

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 14th OCTOBER 2019 AT 7.30 p.m.

Present: Councillor Mrs. S.A. Beaman
D.A. Cook
R.J. Cotham (Chairman)
M.J. Edwards (for part of meeting)
D. Hyde
Ms C.A. Holland (for part of meeting)
Mrs. J.C. Marsh
R.S. Parr
P.J. Wade

Also present: Shropshire Councillor Tina Woodward, Mrs. E. Aldridge

Apologies: Councillor D.S. Cowie - work reasons, Councillor Mrs. C.G. Dungar - work reasons
Councillor M.P. Hill - work reasons, Councillor Ms L. Patel – personal reasons

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 9th September 2019, having been distributed to all councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

138/19 Claverley in Bloom

Councillor Parr's report had been forwarded to councillors.

The winter planting scheme had been installed in most of the village planting troughs on 12th October. Over half of the plants used came from existing stock as they had been saved and grown on from the previous season thereby helping to reduce costs. The two stone troughs in the Bull Ring, the planting trough adjacent to the site of the old telephone box in Aston Lane and the two large self-watering planters were left intact for the time being as they were still looking good.

The daffodil bulbs will be planted on Sunday, 27th October starting in Aston Lane.

139/19 QEII Jubilee Field

Councillor Cook did not have anything to report.

140/19 Website

As Councillor Dungar was unable to attend the meeting she had prepared an update which had been forwarded to councillors.

Kensa are now aware of the decision to upgrade the website and confirmed the domain name of claverleyparish.co.uk can be used with the new website and will assist with the transfer to the new host. The current website has been backed up and copied to a temporary server whilst the changes are being made and content updated. Whilst these changes are being made the existing website will remain available to the public. The first preview of the website will be available for review at the next meeting.

141/19 Bonfire and Fireworks Event 2019

The Clerk reported the risk assessment and details of the tents and mobile toilets had been sent to Came & Co. Shropshire Council had returned the signed copy of the Temporary Event Notice which has to be displayed on 2nd November and Shropshire Fire Service and West Mercia Police had been informed the event will be taking place on 2nd November. Ian Tristram will be providing the pig roast but it had not been possible to find someone to provide the hot drinks. Malcolm Gwinnett had suggested Bill Binks to provide the children's glow toys. Councillor Cook had prepared the tickets and the signs advertising the event will be put up at the weekend.

Councillors Cook, Parr and the Clerk had met to go through the arrangements.

142/19 Street Lights

MSD Lighting's quote for the replacement column and lantern amounted to £1156.00 ex VAT. The Clerk had submitted all the information requested by Came and Company in order for them to pursue the Parish Council's claim. Unfortunately Came and Company had not included E.ON's quote for installing the replacement street light in the claim as they thought it was an alternative quote to the one submitted by MSD Lighting because of the wording in the quote. The Clerk had asked E.ON to clarify the wording.

Notification had been received that the current SSE Business Energy Electricity contract expires on 30th November together with details of the renewal offer prices. The monthly standing charge remains unchanged.

It was proposed by Councillor Beaman, seconded by Councillor Cook and agreed by the Council to renew the contract with SSE.

143/19 Christmas lights

Councillor Parr reported that Ken Jones had obtained an excellent discount from TLC which had reduced the price from £1.40 to 99p per bulb. It had been necessary to increase the number ordered from 486 to 520 to achieve this discount.

Councillor Parr said the lights will be put up on Sunday, 24th November. The Clerk had spoken to the Vicar about the ceremony to switch on the lights. This will take place on Sunday, 1st December at 6.15pm after the Christingle service. Gordon Drury had confirmed he will be able to provide the P.A. system and music. Discussion took place about inviting a senior citizen to switch on the lights. The school will be asked to nominate a young pupil to join the senior citizen. A Christmas tree needed to be sourced.

Action: Clerk to put an appeal for a Christmas tree in 'Halo'.

Western Power Distribution had requested information about the dates and times the lights will be in use, wattage and number of lights.

Action: Clerk to send the information requested by Western Power Distribution and submit an application to Shropshire Council for permission to erect the lights.

144/19 Change of Post Code

Councillor Cook informed the meeting that this matter was still ongoing.

145/19 PLANNING
Permissions

19/03420/FUL Proposed two storey side and rear extension, Woodcote, Long Common, Claverley for Mr. Dorian Lines

New Applications

19/03744/FUL Temporary siting of static caravan for use as rural occupational dwelling and installation of septic tank, land at Upper Common Farm, Farmcote for Mr A. Jervis
The Parish Council did not have any objections.

19/03886/FUL Erection of a single storey side extension following removal of existing and alterations to south facing side gable, 3 Pound Street, Claverley for Mrs D Holland
The Parish Council did not have any objections to an extension but had concerns that the visual appearance of the proposed alterations might not be in keeping in the Conservation Area.

19/03977/FUL Erection of 1no affordable dwelling and detached double garage, formation of vehicular access and installation of package treatment plant, proposed dwelling SW of The Lion O Morfe, Upper Farmcote, Bridgnorth, Shropshire for Mr & Mrs B and K Jervis
The Parish Council did not have any objections to the proposed affordable dwelling and detached garage but continues to have concerns about the position of the vehicular access.

19/04082/FUL Erection of a single storey rear extension with first floor balcony, 4 Lodge Park, Claverley, for Mr. M. Jones
The Parish Council did not have any objections.

19/04254/LBC Conversion of barn to dwelling (part of wider scheme – erection of 4no affordable dwellings and conversion of a barn to 1no open market dwelling) affecting a Grade II curtilage Listed Building, Crown Inn, High Street, Claverley for The Crown Inn (Claverley) Ltd.
The Parish Council continued to object to the whole scheme covered by the above application and 19/03466/FUL for the reasons given in the response to 19/03466/FUL.

19/04378/TCA Fell 2no Crab Apple and prune 1no Apple within Claverley Conservation Area, Orchard Cottage, High Street, Claverley for Mr. A. Turner
The Parish Council objected to the felling of 2no Crab Apple trees within the Conservation Area as no justifiable reason had been given for felling the trees.

19/04418/FUL Erection of single storey rear extension, 12 Danesbrook, Claverley for Mr. P. Milner
The Parish Council did not have any objections.

17/05303/MAW Phased extraction of sand and gravel, land North of Naboth's Vineyard, Shipley for JPE Holdings

Councillor Cotham had been informed a request by Shipley residents for a judicial review had been granted. Crestwood Environment had submitted an application for the discharge of Condition 9 (Noise and Dust Monitoring Scheme) and Condition 24 (Hydrogeological Monitoring Scheme). The Environment Agency had lodged a detailed objection regarding Condition 24.

Action: A letter to be sent to the Environment Agency and Mr. French
Councillor Holland left the meeting

Councillor Woodward reported she had met Steve Brown and Andy Wilde on 16th September to discuss highway issues as she was trying to get the items put into the highways programme. She will report back at the November meeting.

147/19 **AUDIT OF ACCOUNTS FOR 2018/2019**

PKF Littlejohn LLP, the external auditors, had concluded their limited assurance review of the Annual Governance and Accountability Return for the year ended 31st March 2019 and no matters had come to their attention to give cause for concern that relevant legislation and regulatory requirements had not been met. The Notice of Conclusion of the Audit and the right to inspect sections 1, 2 and 3 of the Annual Governance and Accountability Return for the year ended 31st March 2019 had been displayed on the notice board and on the Parish Council's website.

148/19 **PARISH MATTERS**

Councillor Parr expressed concern about the number of potholes. There had not been any improvement in the untidy appearance of Claverley Medical Practice.

Action: Clerk to inform the Practice Manager of the Parish Council's concerns

Councillor Cook commented on the need for white lines to be repainted in the parish.

Councillor Wade reported planning conditions were being breached at Unit 1, Small Heath Farm, drains were blocked in Aston Lane, potholes required attention in Griffiths Green and grass was growing in the pavement. Councillor Beaman reported there were bad potholes near Sandford

Action: Clerk to inform Shropshire Highways

Councillor Edwards reported drilling was taking place in the field near the Cricket Club. Councillor Cotham added that the entrance was not according to the plans. No sheep had been seen in the field.

Councillor Edwards left the meeting.

Councillor Marsh reported potholes in Pear Tree Lane and near Pool House Farm.

Action: Clerk to inform Shropshire Highways

The Old Bakehouse hedge required cutting back as it was making the lane narrower.

Cars were parking on the pavement in High Street opposite The Crown which was making it difficult for pedestrians.

Action: Clerk to write to the householders

149/19 **CORRESPONDENCE**

Notification of road closure

Notification has been received that the road from the end of Church Street to the junction with the B4176 at Upper Ludstone will be closed from Tuesday, 29th October to Wednesday, 30th October to enable BT to replace a jointbox frame and cover in the carriageway.

Update on Community Infrastructure Levy

Shropshire Council had advised that it will be accepting further CIL Local Expressions of Interest (Eols) from Councils who had projects they wished to progress.

Shropshire Council is currently developing a specific funding framework which will potentially support projects that have a highway, road safety or traffic management focus. Details of the assessment of any submitted Eols had been given.

HS2 rail project – tree planting and woodland management grant

Shropshire Council had made all local councils within a 25 mile zone around the proposed route of the HS2 rail project that a grant was available specifically for woodland creation and ancient woodland restoration. Funding was not available for land already under an Environmental Stewardship or Countryside Stewardship agreement.

Polling District Review – agreed changes

Confirmation had been received that Shropshire Council had agreed that The Plough Inn Function Room will be used as a Polling Station instead of Claverley C. of E. School.

150/19 **REPRESENTATIVES' REPORTS**

Village Hall Representative

Councillor Wade reported he had attended the October meeting. A new team leader for the Toddlers group had come forward and meetings had recommenced. A function had been held when £1680 had been raised with the Church receiving £680 and the Village Hall £1000.

151/19 **CHEQUES**

Chq. no. 001539 TLC (Bristol) – LED golf ball lamps for Christmas lights.....	£617.76
001540 SSE – energy for street lights 03/09/19 to 01/10/19.....	£217.20
001541 E.ON Energy Solutions Ltd.- repairs to street lights.....	£206.86
001542 PKF Littlejohn LLP – fee for limited assurance review of Annual Governance and Accountability Return...	£240.00
001543 Mrs. G.M. Price – Clerk’s salary for second quarter 2019/2020 (weeks 14-26).....	£813.18
001544 Mrs. G.M. Price - reimbursement for cost of Broadband 07/07/19 to 06/10/19	£94.50
Currys PC World – ink cartridges/paper £71.48	£165.98
001545 Float for Bonfire/Fireworks event.....	£1000.00

It was proposed by Councillor Beaman, seconded by Councillor Parr and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.20 p.m.
Date of next meeting: Monday, 11th November at 7.30 p.m. in the Village Hall