**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 12th SEPTEMBER 2022 AT 7.30 p.m.**

Present: Councillor Mrs. S.A. Beaman

 H.M. Cains

 D.A. Cook

 R.J. Cotham (Chairman)

 D.S. Cowie

 D. Hyde

 R.S. Parr

 Ms L. Patel

 P. J. Wade

Also present: Shropshire Councillor Elliott Lynch, PCSO Mandy Leek (for first agenda item)

Apologies: Councillor Mrs. C.G. Dungar – work reasons, Councillor M.J. Edwards – work reasons,

 Councillor Ms C.A. Holland - personal reasons,

 Councillor B. Walker-Drew – personal reasons

The Chairman called for a minute’s silence in memory of Her Majesty, Queen Elizabeth II

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations.

MINUTES of the meeting held on 8th August 2022, having been distributed to all

 councillors, were confirmed and signed.

115/22 West Mercia Police – Renewal of Community Charter Priority Contracts

The Chairman welcomed PCSO Mandy Leek to the meeting. She explained there had been problems with their systems. She asked people to sign up to Neighbourhood Matters which enables residents, business and community groups to keep in touch with local policing teams

and stressed the importance of always reporting crimes. Another crime prevention event will be arranged.

West Mercia Police had relaunched the Local Policing Charter. The Parish Council had been asked to review its top three community issues. After discussion it was decided the priorities remained the same, namely speeding, thefts – dwellings, thefts – farms.

PCSO Leek left the meeting.

 **MATTERS ARISING FROM THE MINUTES**

116/22 Shipley Quarry

Tracy Darke, Shropshire Council’s Assistant Director Economy and Place, had acknowledged receipt of the Parish Council’s email regarding Condition 25, which requires further investigation when a material change in water flow has been identified. She had asked for time to familiarise herself with the details of the case and the requirements of the conditions.

The next meeting of the Shipley Liaison Committee will be held at the end of September. Councillor Cotham, the Parish Council’s representative, will be enquiring about the commencement date of mineral export, where the 5th review of HMS can be found as the 6th review has been published and when the assessment of road safety measures will be sent to Claverley and Worfield and Rudge Parish Councils for consultation.

117/22 Claverley in Bloom

 Councillor Parr’s CIB update had been circulated to councillors.

CIB was planning to carry out planting 3500 February Gold daffodils on Sunday, 23rd October meeting at The Plough car park at 9.30 a.m. when volunteers would be very welcome. It was intended to add to the displays at the village entrance points – in particular, Aston Lane and Winchester Crossroads. However, any suggestions for suitable high visibility sites would be appreciated.

The winter planting scheme will be restricted to the central village planters and the Winchester crossroads planters in order to concentrate resources on the more impactful sites. The winter scheme will be planted around 15th October.

The plants in the troughs by the Tearoom had disappeared. This appears to have happened when the overgrown shrubs on the other side of the adjacent wall were cleared. It may be necessary to re-site the troughs next year.

Tickets costing £6.50 per person were on sale for the Plough Quiz which is being held on Wednesday, 21st September

An approach had been made to Claverley Medical Practice to explore ways of improving the green space around the building, including the corner of ground at the entrance to Spicers Close. The initial reaction has been favourable, and a meeting is planned with the Practice Manager on 30th September.

The CIB team intend to make a start on pruning the overgrown shrubs and trees on the “Boundary Close” section of Aston Lane bank from Sunday 30th October. If time allows the team will move onto the trees at the lower end of the community orchard area at the rear of the village pubs. The intention is to add the arisings to the Claverley bonfire.

The Village Hall Committee had been given suggested planting alternatives for the bed at the front of the hall.

 118/22 QEII Jubilee Field

 Councillor Cook was aware the goal posts needed re-siting.

 119/22 Bonfire and Fireworks Event 2022

Two toilets had been hired from Space Mobiles. Councillor Walker-Drew had obtained quotes for providing the food and had managed to get a reduction from Severn Valley Roasts.

Councillor Parr had updated the risk assessment. The float to be doubled this year.

Councillor Cook suggested seeking sponsorship for this year’s event because of the increase in costs. He offered to draft an appeal for the October issue of ‘Halo’.

120/22 **PLANNING**

Permissions

22/03316/FUL Erection of extensions and alterations to residential annex building, Spring

 Gorse Cottage, Sytch House Green, Claverley for Mrs. M. Thomas.

22/02156/FUL Erection of a single storey side extension, Ancillary Accommodation Building

 at Beobridge Court, Lower Beobridge, Claverley for Mr Richard Bannister.

22/03381/FUL Erection of two storey extension and porch to include some demolition,

 external and internal alterations and associated landscaping, Hopstone Cottage,

 7 Hopstone, Claverley for Mr & Mrs M Hardbattle.

New Applications

22/03443/FUL Remodelling of bungalow including replacement roof structure as well as

 front and rear extensions to form gable, The Gatacre Bungalow, Claverley for

 Mr. B. Russell.

This application was subsequently withdrawn prior to the Parish Council commenting.

22/03573/FUL - Erection of a single storey rear extension, The Stables, Heathton, Claverley

 for Mr. Boyd Holmes.

The Parish Council did not have any objections.

22/03780/FUL Erection of estate fencing around the Spinney Barn and ancillary building

 known as The Forge, The Spinney, Beobridge Grange, Lower Beobridge, Claverley for

 Mr Richard Bannister.

The Parish Council did not have any objections.

For information only

22/03591/CPE Application for a Certificate of Lawful Development to regularise the existing

 use of the Annexe at Camellia Cottage as a separate residential dwelling, Annexe at

 Camellia Cottage 1 Birchland Cottages, Broughton, Claverley for Mr Michael Robinson.

22/03689/CPL Application for a Lawful Development Certificate for the proposed erection of

 a single storey garage, Gay Hills Farm, Draycott for Mr. D. Chatha.

A wedding event had been held at Chyknell on 8th September. Environment Health had visited the area and monitored the noise. No complaints had been received from local residents.

121/22 **UNITARY REPORT**

Shropshire Councillor Elliott Lynch gave an update on planning enforcement cases. He was waiting to receive a response from Andrew Keyland, the new Highways Manager, regarding the wall which had collapsed at Claverley Hall Farm in 2021. He had asked Rose Dovey for an update on the progress of the Local Cycling and Walking Infrastructure Plan and the outcome of the prioritisation of schemes.

122/22 **CHRISTMAS LIGHTS**

Councillors agreed to have the Christmas lights this year. Councillor Cook offered to make enquiries about stress testing the eye bolts.

 123/22 **PARISH MATTERS**

Councillor Cowie suggested consideration be given to providing something in remembrance of Her Majesty, Queen Elizabeth II.

 Councillor Parr reported the white lines at Woundale crossroads had still not been reinstated.

 **Action: Shropshire Highways to be informed.**

It had been noticed there were 15 skips on the site at Small Heath Farm and gravel, sand and garden ornaments were stored outside which was contrary to the planning conditions.

**Action: Shropshire Council to be informed.**

One of the arms of the bench, which Margaret Henshaw had donated in remembrance of her husband, had become loose. Councillors were unable to suggest a suitable carpenter.

**Action: Clerk to make enquiries.**

Marvin Harris had sourced a replacement for the rotten post at The Pound.

 124/22 **CORRESPONDENCE**

 Bridgnorth & Shifnal Area Committee meeting

The next meeting of the Bridgnorth & Shifnal Area Committee will now take place on Monday, 26th September at 7.00 p.m.

 Option to opt out of the Smaller Authorities Audit Appointments (SAAA) central external

 auditor appointment

The responsibility for procuring the external audit of smaller councils lies with SAAA. The Parish Council had been notified of the option to opt-out of the next round of 5-year audit appointments. After discussion it was agreed to remain opted-in to the central procurement of external auditors managed by SAAA.

 Request for confirmation of strong local connection

 A request had been received from a parishioner for confirmation of their strong local

 connection.

 Renewal of insurance

Insurance renewal documents had been received from Arthur J. Gallagher. In 2021 the Parish Council had entered into a 3 year binding Long Term Agreement with Hiscox Insurance Company Ltd.

 Notification of road closures

 A454 Shipley – 05/09 to 10/09/22 – carriageway repairs 20.00-06.00 hrs.

Shipley Junction with A454 to Rudge Road - 5th-8th September 2022 **-** Severn Trent Water -Long Comm Pipe Repair 25mm

Dallicott Junction to Digbeth Lane Hopstone – 12th-16th September 2022 **to enable** Openreach to install 499m of cables in verge.

125**/**22 **REPRESENTATIVES’ REPORTS**

Village Hall Committee

Councillor Wade had attended the September meeting. He reported the windows are going to be painted. The committee had decided small euonymus shrubs will be planted in the bed under the front window of the hall. At present there are no clubs using the hall.

Wolverhampton Airport Consultative Committee

Councillor Parr reported the meeting of the Consultative Committee had been held on

17th August. The planning application remained ongoing, South Staffordshire Council had brought in independent consultants to review MCR Properties business case.

126/22 **CHEQUES**

Chq. no. 001742 SSE - energy for street lights 02/07/22 to 01/08/22………………£196.43

 001743 MSD Lighting Ltd. – replacement street light column…………...£753.60

 001744 Shropshire Council – licensing fee for bonfire and fireworks

 event…………………………………………………………... £21.00

 001745 Arthur J. Gallagher Insurance Brokers Ltd. – renewal of

 insurance …………………………………………………… £1322.66

It was proposed by Councillor Wade, seconded by Councillor Patel and agreed by

the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.20 p.m.

 Date of next meeting: Monday, 10th October at 7.30 p.m. in the Village Hall