

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE CHURCH
ON MONDAY, 9th DECEMBER 2013 AT 7.30 p.m.**

Present Councillors J.R. Caswell
 Ms J.L. Clements
 R.J. Cotham
 M.J. Edwards (Chairman)
 D. Harris
 S.J. Lawrence
 Mrs. J.C. Marsh
 Mrs. V. Williams

Apologies: Councillor D.A. Cook - business reasons, Councillor D.S. Cowie – business reasons,
Councillor R.S. Parr – personal reasons
Shropshire Councillor Mrs. Tina Woodward – personal reasons
In the Chairman’s absence, the Vice Chairman, Councillor Edwards took the chair.

DECLARATION OF INTERESTS

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 11th November 2013, having been distributed
to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

171/13 Claverley in Bloom

All Councillors had received Councillor Parr’s report in which he stated the autumn planting had
been completed. The cost of the plants amounted to £222.48 and it was unanimously agreed that
the Parish Council would pay for these as part of its financial support for Claverley in Bloom.

Claverley in Bloom had planted a box of wallflowers, donated by Nick Bromley of Rushmere
Nurseries, in the Village Hall planting beds.

The second and final phase of the “Jubilee” shrub planting project on the Aston Lane bank will
take place on Saturday, 25th January. Around £150 of the Jubilee Planting Fund will be retained
as a contingency.

Keith Horton had agreed to host a quiz night in The Plough on Wednesday, 29th January,
commencing at 8.00 p.m., to raise funds for Claverley in Bloom.

Claverley in Bloom was considering installing two timber planting troughs at the end of Clover
Heath. These would be planted with a mixture of flowers and colourful salad crops. As the
troughs could easily be removed, it would overcome the objections of Shropshire Council to
permanent planting beds being created. This project will only proceed if the majority of
residents are in favour.

Unfortunately the fund-raising event planned for 7th December had to be cancelled due to poor ticket sales. Claverley in Bloom hope to hold this event in 2014.

172/13 QEII Jubilee Field

The Clerk reported that Greg Jones had not submitted an invoice for the work he had undertaken helping to repair the goal mouth area. It was proposed by Councillor Lawrence, seconded by Councillor Mrs. Williams and agreed by the Council to give Mr. Jones a bottle of whisky.

Action: Clerk to purchase

Councillor Cotham reported the main goalmouth area was in good condition as a result of the removal of the goal posts after matches and the smaller posts being erected at the side for use by members of the public.

173/13 Claverley Website

Councillor Mrs. Williams reported that work on the new website was nearly finished and it should be up and running in January. There had been a delay due to personal reasons affecting one of the web designers.

With regard to Minutes, SALC had advised that it would be sufficient to publish the Minutes on the Parish Council's website. If someone wants a copy and does not have computer access a hard copy could be provided. It would be acceptable for another website to make a link to the Parish Council's website to obtain a copy.

174/13 Parish Plan

Councillor Harris reported the working group will be meeting on 11th December to continue work on the Youth questionnaire.

175/13 Street Lights

5 High Street

As requested, E.ON had supplied dimensions and weight of the street light. The Clerk had been informed by Mr. Morris of SM Structural Engineering Services that they would not be able to carry out a stress test. He was unable to recommend another company. She had also spoken to Mr. Reade of Reade Buray who had informed her that in his opinion no company would be prepared to guarantee a stress test on such an old wall.

Action: Clerk to ask Shropshire Council's Street Lighting department for advice regarding installing a street light on a building owned by a third party.

Clerk to contact Kinver Council regarding their street lights fixed to properties.

Clerk to make enquiries to see if there was sufficient space to site a street light column outside No. 5.

Councillor Caswell was making enquiries about a licence agreement between the Parish Council and the householder.

Replacement Lights

Mr. Johnson of E.ON thought the swan necks on the cast iron columns would probably have rusted on so would have to be cut off. A Victorian style lantern could be refitted to the column but it would be necessary to ensure they were compatible. If not, an adaptor would either have to be purchased or made. Councillor Cotham suggested that measurement of the diameter of the shaft at the top of the column was taken when the Christmas lights were taken down.

Mr. Johnson estimated the cost of disconnection, removal of the swan neck and existing lantern, installation of new fitting, connection, testing and disposal of waste would be approximately £100 plus VAT. per column.

When the swan neck on the cast iron columns was removed, there would be a reduction in height.

Action: Councillor Edwards offered to liaise with Councillor Cowie regarding the swan neck

176/13 Christmas Lights

There had been a good attendance at the switching on ceremony. The Clerk had received good feedback about the new Christmas tree lights.

Councillor Lawrence suggested consideration should be given to some form of traffic control for future events as members of the public congregate in the road in the dark and motorists might be unaware of their presence.

Thanks were given to Marilyn Riley for providing the Christmas tree, Richard Cotham and the volunteers who helped put up the lights and erect the tree and to Rod Parr and Ken Jones for researching a source of the LED lights for the tree and for all the time they spent ensuring all the lights were in working order.

It was proposed by Councillor Lawrence, seconded by Councillor Mrs. Williams and agreed by the Council to purchase a gift voucher to the value of £75.00 for Mr. Jones as a token of appreciation of the time he had spent working on the lights.

Action: Clerk to purchase gift token

Councillor Parr was trying to find an alternative site to store the Christmas lights. Councillor Cotham suggested purchasing a 20 ft container to store Parish Council property, such as the lights. Councillor Lawrence offered to try and obtain prices.

177/13 Bonfire and Fireworks Event

In Councillor Cook's absence, the Clerk reported all the invoices had been received and a profit of £802.87 had been made. This included a donation of £85.00 from Mr. and Mrs. Thomas of Hopstone.

178/13 Proposed Claverley Youth Club

Councillor Lawrence reported he had attended the December meeting of the Village Hall Committee but had not been given an opportunity to speak. He was very disappointed the

Committee did not seem to be supportive and available storage space seemed to be a problem. He had been asked to supply some information in readiness for the January meeting.

179/13 Place Plan – Annual Review 2013-2014

Councillor Harris reported the Parish Plan working group will be looking at the Place Plan at its next meeting on 11th December.

180/13 Digbeth Lane rubbish skips

Councillor Harris reported that a number of chalet owners were remaining on site on a permanent basis and, as they pay Council Tax, they are entitled to waste collections so Veolia had returned their rubbish skip. Councillor Mrs Woodward had made enquiries and had been informed by Shropshire Council Officers the site has no Site Licence which controls occupancy and other site matters and it is a private matter between the chalet owners and the landowner as to occupancy. Councillor Harris requested further discussion to be deferred to the January meeting when Councillor Mrs. Woodward would be present.

181/13 **UNITARY REPORT**

Shropshire Councillor Mrs. Woodward did not have anything to report.

182/13 **PLANNING**

Permission

13/03590/FUL Erection of single storey extension to rear elevation, first floor extension over existing garage to sided elevation, elevational alterations, 27 The Wold, Claverley for Mrs. J. Arnold

New Application

13/04777/FUL Erection of single storey and two storey extensions to side elevations Arcot, 10 Rudge Heath Road, Rudge Heath, Claverley, Wolverhampton for Mr. and Mrs. B. Lloyd.

The Parish Council expressed concern that the sizable extension was very close to the boundary of the neighbouring property and could have a dominating affect on it.

183/13 **PARISH COUNCIL VACANCIES**

The Clerk reported she had not received any further applications.

184/13 **PARISH MATTERS**

Councillor Ms Clements offered to prepare a draft procedure for disposal of assets for the Financial Regulations.

Councillor Cotham reported that tarmac required reinstating near Three Dwellings.

Action: Clerk to inform Shropshire Highways

185/13 **CORRESPONDENCE**

Connecting Shropshire – Mobile Infrastructure Project

A briefing note on the aim of the Mobile Infrastructure Project had been sent to all members of the Parish Council.

Revised Shropshire Council Planning Committee Procedures

A briefing note explaining the changes that Shropshire Council was making to the way planning services will be delivered had been sent to all members of the Parish Council.

Offer to underwrite a fund-raising event for the Church

The Rev. Garry Ward had requested payment of the balance of the Parish Council's offer to underwrite a fund raising event(s) for the Church. A successful Rock 'n' Roll evening had been held in November and funding will be used to pay for the band and to offset some of the costs of the Christmas Fayre.

186/13 **CHEQUES**

Chq. No. 001144	Jubilee Fireworks Ltd. – Literopes for bonfire and fireworks event.....	£80.00
001145	R.S. Parr - purchase of carbine hooks and 'D' shackles for Christmas lights.....	£55.08
001146	Rushmere Nurseries – plants for winter planting scheme.....	£222.48
001147	E.ON Sustainable Energy – replacement street light for outside 4 Lodge Park.....	£2802.00
001148	The Plough Inn - Refreshment for volunteers putting up Christmas lights.....	£30.00
001149	G.T. Drury – Providing PA equipment and music for switching on Christmas lights ceremony.....	£50.00
001150	D.A. Cook – reimbursement for purchase of rocket for switching on Christmas lights ceremony.....	£25.00
001151	Claverley Parochial Church Council – balance of the Parish Council's offer to underwrite a fund-raising event.....	£600.00

It was proposed by Councillor Mrs. Williams, seconded by Councillor Lawrence and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman wished everyone a happy Christmas and closed the meeting at 9.45 p.m.

Date of next meeting: Monday, 13th January at 7.30 p.m. in the Village Hall