**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 10th OCTOBER 2022 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 M.J. Edwards

 Ms C.A. Holland

 R.S. Parr

 Ms L. Patel

 P. J. Wade

 B. Walker-Drew

Apologies: Councillor Mrs. H.M. Cains – personal reasons Councillor D. Hyde – personal reasons

 Shropshire Councillor Elliott Lynch

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations.

MINUTES of the meeting held on 12th September 2022, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

127/22 Shipley Quarry

Graham French had replied to the email which had been sent to Tracy Darke regarding the water flows at Shipley.

Councillor Cotham reported he had attended the Shipley Quarry Liaison Committee meeting held on 28th September. Shropshire Councillor Richard Marshall was stepping down as Chairman of the Committee.

Draft plans for traffic calming had been produced. A 50 mph speed limit was proposed from the Royal Oak roundabout to the county boundary. Vegetation at Red Hill would be cut back, more signage by the Inn at Shipley and cross hatching to highlight the two junctions at Red Hill. There were no double white lines proposed in the draft plan.

Test loads were still being done.

128/22 Claverley in Bloom

 Councillor Parr’s CIB update had been circulated to councillors.

The CIB Quiz at The Plough had been very successful with all the tickets having been sold. £469 had been raised for CIB funds. As on previous occasions Keith and Karen Horton had kindly shared the ticket proceeds with CIB. Long term CIB supporters had also donated raffle prizes. It was planned to hold a further quiz in February 2023.

Councillors were reminded that CIB was planning to carry out the annual daffodil bulb planting event on Sunday, 23rd October meeting at The Plough car park at 9.30 a.m. when volunteers would be very welcome

The winter planting scheme will be restricted to the central village planters and the Winchester crossroads planters in order to concentrate resources on the more impactful sites. The winter scheme will be planted around 15th October.

Once the outlying planters have been cleared of the old summer material they will be left as they are until the 2023 summer scheme can be installed.

The planned meeting with the Claverley Medical Practice to explore ways of improving the green space around the building had still to be held. CIB is happy to have some initial direct involvement but long-term responsibility for grounds maintenance must remain with the Medical Practice.

The school had been a very active project partner for many years until Covid restrictions intervened. It should now be possible to get back to normal and this was affirmed at a very productive meeting with the school on 26th September. More information will be provided in future months but one of the first projects will be to refresh and improve the raised planting beds which CIB installed a few years ago. The beds are an integral part of the school’s horticultural activities and have been very popular with all age ranges.

Planning permission had been granted to remove self-seeded Sycamore trees from the churchyard and CIB members had formed the majority of the team who had cleared these trees.

A cheque for £100 had been received from the Village Hall committee.

129/22 QEII Jubilee Field

There had not been an opportunity to re-site the goal posts. This will be done as soon as possible.

 130/22 Bonfire and Fireworks Event 2022

An acknowledged Temporary Event Notice had been received from Shropshire Council’s Licensing team. This has to be displayed at the event.

To date one sponsor had come forward. It was proposed by Councillor Cook, seconded by Councillor Patel and agreed by the Council to accept the sponsorship offered.

Councillor Walker-Drew reported arrangements for the bonfire and fireworks event were progressing well. Discussion took place about obtaining a contactless card reader and it was proposed by Councillor Edwards, seconded by Councillor Wade and agreed by the Council to proceed with the purchase.

131/22 Christmas Lights

The Clerk had spoken to the Rev. Garry Ward who had confirmed he would provide the P.A. system and music for the switching on the lights ceremony which will be held at 6.00 p.m. on Sunday, 27th November which was the first Sunday in Advent. Mick Thorrington had agreed to check the lights prior to them being put up on Sunday, 20th November.

**Action: Clerk to see if The Plough would be able to provide refreshments for the volunteers.**

A name was suggested for a senior citizen to switch on the lights and the Clerk would ask Jo Derrer to nominate the youngest pupil.

Councillor Cook was continuing to make enquiries about stress testing the eye bolts.

 It was necessary to find a Christmas tree.

**Action: Clerk to put an appeal in the ‘Halo’ magazine.**

132/22 **PLANNING**

Permissions

22/02723/MAW Change of use of land to operational site for new site extension to

 accommodate the installation of a Motor Control Centre (MCC) kiosk, 2 Rotating

 Biological Contactors (RBC), access road, palisade fencing and associated landscaping,

 Land to the East of Sewage Works, Church Street, Claverley for Severn Trent Water Ltd.

22/03180/FUL Conversion of and extension to an outbuilding and domestic store to form 1no

 open market dwelling and installation of package treatment plant, The Glass House, Spring

 Cottage, Sytch House Green, Claverley for Mrs. M. Thomas.

22/03352/FUL Erection of new gates to East entrance and extension to brick piers, Chyknell

 Hall, Chyknell, Claverley for Chyknell Hall Estate LLP.

22/03353/LBC Erection of new gates to East entrance and extension to brick piers affecting a

 Grade II Listed Building, Chyknell Hall, Chyknell, Claverley for Chyknell Hall Estate LLP.

22/03455/FUL Erection of two storey rear extension following demolition of existing

 Outbuilding Annex, Ashford Poultry Farm, Ashford Bank, Claverley for Mr. M. Harris.

New Applications

22/03560/FUL Erection of small infill extension to the rear, porch infill and conservatory

 conversion, Harley Cottage, Wapping Alley, Claverley for Mr. & Mrs. Wilson

The Parish Council did not have any objections.

22/04142/LBC Erection of a single storey side extension, Ancillary Accommodation Building

 at Beobridge Court, Lower Beobridge, Claverley for Mr Richard Bannister

The Parish Council did not have any objections.

133/22 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch had not submitted a report.

134/22 **AUDIT OF ACCOUNTS FOR 2021/2022**

 PKF Littlejohn LLP, the external auditors, had concluded their limited assurance review

of the Annual Governance and Accountability Return for the year ended 31st March 2022. No matters had come to their attention to give cause for concern that relevant legislation and regulatory requirements had not been met and they did not raise any other matters to be drawn to the attention of the Parish Council. The Notice of Conclusion of the Audit and the right to inspect sections 1, 2 and 3 of the Annual Governance and Accountability Return for the year ended 31st March 2022 had been displayed on the notice board and on the Parish Council’s website.

 135/22 **PARISH MATTERS**

Councillor Beaman reported there had recently been incidents of rural crime in the area.

Councillor Wade reported drain covers had been stolen. Street light no. 3 in Aston Lane was not working.

**Action: E.ON Highways Lighting to be informed.**

Welding was taking place outside at 7.30 a.m. at Small Heath Farm which did not comply with planning conditions.

 **Action: Shropshire Highways to be informed.**

Because of the rise in the cost of energy, Councillor Cotham put forward the suggestion that

 consideration be given to switching off the lights during the night.

 **Action: Clerk to make enquiries.**

136/22 **CORRESPONDENCE**

 SALC AGM

Notification had been received that SALC’s AGM will be held via Zoom on Friday, 11th November. The Chief Constable, West Mercia Police, Pippa Mills will be the guest speaker.

 Local Policing Charter Councillor Meeting

 The agenda for the Local Policing Charter Councillor meeting to be held on 13th October had been received.

 Emails regarding trees

The Clerk had received an email expressing concern about the trees at the front of Claverley Hall Farm and Chestnut House. Shropshire Council was aware of the concerns regarding the trees.

Another email had expressed concern about overhanging trees encroaching into the public highway in Heathton. Councillors would assess the situation.

137**/**22 **REPRESENTATIVES’ REPORTS**

Wolverhampton Airport Consultative Committee

Councillor Parr reported the next meeting of the Consultative Committee will be held on

9th November.

Rights of Way

Councillor Cotham reported the wicket gate at Ludstone had been unlocked.

126/22 **CHEQUES**

Chq. no. 001746 SSE - energy for street lights 02/09/22 to 03/10/22……………… £202.64

 001747 Community Resource -membership renewal…………………… .£26.00

 001748 Mrs. G.M. Price – Clerk’s salary for second quarter

 2022/2023 (weeks 14-26)……………………………….......£827.06

 001749 HM Revenue & Customs - PAYE for second quarter 2022/2023… £54.60

 001750 PKF Littlejohn LLP – fee for limited assurance review of

 Annual Governance and Accountability Return for

 year ended 31st March 2022………….……………………...£240.00

 001751 D.A. Cook – reimbursement for purchase of two-way radios for

 Bonfire and Fireworks event £58.99

 Paper for printing the tickets £39.56 £98.55

 001752 Mrs. G.M. Price - reimbursement for cost of

 Broadband 07/07/22 to 06/10/22…………………….. £102.72

 001753 Float for Bonfire/Fireworks event………………………………...£2000.00

It was proposed by Councillor Wade, seconded by Councillor Edwards and agreed by

the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 8.45 p.m.

 Date of next meeting: Monday, 14th November at 7.30 p.m. in the Village Hall