

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 11<sup>th</sup> SEPTEMBER 2017 AT 7.30 p.m.**

Present: Councillors Mrs S.A. Beaman  
D.A. Cook  
R.J. Cotham  
D.S. Cowie (Chairman)  
M.J. Edwards  
R. S. Parr  
Ms L. Patel  
P.J. Wade

Also present: Shropshire Councillor Mrs. Tina Woodward  
Mr. J. Wentworth

Apologies: Councillor J.R. Caswell – personal reasons,  
Councillor Mrs. C.D. Dungar – business reasons, Councillor M.P. Hill – personal reasons  
Councillor Mrs. J.C. Marsh – personal reasons

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

Councillor Mrs. S.A. Beaman declared a pecuniary interest in planning applications nos. 17/03879/FUL and 17/03880/LBC

MINUTES of the meeting held on 14<sup>th</sup> August 2017, having been distributed to all Councillors, were confirmed and signed subject to Minute 125/17 being amended to read “As Oakwood Homes Ltd had withdrawn the planning applications for The Kings Arms on 31<sup>st</sup> July, Councillor Cook asked that the Parish Council quickly establish its position with regard to an affordable housing development behind The Kings Arms. Councillor Parr suggested a meeting with the planning officer.”.

**MATTERS ARISING FROM THE MINUTES**

**129/17 Claverley in Bloom**

Councillor Parr’s report had been circulated to councillors.

From inspection of the damage to the Aston Lane planter and sign it appeared the planting trough was possibly beyond repair. One of the posts for the “Welcome to Claverley” sign was badly bent. A new post will be required if it cannot be straightened.

The summer bedding will be removed from all the planters and replaced with the winter scheme around 7<sup>th</sup> October. Many of the small shrubs saved from last year’s scheme will be re-used.

CIB will again be planting daffodil bulbs to fill gaps in previous plantings. Councillors were asked for suggestions for other planting sites, preferably in the village. Councillor Beaman suggested the amenity land at Clover Heath and Danesbrook.

130/17 QEII Jubilee Field

The Clerk confirmed she was receiving fixture lists from the Football Club.

An Ash tree by the cricket wicket required pruning and Jo Derrer had asked who would be responsible for this work.

**Action: Clerk to inform Mrs. Derrer that under the Joint Use Agreement it would be the responsibility of the School's Governing Body as the Governors were responsible for general maintenance.**

131/17 Bonfire and fireworks event 2017

Gordon Drury had informed the Clerk he would be able to provide the P.A. and music and Tuck Hill Village Hall can supply the two tents. The Clerk had spoken to Dr. Ryan and he had agreed to act as First Aider.

It was agreed to defer discussion of the implementation of the Parish Plan until Councillor Lawrence arrived.

132/17 Shropshire Council – Future local services delivery

Chris Edwards, Shropshire Council's Head of Infrastructure and Communities, had ascertained that the amenity land at Clover Heath is subject to the Open Spaces Act 1906 which states the land must be used as public open space. Use of the land for siting play equipment would probably be acceptable, provided the Parish Council was responsible for all associated costs, but road widening and car parking would involve the granting of planning permission.

On receipt of this information a site visit to Clover Heath and Danesbrook had been arranged to look at the amenity land and those present put forward their thoughts.

Discussion took place about the merits of what might be done with this amenity land if the Parish Council entered into a 125 year lease with Shropshire Council. These included creating a community garden and providing play equipment at Clover Heath. Consultation with the residents of Clover Heath about the provision of play equipment would be necessary. Concerns were raised including future liability if the land was transferred to the Parish Council by lease.

The Chairman called for a vote on whether the Parish Council should express an interest to Shropshire Council in entering into a 125 year lease for the amenity land at Clover Heath and Danesbrook. In respect of the land at Clover Heath, four councillors voted in favour and four councillors voted against expressing an interest and the Chairman's casting vote was against expressing an interest. In respect of the land at Danesbrook, all councillors present voted against expressing an interest.

Councillor Woodward offered to check whether the Parish Council could raise with Shropshire Council at a future date the possible provision of a children's play area on the

amenity land at Clover Heath even though an expression of interest in this land had not been made.

133/17 Shropshire consultation on parking strategy

Councillors had read the consultation document. After discussion it was agreed the Clerk would respond stating the Parish Council did not support the proposal to remove the 15 minute “pop and shop” period or the extension of hours to which charging would apply in the evening, i.e. it should be free from 6pm. The Parish Council supported the setting of standard banding levels for each identified car park subject to disabled parking being free in the centre band area..

134/17 Christmas lights

Gordon Drury had informed the Clerk he would be able to provide the P.A. system and music on Sunday, 3<sup>rd</sup> December for the switching on the Christmas lights ceremony. Councillor Cowie suggested the provision of a snow machine instead of a firework.

**Action: Councillor Cowie would find out the cost**

Councillor Parr reported it would be necessary to purchase more LED lamps to replace damaged lamps. Mr. Murray Arnold had offered to load test the bracket after it had been re-fixed to the wall of 7, Bull Ring.

Discussion took place about inviting a senior citizen to switch on the lights. Clerk to ask the person suggested. The School would be asked to provide a young pupil to join the senior citizen.

135/17 Implementation of Parish Plan

As Councillor Lawrence had not arrived and in Councillor Marsh’s absence, Councillor Patel informed the meeting that she had recently joined the group looking at the implementation of the Parish Plan. Councillors had received an interim report from Councillor Lawrence in which he had explained the group was working as a co-operative team with no one leading the group. He stated the group was looking in detail at services and facilities to ascertain the main and secondary preferences which Councillor Patel explained would be transferred into a Neighbourhood Plan.

The Chairman expressed disappointment that Councillor Lawrence was not present as the terms of reference and goals of the implementation group needed to be clarified.

136/17 **PLANNING**

Permissions

17/00713/FUL Erection of a two storey rear extension, replacement of all windows, re-rendering of property, erection of a lean to canopy over existing entrance, erection of a lean-to canopy to be erected on the east elevation and erection of a detached car port with integral garden shed following demolition of existing garage Spicers Hall Cottage, Church Street, Claverley for Mr. and Mrs. Richard Rowlands

17/02958/FUL Alterations and extension to existing garage, Woodfield House, Claverley for Mr. and Mrs. William Edwards

17/02959/LBC Internal and external alterations in connection with extension to existing garage and installation of new windows; amendment to internal layout affecting a Grade II Listed Building, Woodfield House, Claverley for Mr. and Mrs. William Edwards

#### New Applications

17/03790/PMBPA Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use, White Cross Farm, Broughton, Claverley for Ms Niki Greensill

17/03812/FUL Siting of a 2 bedroom (approximately 38ft x 12ft) static caravan to provide on-site accommodation for estate manager, Ashford House, Ashford Bank, Claverley for Mr. B. Renny  
The Parish Council objected to the application as insufficient information had been provided to justify the dwelling on agricultural grounds

As Councillor Beaman had declared a prejudicial interest, she left the meeting whilst discussion took place on the following two applications.

17/03879/FUL Conversion of former public house to two dwellings; formation of parking areas; following demolition of outbuildings (revised scheme), The Kings Arms Inn, Bull Ring, Claverley for Oakwood Homes Ltd.  
The Parish Council supported the application but requested the build-out to the North extended to the full length of Churchview Cottage, Church Street for visibility reasons. The Parish Council considered the build-out to the South was unnecessarily wide and would adversely affect the turning circle of large vehicles in the Bull Ring.

17/03880/LBC Conversion of former public house to two dwellings, with parking off existing access following demolition of outbuildings affecting a Grade II Listed Building (revised scheme), The Kings Arms Inn, Bull Ring, Claverley for Oakwood Homes Ltd.  
The Parish Council supported the application but requested the build-out to the North extended to the full length of Churchview Cottage, Church Street for visibility reasons. The Parish Council considered the build-out to the South was unnecessarily wide and would adversely affect the turning circle of large vehicles in the Bull Ring.

The Chairman asked councillors to vote on the above proposal. Six councillors voted in support and there was one abstention.

Councillor Cook stated the importance of the Parish Council being proactive over the development of the site. The Chairman had spoken to Richard Fortune, the Planning Officer, who had confirmed affordable housing would meet planning policy. Councillor Edwards felt it was important for the Parish Council to be prepared for the possibility of affordable housing. The Parish Council would need to give authority for the planning sub-committee to meet Mr. Fortune.

It was decided that:

1. The present sub-committee would be disbanded
2. The new sub-committee would meet with Richard Fortune and possibly Adrian Cooper
3. The sub-committee would discuss with relevant parties any planning issues and report back to the Parish Council for any decision to be made
4. Members of the new sub-committee would be Councillors Cotham, Edwards, Parr and Patel. The Chairman to have the prerogative to attend meetings.
5. The sub-committee can speak to relevant parties to assist with information gathering.

Mr. Wentworth left the meeting and Councillor Beaman re-joined the meeting.

17/04209/TCA Notification of proposed works to one Elm tree lying within the Claverley Conservation Area to include the reduction in height to approx. 25ft, The Old Hall, Wapping Alley, Claverley for Mr. K. Brown  
The Parish Council did not have any objections but suggested the tree (believed to be an Ash tree not Elm as stated in the application) was cut back to the fork in the tree to stimulate crown growth. The Parish Council did not request a Tree Preservation Order.

#### 137/17 **UNITARY REPORT**

Councillor Woodward reported Shropshire Council had served a “Stop Notice” on the work being carried out by Sought After Location Ltd. at the caravan site.

#### 138/17 **RENEWAL OF INSURANCE**

As the long-term insurance agreement with Hiscox ceased on 30<sup>th</sup> September, the Clerk had obtained four quotations for renewal. After discussion it was proposed by Councillor Wade, seconded by Councillor Edwards and agreed by the Council to accept the quotation from Inspire and to take advantage of their 3-year binding agreement which would reduce the premium by 5%.

#### 139/17 **PARISH MATTERS**

Councillor Cotham reported that the gullies in Spicers Close and at Lower Hopstone were blocked. He suggested a “Halt” sign should be provided rather than a “Give Way” sign at the junction of the road from High Grosvenor with the road to Worfield (opposite the entrance to Dallicote Hall).

**Action: Clerk to inform Shropshire Highways**

Councillor Edwards reported the road from Winchester to Broughton was flooding in the dip.

### **Action: Clerk to inform Shropshire Highways**

A complaint had been made about LED lighting not shining on the new sign at the Crown. Councillor Edwards undertook to speak to the landlord.

Councillor Wade reported that garden ornaments were now being stored at Small Heath Farm, rubbish was building up and work was being carried out from 7.30 a.m. until 7 or 8 p.m.

The Clerk reported there had been incidents of post being stolen from some residents' post boxes at Aston. She had received a complaint that the hobby room at Rose Cottage, Heathton was being used for residential purposes and a number of sheds had been erected. Shropshire Council to be informed.

Councillor Cowie reported that overgrown vegetation on the verge at the junction of the road from Draycott with the B4176 required cutting back as it was impairing visibility.

### **Action: Clerk to inform Shropshire Highways**

## 140/17 **CORRESPONDENCE**

### Communication by email

The Chairman asked Councillors to take care when wording emails as the contents could be misinterpreted by others.

### Notification of road closures

Notification had been received from Shropshire Council that the road from the end of Church Street to the B4176 will be closed on Friday, 6<sup>th</sup> October between 9.30 a.m. and 3.30 p.m. to enable BT Openreach to carry out work to an underground structure.

### SALC Bridgnorth Area Committee meeting

SALC's Bridgnorth Area Committee meeting will be held on Wednesday, 20<sup>th</sup> September at the Severn Centre, Highley commencing at 7.00 p.m.

### SALC Training

Councillors Lawrence, Marsh and Patel had expressed an interest in attending the "Neighbourhood and Other Plans" training on Thursday, 28<sup>th</sup> September, 5.30pm to 7.30pm, at the Shirehall, Shrewsbury and a booking had been made with SALC.

The Clerk will be attending the briefing on key changes under General Data Protection Regulations on Wednesday, 8<sup>th</sup> November.

### Town & Parish Council Forum

Notification had been received that the next Forum meeting will be held on Friday, 29<sup>th</sup> September at 10.00am at the Shirehall, Shrewsbury.

### Shropshire Council Community Enablement Team

A letter had been received from Shropshire Council's Community Enablement Team informing town and parish councils that the team can now offer more support on a commercial basis for short term project work such as the design and delivery of community led planning approaches, bid writing and grant applications to external funding sources, project management, development and delivery. An outline of charges had been given.

141/17 **REPRESENTATIVES' REPORTS**

No reports were given.

142/17 **CHEQUES**

Chq. No. 001403 Shropshire Council – Temporary Event Notice fee for bonfire and fireworks event.....	£21.00
001404 E.ON Energy Solutions Ltd. – street light repairs.....	£181.64
001405 Mrs. G.M. Price – purchase of black and colour ink cartridges.....	£55.00
001406 Came & Company – renewal of insurance.....	£817.28

It was proposed by Councillor Patel, seconded by Councillor Wade and agreed by the Council to pass the cheques for payment.

The Chairman closed the meeting at 9.50 p.m.

Date of the next Parish Council meeting: Monday, 9<sup>th</sup> October at 7.30 p.m. in the Village Hall