**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 11th OCTOBER 2021 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 D.S. Cowie

 Ms C.A. Holland

 D. Hyde

 R.S. Parr

 P. J. Wade

 B. Walker-Drew

One member of the public

Apologies: Councillor Mrs. C.G. Dungar – personal reasons,

## Councillor M.J. Edwards - work reasons, Councillor Mrs. J.C. Marsh – personal reasons, Councillor Ms L. Patel – personal reasons, Shropshire Councillor Elliott Lynch

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 13th September 2021, having been distributed to all

 councillors, were confirmed and signed.

134/21 **POLICE COMMUNITY CHARTER/MEASURES TO REDUCE SPEED OF TRAFFIC**

 The Chairman welcomed PCSO Stephen Dunn-Brown to the meeting.

PCSO Dunn-Brown explained that Safter Neighbourhood Team members will be speaking to all town and parish councils about the Local Policing Community Charter. He outlined the six key themes of the Police Community Charter: –

* Visibility and accessibility – to ensure the teams are known
* Responding to our communities - knowing what the three top local concerns are
* Prevention – introduction of early intervention and prevention officers
* Vulnerability - ensure Safer Neighbourhood teams develop a thorough understanding of the most vulnerable people
* Relationships – engaging communities to help themselves, neighbourhood alert
* Partnerships – maximise information sharing

PCSO Dunn-Brown would like to arrange a Crime Prevention event in Claverley. He will check to see if either 20th or 27th November were possible dates.

**Action: Clerk to inform Councillor Walker-Drew when the date was confirmed to enable him to advertise the event on social media**

PCSO Dunn-Brown had contacted the Safer Roads team to obtain information regarding community speed watch groups. Three volunteers would be required each time the group was in operation.

The Chairman thanked PCSO Dunn-Brown who then left the meeting.

 **MATTERS ARISING FROM THE MINUTES**

 135/21 Claverley in Bloom

Councillor Parr’s update on CIB activities had been circulated to councillors.

The winter planting scheme will be installed on 16th October starting at 09.30 in the Bull Ring. Repairs will have to be carried out to the troughs at Winchester crossroads and near Digbeth Lane so it will take longer to complete the planting. For the first time CIB had requested help from CIB’s Facebook followers to help clear and plant the village centre troughs. It will test the level of support achievable via social media and may also identify individuals who can help with future projects.

Councillors were reminded that the daffodil bulbs will be planted on Sunday, 7th November.

A few will be used to bulk up previous plantings on the roadside bank adjacent to the school and the remainder will be used to enhance the displays around the main village entrance points. Those able to help with the planting are asked to assemble at the Plough car park at 09.30.

CIB had received a £30.00 cash donation from an anonymous donor.

 136/21 QEII Jubilee Field

It was agreed that the programme of works, which had been detailed in Councillor Cook’s report to the September meeting, will be deferred for the time being.

137/21 Bonfire and Fireworks Event 2021

Councillor Cook reported that it will be necessary to find a new supplier for the alcoholic drinks as Simon and Jan Wallis had now retired. Gordon Drury had also retired so a new provider of the PA system will be required. Councillor Cook and Councillor Parr were hoping to repair the tents. Peter Barby would be lending his tent.

**Action: Clerk to obtain insurance cover for Mr. Barby’s tent.**

138/21 Post Office Service

The Clerk reported the Post Office’s outreach service will be available on Tuesday afternoons, 2.30pm to 3.30pm in The Crown commencing on Tuesday, 19th October.

139/21 Christmas Lights

Councillor Parr reported that he and Ken Jones had thoroughly examined the Christmas lights and had tested them. Mr. Jones had obtained a special price of £1.37 plus VAT for each of the 80 bulbs needed. He will be extending his public liability insurance.

The Christmas lights will be put up on Sunday, 21st November and the switching on ceremony will take place on Sunday, 28th November. A senior citizen was suggested to switch on the lights. Gordon Drury will be unable to provide the PA system as he had retired.

**Action: Clerk to invite the senior citizen and ask Jo Derrer to nominate a young pupil.**

**Clerk to speak to the Vicar to see if he will be holding an evening service on 28th November.**

It will be necessary to find a Christmas tree approximately 20-25ft in height.

140/21 Damage to pump trough and bench

The insurers had accepted the quote for the replacement pump trough. The trough will be delivered on 13th October.

141.21 Shipley Quarry

 Councillor Cotham reported that a photograph of the new entrance to the site could be viewed

 on the planning portal. The new Section 184 proposal now diverts all west bound incoming

 quarry traffic to the Royal Oak island and then back to the quarry entrance to turn in left,

 rather than the Section 278 agreement which required a right-hand turn lane to be constructed.

 Shropshire Highways will have to sign off the Section 184 Agreement instead of the original

 Section 278 Agreement.

Paul Kyle and Kevin Smith had agreed to be the resident representatives on the Shipley Liaison Group.

142/21 **PLANNING**

New Applications

21/04247/FUL Erection of an agricultural building to be used for the storage of machinery

 and equipment, Upper Aston Farm, Aston, Claverley for Mr. David Bradley

The Parish Council did not have any objections.

21/04283/FUL Erection of an Affordable Dwelling and Garage (Single Plot Exception Site),

 formation of vehicular and pedestrian access and installation of package treatment plant,

 Proposed Affordable Dwelling North of Broughton Farm, Broughton, Claverley for

 Miss Samantha Davies

The Parish Council objected to the proposed location of the affordable dwelling as it would extend the curtilage of the hamlet of Broughton.

21/04398/FUL Demolition of existing industrial buildings and erection of 4No dwellings,

 formation of vehicular access and installation of package treatment plant, Proposed

 Residential Development at Sandy Bank, Wooton for Mr Mike Flanaghan

The Parish Council did not have any objections.

21/04713/PMBPA Application for prior approval under Part 3, Class Q of the Town &

 Country Planning (General Permitted Development) (England) Order 2015 for the change

 of use from agricultural to form one residential unit, Proposed Conversion of Agricultural

 Building North West of Heathton, Claverley for Mr Peter Davies

The Parish Council felt unable to comment on the fresh application as no revised structural report had been included in the application.

For information

20/02945/PMBPA Application for prior approval under Part 3, Class Q of the Town &

 Country Planning (General Permitted Development) (England) Order 2015 for

 the change of use from agricultural to 5no. dwellings, Sutton Farm, Claverley for

 Mr & Mrs R & C Kempsey.

 Mr. and Mrs. Kempsey had appealed against the decision of Shropshire Council to refuse

 permission. Notification had been received the Planning Inspector had allowed the appeal

 and prior approval had been granted.

143/21 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch had informed the Clerk that there had been a delay in getting a date for the visit of the Highways Portfolio Holder to Claverley due to the resignation of the previous Portfolio Holder. Councillors Cotham, Holland and Patel expressed an interest in meeting the Portfolio Holder when he visits.

 144 /21 **PARISH MATTERS**

 Clerk to inform Shropshire Council that the wall of the bridge by Woodfield Cottage had been

 damaged; a septic tank had been installed in the field at Heathton where a mobile home had

 been sited; a manhole cover was missing outside The Pound in Pound Street; the damaged

 wall outside Claverley Hall Farm had still not been repaired; potholes on Dallicott bank had

 not been repaired and the Sandford walls are being pushed out by the trees.

145/21 **CORRESPONDENCE**

 Shropshire Council’s review of planning committees

Shropshire Council was carrying out a review of planning committee structures. Discussion took place to decide the Parish Council’s responses to the questions.

TC Homes

 TC Homes had expressed an interest in building affordable homes in the parish and had asked for the Parish Council’s thoughts on a potential project.

 **Action: Clerk to reply that the Parish Council would not support any such project.**

 Request for warning signs of horse riders

 A request had been received from a parishioner for signs to warn drivers to be careful around horse riders. Councillors suggested further investigation into this suggestion be made.

146**/**21 **REPRESENTATIVES’ REPORTS**

 Wolverhampton Airport

Councillor Parr reported he had attended the Zoom meeting of the Wolverhampton Airport

Consultative Committee on 29th September and his report on the meeting had been circulated to councillors.

Village Hall Committee

 Councillor Wade reported he had attended the meeting of the Village Hall Committee on

7th October. The Village Hall Committee will not be organising any functions during the remainder of this year. The AGM will be held on 4th November when elected members have to be re-elected.

147/21 **CHEQUES**

Chq. no. 001670 CPRE – renewal of subscription…………………………… £36.00

 001671 SSE – energy for street lights 02/09/21 to 01/10/21……… £132.40

 001672 TLC (Southern) Ltd. – LED golf ball lamps for Christmas

 lights…………………………………………………… £131.52

 001673 Shropshire RCC -membership renewal……………………. £26.00

 001674 Mrs. G.M. Price – Clerk’s salary for second quarter

 2021/2022 (weeks 14-26)……………………………… £843.85

 001675 HM Revenue & Customs - PAYE for second quarter

 2021/2022……………………………………………… £8.00

 001676 Mrs. G.M. Price - reimbursement for cost of

 Broadband 07/07/21 to 06/10/21 £93.99

 Currys PC World – ink cartridges/paper £78.48 £172.47 001677 Reclaimed World Ltd. – replacement sandstone trough…… £2070.00

 001678 Float for Bonfire/Fireworks event…………………………. £1000.00

 It was proposed by Councillor Beaman, seconded by Councillor Wade and agreed by

 the Council to pass the cheques for payment.

 **ADJOURNMENT**

 There being no further business, the Chairman closed the meeting at 9.45 p.m.

 Date of next meeting: Monday, 8th November at 7.30 p.m. in the Village Hall