, seconded by Councillor Edwards and agreed by

the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.45 p.m.

 Date of next meeting: Monday, 12th December at 7.30 p.m. in the Village Hall