**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 13th NOVEMBER 2023 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 Mrs. E.M. Holding

 Ms C.A. Holland

 D. Hyde

 K. Moseley

 Ms L. Patel

 M.J. Plumb

Also present: Shropshire Councillor Colin Taylor

Apologies: Councillor H.M. Cains – personal reasons, Councillor M.J. Edwards – work reasons,

 Councillor P.J. Wade – work reasons, Councillor B. Walker-Drew – personal reasons

The Chairman welcomed the newly elected Shropshire Councillor Colin Taylor to the meeting.

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 9th October 2023, having been distributed to all

 councillors, were confirmed and signed.

**MATTERS ARISING FROM THE MINUTES**

148/23 Claverley in Bloom

 An update on Claverley in Bloom activities had been circulated to councillors.

The new winter planting stock had been installed on 14th Oc tober apart from two outlying troughs which were installed later in the week. The Heathton trough had been left empty as the trough had been damaged and required repair.

The CIB quiz night at The Plough on 25th October had been well attended. Keith, Karen and Ellis Horton were thanked for hosting the event.

On 28th and 29th October shrubs on the Aston Lane bank had been pruned to remove dead and diseased branches and two trees which had shown little growth over a number of years were removed. Replacement trees have been ordered together with some new varieties of shrub.

Undergrowth at the corner of the Plough car park and the school footpath had been cleared.

A request for six signs to highlight the problem of dog waste had been requested.

 149/23 QEII Jubilee Field

Councillor Cook did not have anything to report.

 150/23 Shipley Quarry

Councillor Cotham reported he had been in communication with Worfield Parish Council about the Shipley Quary Liaison Committee. Shropshire Councillor Andrew Sherrington, who represents Worfield, had put forward his name as Chairman of the Committee. The hydrology reports had still not been put on Shropshire Council’s website.

151.23 Bonfire and Fireworks Event

In Councillor Walker-Drew’s absence Councillor Cook reported the event had gone smoothly and thanks were expressed to everyone who had helped.

 More radios, signage, lighting, increase in veggie burgers, more tent toggles were items for future discussion.

 **Action: Clerk to write to Mick Thorrington to thank him for all he had done.**

 152/23 Street Lights

The order for the 5 columns and LED lanterns from Candela will be delivered to E.ON around 15th November.

153/23 Christmas Lights

 Councillor Cook reported the light fixings had been successfully load tested on different materials, e.g. brick, timber and sandstone and Murray Arnold had supplied a Load Test Certificate. The Christmas lights will be put up on Sunday, 26th November.

 **Action: Clerk to write to Murray Arnold to thank him. Book refreshments at The Plough for the volunteers putting up the lights and write to householders to inform them when the lights were being erected and to ask that vehicles were not parked outside their homes whilst the work was being undertaken.**

The senior citizen and the youngest pupil had agreed to switch on the lights.

 The Clerk had submitted an application to Shropshire Council for a licence to put up the Christmas lights.

 An update on what the PTA intended to do as part of ceremony on 3rd December was awaited.

 Councillor Cotham would be contacting Nick Bromley about obtaining a Christmas tree

**.** and Councillor Plumb offered to speak to Alan Degg about transporting the tree and supplying barriers for pedestrian management at the switching on the light’s ceremony.

154/23 Defibrillators

Councillor Beaman reported she was going to meet the electrician about installing the

defibrillator. She was also checking out a company with regard to the provision of a defibrillator for Heathton/Draycott.

Jo Derrer had informed the Parish Council that the school had received a portable defibrillator which could be made available for community use. The Governors would be happy for the defibrillator to be a shared resource if the Parish Council purchased a locked cabinet and arranged insurance cover.

**Action: Clerk to inform Mrs. Derrer that consideration will be given to this offer.**

 155/23 Memorial to the late Councillor Parr

 Councillor Cook suggested that three Liquid Amber trees be planted at three of Rod’s favourite locations i.e. the Old Gate at Heathton, the Lion o’ Morfe and the bottom of Church Street. The provision of stone plaques would be investigated.

 After discussion it was proposed by Councillor Holland, seconded by Councillor Hyde and agreed by the Council to accept Councillor Cook’s suggestion.

. 156/23 Raising profile of the Parish Council

 Discussion was deferred until Councillor Cains was present.

 157/23 Request for dog waste bin

Jane Salisbury, Shropshire Council’s Dog Warden and Street Scene Support had

confirmed she had placed an order for the bin to be installed at the entrance to

Pipers Lane.

 158/23 Access to churchyard

 Councillor Cotham had looked at the churchyard and would be speaking to the

 Revd. Garry Ward.

159/23 **PLANNING**

 Permission

23/00967/FUL Erection of 12no. affordable dwellings including associated works, vehicular

 access, Proposed Residential Exception Site, Ashford Bank, Claverley for TC Homes

 Contracting Ltd.

23/03717/FUL Erection of new dormer to roof, render to existing walls and change of roof

 tiles to slate 10 The Wold, Claverley for Mr. G. Davis.

23/03809/FUL Erection of single storey rear extension, 24 Danesbrook, Claverley for

 Mrs Debra Matten.

Refusa**l**

23/03758/FUL Paving to existing external seating area to the front of the site complete with

 new pergola of part of the area, new festoon lighting and picket fencing, Boycott Arms,

 Upper Ludstone, Claverley for Admiral Taverns.

New Applications

23/04447/PMBPA Application for prior approval under Part 3, Class Q of the Town &

 Country Planning (General Permitted Development) (England) Order 2015 for the change

 of use from agricultural to form two residential units within the existing building envelope.

 Drawings have been provided in support of the application, Draycott Farm, Draycott,

 Claverley for Rosalind Jones.

 The Parish Council did not have any objections but commented on the poor location plan.

23/04577/VAR Variation of Condition No. 2 attached to planning permission 23/00967/FUL

 dated 12 October 2023 to amend plots 3 and 4 from one bed bungalows to two bed

 bungalows and add PV panels at all plots, Land to the North of Small Heath Farmhouse,

 Ashford Bank, Claverley for TC Homes Contracting Ltd.

The Parish Council objected to this planning application based on drainage, ecology and need.

 23/00967/FUL The Parish Council will be lodging a formal complaint against Shropshire

 Council over the procedure used in the granting of planning permission for 12 affordable

 homes on land to the North of Small Heath Farmhouse, Ashford Bank, Claverley for TC

 Homes Contracting Ltd.

23/04571/FUL Siting of 3no.shepherds’ huts for holiday use and associated works,

 Proposed Holiday Let Shepherds’ Huts, Sytch House Green, Claverley for

 Mr Oliver Holland.

The Parish Council did not have any objections.

23/04644/FUL Erection of a detached two bay garage, Cross Cottage, Hillend, Claverley for

 Mr. N. Grainger.

 The Parish Council did not have any objections.

23/04694/FUL Extension and alterations, Saffron, Church Street, Claverley for Mr. C. Evans.

The Parish Council did not have any objections.

160/23 **UNITARY REPORT**

Shropshire Councillor Taylor had been contacted regarding speeding on the A458 and also about motor bikes at Ridgewell Hill.

 161/23 **FINANCIAL**

As the hosting of the website was due for renewal Stephen Dungar had renewed it for two years.

SSE was offering a small reduction in its tariff if payment was made by Direct Debit. In view of the rise in the cost of postage and the uncertainty as to when payments were delivered the Clerk recommended a Direct Debit was set up.

**Action: Clerk to draft an amendment to the wording in the Financial Regulations to permit making a Direct Debit for approval by the Council.**

The Clerk will be making enquiries as to how to make changes to the list of cheque signatories as two new signatories were required to replace Rod Parr and David Cowie. TFM to be asked to allow Councillor Walker-Drew to purchase items on behalf of the Parish Council instead of Rod Parr.

The Clerk reported the bank reconciliation at 30th September showed a total net balance of £156,560.55.

Councillor Holland left the meeting.

 162/23 **PARISH MATTERS**

Councillor Moseley enquired whether a plan of adopted areas of amenity grass had been received as Shropshire Councillor Lezley Picton had informed the Parish Council plans were being drawn up. The Clerk informed the meeting nothing had been received.

Councillor Beaman suggested the Parish Council give consideration to purchasing large poppies from the Royal British Legion to be put on lamp posts as a public means of marking Remembrance Day in November. She offered to make further enquiries.

Councillor Holding reported that overgrowth and encroachment of the bank had reduced the width of the pavement between the entrance to The Wold and Griffiths Green making it difficult for pedestrians.

**Action: Councillor Holding and the Clerk will identify the houses concerned and the Clerk will then contact the householders.**

Shropshire Council had not removed the barriers outside Claverley Hall Farm although Shropshire Council considered the wall did not present an unreasonable level of risk to the public highway.

**Action: Shropshire Highways to be asked to remove the barriers.**

 163/23 **CORRESPONDENCE**

 Claverley Polling Place

The Parish Council had been informed that the Function Room at The Plough was no longer available for use as a polling place and had been asked to suggest another suitable venue.

 Request for confirmation of Local Connection

A request had been received for confirmation of a strong local connection for a person wishing to become eligible for the ‘Build Your Own’ Affordable Housing scheme.

As the person concerned met the policy criteria, the Parish Council agreed to confirm the strong local connection.

 Notification of road closure

Winchester Farm to Broughton – road closure to repair collapsed road from Thursday, 9th November to Friday 24th November. Road closed all the time.

Claverley to Upper Aston for carriageway repairs from Tuesday 14th November to Thursday 16th November 2023 between the hours of 09:30am and 14:45pm.

 Bridgnorth & Shifnal Area Committee of SALC

 The next meeting will be held on Monday, 4th December at 7.00 p.m.

164**/**23 **REPRESENTATIVES’ REPORTS**

 Village Hall Committee

Councillor Wade did not have anything to report as he was unable to attend the November meeting due to work commitments.

Wolverhampton Airport Consultative Committee

Councillor Cook reported Kerry McNaney had resigned as the clerk as she was leaving the airport. She had reminded the current Manager and Owner of the need for open and effective communication with local communities regarding the impact of operations at the Airfield.

The future of the Consultative Committee was at present uncertain.

Emergency Planning and Flood Monitor

Councillor Beaman informed the meeting that Shropshire Council had asked parish and town councils for feedback about serious damage caused by Storm Babet in October. Fortunately this parish had not suffered any serious damage.

**Action: a link to be put on the website to enable serious incidents to be reported.**

SALC

Councillor Cotham had participated in a Zoom meeting for chairmen when lack of space in churchyards, neighbourhood plans and poor communication with Planning had been discussed.

165/23 **CHEQUES**

Chq. no. 001828 Bridgnorth Print Services – tickets/posters for bonfire

 and fireworks event……………………………………………. £160.67

 001829 Candela Traditional Lighting Ltd. – 5 street light columns

 and LED lanterns……………………………………………… £7788.00

 001830 Jubilee Fireworks Ltd. – balance for fireworks display…..……. £2460.00

 001831 Rushmere Nurseries – plants for winter planting scheme…. ……. £520.56

 001832 D.A. Cook – reimbursement for calibration of load tester…........ £174.00

 001833 The County Butcher – pig roast, hot dogs, burgers for bonfire

 and fireworks event……………………………………………. £900.00

 001834 S.R. Dungar – renewal of website hosting for 2 years………….…...£471.45

 001835 Mrs. S.A. Beaman – travel expenses collecting float for

 bonfire and fireworks event………………………………. ……… £12.60

 001836 B. Walker-Drew – reimbursement for purchase of 2 card readers….,. £79.93

It was proposed by Councillor Patel, seconded by Councillor Moseley and agreed by

 the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.38 p.m.

 Date of next meeting: Monday, 11th December 2023 at 7.30 p.m. in the Village Hall.