**MINUTES OF THE PARISH COUNCIL MEETING HELD REMOTELY VIA ZOOM ON MONDAY, 14th SEPTEMBER 2020 AT 7.30 p.m**.

This meeting of the Parish Council was held in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England and Wales) Regulations 2020

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 D.S. Cowie

 Mrs. C.G. Dungar (for part of the meeting)

 M.P. Hill

 Ms C.A. Holland

 D. Hyde

 R.S. Parr

No members of the public had requested to participate

Apologies: Councillor M.J. Edwards – work commitment, Councillor Ms L. Patel – personal reasons,

 Councillor Mrs. J.C. Marsh – personal reasons, Councillor P.J. Wade - work commitment

 Shropshire Councillor Tina Woodward

  **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations of disclosable pecuniary interests.

MINUTES of the meeting held on 20th July 2020, having been distributed to all

 councillors, were approved and the Chairman authorised to sign them.

 **MATTERS ARISING FROM THE MINUTES**

57/20 Claverley in Bloom

Councillor Parr’s report had been circulated to councillors.

The school field footpath, community orchard and outdoor classroom had been cleared of undergrowth. The overhanging trees on the “Kings Arms” side of the footpath need trimming as they were shading the orchard area and the fruit trees will need some pruning and straightening during the winter. The overgrown shrubs in the Boundary Close area of the Aston Lane bank will be carefully pruned, probably in early November.

A successful litter pick of the main approach roads to the village had been carried out on 13th September. Some litter may have been concealed by summer undergrowth.

4000 “Marie Curie Diamond” daffodil bulbs will be planted on either 18th or 25th October. Suggestions for planting sites would be welcomed.

The winter planting scheme will be installed on or around 10th October. There might be a delay planting the lower troughs at Winchester crossroads due to the difficulty in obtaining materials to carry out their refurbishment.

The bench in the Bull Ring had been reinstalled having been renovated to a high standard by Mr. Cox. Claverley in Bloom had helped by transporting the very heavy bench to and from Mr. Cox’s house and both Mr. Cox and Claverley in Bloom had been thanked.

58/20 QEII Jubilee Field

 Councillor Cook had been unable to check the surface of the field as the gate at the top of the

 car park had been padlocked.

 The goal posts had not been moved as it had not been possible to get them out of the sockets.

 Councillor Cotham offered to assist with their removal.

59/20 Street Lights/Christmas lights

The five new columns and lanterns, intended for installation in 2019/2020, had now been installed by E.ON.

The Clerk had contacted Arbil to see if they could test the wall mounted anchor points for the Christmas lights and was awaiting a reply.

As a limited number of people were involved in putting up the Christmas lights it was felt safe distancing could be maintained so it was hoped to put them up at the end of November. A decision about holding a switching on ceremony will be made nearer the time depending on Covid-19 regulations.

60/20 Bonfire and Fireworks Event

Discussion took place as to whether to proceed with this year’s event. In view of uncertainty as how the pandemic will progress and the number of measures which would have to undertaken to make the event Covid safe, it was unanimously decided to cancel holding the event.

 **Action: Clerk to inform parishioners in the October issue of ‘Halo’ and to notify Jubilee Fireworks, Severn Valley Roasts and Dr. Ryan of the Council’s decision.**

61/20 High Speed Broadband

The Connecting Shropshire update had been forwarded to councillors. Shropshire Council had announced additional grant funding to enable households and businesses across the county to obtain high speed broadband. Councillor Parr commented this might help those premises within Claverley Parish that currently have no access to high speed networks. The map on the Connecting Shropshire website was inaccurate and it would be helpful to find out what areas in the parish could not obtain high speed broadband. He had been in contact with Chris Taylor of Connecting Shropshire and also Openreach.

**Action: information about the extra funding to be put in the October issue of ‘Halo’ and on the Parish Council’s website**

 Councillor Dungar joined the meeting

62/20 Dog fouling – request for bin

 The Clerk had not received a reply to her email to Megan Oliver enquiring if Shropshire Council would be prepared to empty an additional bin. Shropshire Councillor Tina Woodward had offered to try to expedite a response.

63/20 Suggestion for a Claverley Coronavirus memory

 As the Clerk had not received a reply to her request for further information, it was agreed to defer further discussion.

64/20 Website Accessibility Regulations

 Councillor Dungar outlined the work which had been undertaken to make the website easier for people with disabilities to use in order to comply with the Website Accessibility Regulations. A formal audit would need to be proportionate. Mr. Dungar would do a half day’s work at no cost to the Council and an Accessibility Statement will be put on the website. At present the website is partially compliant as some images do not have a text alternative but it is planned to add text alternatives by the end of the year. Any new content will meet accessibility standards.

 65/20 **PLANNING**

 Permissions

19/00502/FUL Erection of an agricultural workers dwelling and associated garage with farm

 office, land at Woundale, High Grosvenor for Mr. Christopher Walker

20/02129/FUL Conversion of barn to one dwelling; alteration of existing vehicular access

 (re-submission of previously approved 16/00330/FUL), barn conversion at Draycott Farm,

 Draycott, Claverley, for Mr. and Mrs. Jones

20/02666/LBC Works to outbuilding to facilitate the conversion to 1no. residential dwelling;

 affecting a Grade II curtilage Listed Building (Re-submission), Crown Inn, High Street,

 Claverley for The Crown Inn (Claverley) Ltd.

20/02679/FUL Erection of oak framed outbuilding, Upper Ludstone Cottage, Upper

 Ludstone, Claverley for Mrs Beverley Grade.

Refusal**s**

20/01900/FUL Works to include erection of gates at the site entrance, a concrete panel

 retaining wall, installation of a soakaway, excavations to level an area and lay it with

 hardcore, the siting of 3 shipping containers and the erection of an agricultural building

 (part retrospective), land to the North of Claverley Cricket Ground, Claverley for

 Mr & Mrs Oakley

20/01901/VAR Variation of condition number 2 (approved plans) attached to planning

 permission reference 18/00470/FUL dated 15/08/2018 to allow an amended design of the

 original proposal, land to the North of Claverley Cricket Ground, Claverley for

 Mr & Mrs Oakley

20/02945/PMBPA Application for Application for prior approval under Part 3, Class Q of the

 Town & Country Planning (General Permitted Development) (England) Order 2015 for

 the change of use from agricultural to 5no. dwellings, Sutton Farm, Claverley for

 Mr & Mrs R & C Kempsey

New Applications

 20/01778/FUL Reconsultation due to amendment on application 20/01778/FUL

 for conversion of agricultural barns to 4no. residential dwellings with associated car

 parking, communal amenity areas and sewage treatment works, Brantley House,

 Broughton, Claverley for Mr. John Tibbetts

 The Parish Council did not have any objections to the amendment.

20/03053/ADV Erect and display 2no. externally illuminated signs (re-submission)

 High Grosvenor Farm, High Grosvenor for Hard To Find Wines (Mr Mark Davies)

The Parish Council did not have any objections to this application.

20/03166/HRM To remove length of hedge totalling 145m on land east of Shipley Hall,

 Shipley, to improve workability of fields, land lying to the East of Shipley Hall,

 Bridgnorth Road, Shipley for Mr. P Baker

 The Parish Council objected to the removal of the hedge. Misleading statements in the

 application had been detailed in the Parish Council’s submission.

20/03392/FUL Erection of an agricultural building for storage of feed, hay, straw, small scale

 agricultural equipment/machinery and formation of access and hardstanding, Two Gates

 Cottage, Claverley for Mr R Goodson

The Parish Council did not have any objections to this application.

20/03477/FUL Erection of a log cabin for use as holiday accommodation, Sandford Hall,

 Claverley for Mr Adam Walker

 The Parish Council objected to this application as insufficient information had been supplied

 on which to comment; there was no information about access to the proposed log cabin and

 the location of the proposed cesspit was too close to the watercourse.

20/03503/TCA Fell 1no Conifer within Claverley Conservation Area, Highcroft, Church

 Street, Claverley for Mr. P. Brooker

The Parish Council did not have any objections to this application.

Withdrawn

20/00891/FUL Erection of three detached dwellings (on 2 sites); formation of vehicular

 access(es), land at Linden Lea, 7 Draycott, Claverley for Mr. and Mrs. I. Griffiths

66/20 **UNITARY REPORT**

Councillor Woodward had submitted her report which had been distributed to all the councillors.

Shropshire schools had worked hard to reopen for the Autumn term and Shropshire Council’s Transport Team had been actively engaged with schools to assist with getting pupils back to school.

Councillor Woodward was continuing to ask for the two Local Transport Plan highways improvement schemes in the parish on the A458 and the B4176 to be delivered.

67/20 **RENEWAL OF INSURANCE**

 The Clerk had obtained three quotations for the renewal of the insurance which expires at

 30th September. After discussion it was proposed by Councillor Hyde, seconded by

 Councillor Cook and agreed by the Council to accept the quotation of £1008.09 from Pen

Underwriting and to enter into a three year agreement to ensure insurer rate stability as the premium would be fixed for three years.

68/20 **PARISH MATTERS**

Councillor Holland informed the meeting that a property in Church Street was being used for Airbnb rentals and queried whether the owners were ensuring compliance with the Covid-19 restrictions.

 Councillor Cook asked that the visibility splay on the Ludstone bypass be put on the agenda for discussion at the next meeting. He also requested that CCTV was put on the agenda.

 Councillor Hyde expressed concern that the overgrown grass on the verge at the Tinkers Castle junction with the B4176 had not been cut as it was impairing visibility when pulling out. Councillor Hill added there was the same problem at the Red Hill junction.

 **Action: Clerk to again raise this with Shropshire Highways**

 69/20 **CORRESPONDENCE**

Notification of road closures

To enable drainage work to be undertaken at Wootton House Farm, Duken Lane, Wootton the road will be closed between 7.00am and 5.00pm on 21st September to 25th September.

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To enable repairs to the Lower Hopstone bridge the road will be closed from Monday,

19th October to 1st November.

Pear Tree Lane, Heathton will be closed on Friday, 13th November 8.00am to 4.30pm to

enable BT to replace poles.

Saddlers Cottage junction to Bine Farm junction with A458 at Six Ashes will be closed from

Wednesday, 18th November to Friday, 20th November between 9.30am and 3.30pm to enable BT to provide fibre optic cable and tree cutting.

B4176 – speed of motorcycles

PC Matt Picken had informed the Parish Council he had been contacted by a parishioner from Hill End about issues involving motorcycles. The parishioner had been asked to contact the Parish Council to provide details about these issues but no contact had been made.

Councillors were in support of increased visibility of the Safer Roads Partnership and enforcement along the B4176. In her Unitary report Shropshire Councillor Woodward had also supported enforcement

**Action: Clerk to inform PC Picken of the Council’s support for action**

Government White Paper – “Planning for the Future”

Details of the consultation on the above White Paper had been forwarded to councillors.

Damage to the Wedding Steps

Two emails had been received regarding further damage to the Wedding Steps which had occurred after they had been repaired. The Parochial Church Council had resolved not to sanction any further repairs until measures were put in place to prevent future damage. Measures suggested were placing a solid bollard either side of the steps and preventing heavy vehicles passing through the centre of Claverley.

Councillors expressed concern about the damage to the steps but thought vehicles could suffer damage from the suggested bollards. It was considered impractical to ban heavy vehicles.

**Action: Clerk to seek the advice of Shropshire Highways**

Parking on the pavement and on the road junction at the bottom of Church Street

An email had been received raising concern about the increase in vehicles parking on the pavement and on the road junction at the bottom of Church Street obscuring visibility which could lead to an accident.

Councillor Beaman had outlined the problem to the household concerned. More vehicles had been parked because residents were working from home because of the pandemic.

Pound Street Issues

A parishioner had expressed concern about the Glebe field’s overgrown hedge causing a highways safety issue. Carter-Jonas, who act for the Diocese who own the field, had been contacted.

**Action: Clerk to contact Carter-Jonas to express the Parish Council’s concern and to ask for the hedge to be cut as a matter of urgency.**

A parishioner had enquired as to whether any progress had been made regarding the re-siting of the 30mph signs at the bottom of Pound Street which had been originally raised in 2014.

In her Unitary report Shropshire Councillor Woodward had advised she was waiting for Shropshire Highways to confirm whether or not the 30mph speed limit will be relocated.

 70/20 **REPRESENTATIVES’ REPORTS**

 Wolverhampton Airport Consultative Committee

Councillor Hill reported there had been a number of complaints about aircraft continually circling over the village. These had been dealt with by the Airport Manager, Brian Rawlings,

who had invited some complainants to visit him at the airport and had also offered to attend a future parish council meeting.

Councillor Hill reported that one of the runways, which had been damaged, had not been repaired and this had affected flights over Claverley.

The next meeting of the Wolverhampton Airport Consultative Committee was scheduled to take place on 16th September.

 Claverley Village Hall Committee

Councillor Wade had asked the Clerk to report in his absence that he had attended the Village Hall committee meeting on 3rd September when the decision had been taken not to reopen the hall until the New Year. The committee will review the situation at its next meeting on 4th February.

 Rights of Way.

Councillor Cotham reported that in planning application 20/03392/FUL the applicant had admitted there was a right of way over his property.

Councillor Cotham was waiting for a bridge for FP42 Sandford to Farmcote.

71/20 **CHEQUES**

 Chq. no. 001598 W.M. Cox – repair and refurbishment of bench……………. £20.00

 001599 E.ON Energy Solutions Ltd – street light repair…………… £63.49

 001600 Gee Tee Bulb Company – Daffodil bulbs ………………… £486.00

 001601 SSE – energy for street lights - July ……………………… £166.71

 001602 CPRE – renewal of subscription…………………………… £36.00

 001603 Came and Company – renewal of insurance……………… £1008.09

 001604 R.J. Cotham – reimbursement of Zoom fee for the parish

 council meeting………………………………………. £14.39

 It was proposed by Councillor Beaman, seconded by Councillor Parr and agreed by the

 Council to pass the cheques for payment.

 **ADJOURNMENT**

 There being no further business, the Chairman closed the meeting at 8.55 p.m.

Date of next meeting: Monday, 12th October at 7.30 p.m. via Zoom