

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON MONDAY, 8<sup>th</sup> FEBRUARY 2016 AT 7.30 p.m.**

Present: Councillors Mrs. S.A. Beaman  
D.A. Cook  
R.J. Cotham  
D.S. Cowie (Chairman)  
M.J. Edwards  
D. Harris  
S.J. Lawrence  
Mrs. J.C. Marsh  
R.S. Parr

Apologies: Councillor J.R. Caswell – business reasons  
Councillor D.A. Whitmore – personal reasons  
Councillor Mrs. V. Williams - resigned  
Shropshire Councillor Mrs. Tina Woodward – Shropshire Council commitment

**DECLARATION OF INTERESTS**

No pecuniary interests were declared.

MINUTES of the meeting held on 11<sup>th</sup> January 2016, having been distributed to all Councillors, were confirmed and signed.

20/16 **MATTERS ARISING FROM THE MINUTES**

**Claverley in Bloom**

Councillor Parr's report had been forwarded to all the councillors.

The Winter quiz held on 27<sup>th</sup> January had been well attended and £358.00 had been raised for CIB funds. Keith Horton had donated over half of the ticket proceeds and he was thanked together with everyone who had supported the quiz. The next fund raising event will be at the village hall on 12<sup>th</sup> March when The Hype will be performing. The cost of the tickets will be £10 which includes a hot supper.

The colour theme for the 2016 summer planting scheme will be pink, mauve and blue shades. It was intended to keep the planting scheme as simple as possible. Once again Nick Bromley from Rushmere Nurseries will be raising the plants ready for planting out in early June.

Councillor Parr was obtaining quotations for the provision of signage to celebrate the gold award in the Britain in Bloom 2015 finals. The signs, in gold lettering on a black background, will be attached to the four planters at the village entrance points with a fifth sign for the Cottons Holloway entrance. Discussion took place about the wording and "Britain in Bloom Gold Award Winner" was favoured. A decision had still to be made about entering the 2016 competition.

#### 21/16 QEII Jubilee Field

Councillor Cook had been approached by Trysull Tigers about using the football pitch next season. The Clerk had received a request from Roger Henfrey for his Sunday League junior football team to use the pitch on an emergency/occasional basis as he was exploring options to get matches played as the pitch they normally use had been unusable due to the wet weather.

**Action: Clerk to ask Mr. Henfrey to contact Councillor Cook to discuss various issues such as pitch marking, insurance, size of goals**

Councillor Cook said it was important the pitch remained in a good condition for school use and this should be taken into account when deciding about other clubs using the pitch.

#### 22/16 Parish Plan

Councillor Cook had been unable to attend the January meeting when the Parish Council adopted the Parish Plan and he asked for the Minutes to record he could not support the Housing section.

The Parish Plan had been uploaded on the Parish Council website. The Clerk had obtained three quotations for printing the hard copies of the Parish Plan and the Community Survey Final Report which will be available for loan. The quotations ranged from £119.50 to £256.00 plus VAT. After discussion it was proposed by Councillor Edwards, seconded by Councillor Lawrence and agreed by the Council to accept the quote of £119.50 from Badger Print. The copies for loan will be placed in the Church, the Post Office and will also be available from the Clerk.

#### 23/16 Street Lights

E.ON had supplied a list of maintenance defects. The cost of work deemed urgent totalled £260.40 and work recommended totalled £1039.79.

In responding to the Clerk's query as to whether it would be possible to fit the new Victorian lanterns to the existing cast iron column Mr. Johnson had offered to carry out an inspection free of charge to see if they are suitable for the new lanterns.

Mr. Johnson had also informed the Parish Council that it was no longer possible to obtain 80w MBFU lamps from suppliers so the Parish Council would have to consider other options which he had outlined.

**Action: Before making a decision, Clerk to ask Mr. Johnson for an inventory of the street lights**

Mr. Johnson had informed the Clerk that the five new columns and lanterns will be installed week commencing 15<sup>th</sup> February.

#### 24/16 Defibrillator

Due to other commitments, Councillor Lawrence had not had sufficient time to obtain a price for a defibrillator and box from another possible source.

25/16 Christmas Lights

The Clerk had contacted Shropshire Council about obtaining new signs warning of low cables. Graham Downes had informed the Clerk that it would probably be possible to change the height stipulated on the present signs. He would obtain a quotation from Ringway for replacement of the damaged sign and an additional sign once the Parish Council had made a decision on the figure for the recommended height limit.

Councillor Parr and Ken Jones had examined the light string which had been damaged. The catenary cable appeared to be alright apart from where it was severed close to the anchorage point. This could be repaired with a short length of new cable. Approximately 40 lamps had been destroyed and will have to be replaced. The annual pre-installation check on all the light strings will be brought forward to enable the new lamps to be purchased and fitted.

26/16 VAT

Councillor Whitmore had not supplied an update.

27/16 Telford Auto Club Car Rally

The Clerk had asked Ian Connolly, Traffic Management Advisor and Highway Events Co-ordinator for a progress report. He had confirmed he had gathered together all of the information to report to the Motor Sport Association (MSA) and would inform the Parish Council when he had received a response.

28/15 **PLANNING**

Permission

15/04972/FUL Change of use to mixed use to include office use- B1 but retaining existing gym use, Sutton Farm, Claverley for Mr. and Mrs. Richard Kempsey

15/05282/FUL Application under Section 73a of the Town and Country Planning Act 1990 for the conversion and change of use from A1 storage to A3 tea/coffee shop with associated internal alterations, Rushmere Filling Station, Wootton for Mr. D. Bromley

15/05498/TCA Remove 16m length row of Leylandi hedging within Claverley Conservation Area, The Kings Arms Inn, Bull Ring, Claverley for Mr. J. Beaman

New Application

16/00090/FUL Erection of cattery to provide 10 no. pens to include change of use of land Pear Tree Cottage, Pear Tree Lane, Heathton for Mrs. C. Jones  
The Parish Council did not have any objections.

The Crown

On 5<sup>th</sup> February Mr. Bourne had forwarded to the Parish Council a revised site layout plan showing two parking spaces for each house and additional spaces for visitors. The number of houses had been reduced to four with the Crown and barn forming one dwelling. Mr. Bourne had intended to attend the Parish Council meeting but had submitted his apologies just before the meeting commenced.

Councillors considered the new site layout was an improvement but required clarification as to how the area of land would be gifted to the Parish Council for community use, whether it would be free of covenants and confirmation that Mr. Bourne would meet any solicitor's costs.

A meeting had been arranged for members of the sub-committee to meet with Mr. Fortune, the Planning Officer on 10<sup>th</sup> February to discuss various planning matters.

Councillor Lawrence thought it would be beneficial for councillors to receive guidance on responding to planning applications.

**Action: Clerk to ask SALC if training could be provided**

#### 29/16 **UNITARY REPORT**

Councillor Woodward had not submitted a report.

#### 30/16 **DRAFT BUDGET FOR 2016/2017**

The second draft of the budget had been prepared showing the amendments agreed at the January meeting. Due to the damage to the Christmas lights it was agreed to increase the budget figure for 2016/17 to £650, reduce the donation of profit from the Bonfire/Fireworks event to £500 and include £450 for the Youth Club as Councillor Lawrence had requested continued financial support.

**Action: Clerk to revise figures and circulate to councillors prior to discussion at the March meeting**

#### 31/16 **ANNUAL PARISH MEETING**

The Clerk confirmed the village hall had been booked for Monday 25<sup>th</sup> April for the Annual Parish Meeting. The monthly meeting will be held on Monday, 11<sup>th</sup> April. After discussion it was decided representatives would make their annual reports but a speaker would not be invited.

#### 32/16 **PARISH MATTERS**

Councillor Beaman's concern about the stability of the wall outside Claverley Hall Farm had been forward to Shropshire Highways. Graham Downes had informed the Clerk a Highways technician would be investigating the matter and he would report back.

Councillor Parr reported the road surface from Three Dwellings to Woundale was breaking up. Councillor Cook reported the road surface between The Old Gate Inn and Pear Tree Lane was in a poor condition and the potholes at the Farmcote crossroads needed attention. Councillor Cotham reported there was a bad pothole at the entrance to Chyknell.

**Action: Clerk to inform Shropshire Highways**

Councillor Beaman reported there were four bags of rubbish beyond the farm buildings in the lane from the B4176 to Ludstone and a fridge had been dumped in Danford Lane.

**Action: Clerk to inform Shropshire Council**

The dropping of litter continues to be a problem. It had been noticed that litter was being dropped between the top of Cottons Holloway to the turning to Ludstone,

**Action: Clerk to highlight the problem in ‘Halo’**

33/15 **CORRESPONDENCE**

Notification of road closures

Notification of the following road closures had been received:

- Aston 29/01/16 (8.00-18.00) – rebuild Severn Trent Water meter chamber
- Stratton Court, Long Common to junction with B4176 22/02/16 to 26/02/16 (24 hrs.) for laying of BT duct for the BDUK contract
- Long Barn to Little Sytch House, Sytch House Green 07/03/16 to 09/03/16 (24 hrs.) for laying of BT duct for the BDUK contract

Pension Act 2008 - Automatic Enrolment

The Clerk had received a letter from the Parish Council informing her of her right to become a member of a workplace pension scheme although she did not meet the criteria for automatic enrolment. The Clerk had written to the Parish Council to say she did not wish to join a pension scheme.

Bridgnorth & South Shropshire Crucial Crew – request for annual grant funding

Bridgnorth & District Crime Prevention Panel will again be hosting a Crucial Crew event at Oldbury Wells School in June. The Crucial Crew initiative is a national event to encourage schools to create an enjoyable way of teaching children to be aware of physical and social situations that may be of a danger to them in their own environment. 13 children from Claverley School will be attending and a contribution of £7 per child had been requested from the Parish Council to match the school’s contribution to the costs.

It was proposed by Councillor Cook, seconded by Councillor Cotham and agreed by the Council to make a donation of £91.00.

Resignation of Councillor Williams

Councillor Williams had submitted her resignation because of work commitments and she would be leaving the area. Her resignation was accepted with regret as the Parish Council had valued her contribution.

Councillor Lawrence offered to speak to Councillor Williams about future updating of the website.

34/16 **REPRESENTATIVES’ REPORTS**

Wolverhampton Airport Consultative Committee

Councillor Parr reported that as the representative of MCR Property Group had been unable to attend the December meeting to give a presentation, the March meeting will be an actual meeting when a presentation will be made.

Village Hall Committee

Councillor Caswell had submitted a short report on the Village Hall committee meeting on 4<sup>th</sup> February in which he said the potential problem of storage of Youth Club food had been resolved. He had been asked to tackle the question of trespass at the Village Hall caused by the unauthorised parking by residents. A function was being organised to celebrate the Queen's 90<sup>th</sup> birthday. This will be held on 6<sup>th</sup> May. Councillor Caswell hoped to attend the next meeting on 3<sup>rd</sup> March.

35/16 **CHEQUES**

Chq. No. 001300	Bridgnorth & District Crime Prevention Panel/Crucial Crew donation for Crucial Crew Event.....	£91.00
001301	Npower Ltd. – energy for street lighting.....	£1090.65
001302	Mrs.G.M. Price –reimbursement for purchase of subscriptions to McAfee and Microsoft.....	£109.98

It was proposed by Councillor Lawrence, seconded by Councillor Marsh and agreed by the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.20 p.m.

Date of next meeting: Monday, 14<sup>th</sup> March at 7.30 p.m. in the Village Hall