

**MINUTES OF THE ANNUAL COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY, 11th JULY 2016 AT 7.30 p.m.**

Present: Councillors Mrs. S.A. Beaman
R.J. Cotham
M.J. Edwards (Chairman)
Mrs. J.C. Marsh
R.S. Parr
D. Whitmore

Also present: Shropshire Councillor Mrs. Tina Woodward

Apologies: Councillor J.R. Caswell – personal reasons
Councillor D.A. Cook, business reasons
Councillor D. S. Cowie – personal reasons
Councillor D. Harris – business reasons
Councillor S.J. Lawrence – business reasons

In the Chairman's absence, the Vice Chairman Councillor Edwards took the chair

DECLARATION OF INTERESTS

No pecuniary interests were declared.

MINUTES of the meeting held on 13th June 2016, having been distributed to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

106/16 Claverley in Bloom

Councillor Parr's report had been forwarded to all the councillors.

Brian Ryan was constructing a planting trough to be placed at the base of the section of the electricity sub-station wall facing the telephone box. The bed to the side of the telephone box will be cleared to weeds and planted when the planting trough is installed.

The school field footpath and outdoor classroom area had been strimmed again on 5th July.

A CIB assessment team will tour the village in July to compile a short list of finalists for the "Best Front Garden Display" competition which will be judged on impact, design and maintenance. Three cash prizes of £50, £25 and £15 will be awarded.

CIB had planted an oak tree in the small green triangle at the top of High Street and a copper beech tree on the Aston Lane bank opposite the school entrance.

107/16 QEII Jubilee Field

The Clerk reported she had been unable to find any documentation to show who was responsible for the maintenance of the natural play area equipment.

Councillor Beaman asked if confirmation had been received from the Football Club that the Club was disbanding and would not require the pitch for the forthcoming season. The Clerk had not been contacted and was still awaiting payment of the pitch fees for the 2015/2016 season.

Action: Clerk to check with Councillor Cook as the pitch could not be offered to junior teams until confirmation had been received from Claverley Football Club.

108/16 Defibrillator

Councillor Beaman reported the Life Saver pack had arrived from the British Heart Foundation and she had spoken to Jo Derrer about using the school hall in September for holding training sessions. Councillor Beaman had spoken to Ken Jones about the installation of the defibrillator which would be delivered shortly. Housing for the defibrillator will be required.

Councillor Marsh regretted that Claverley did not have a First Responder. Alveley had a group of First Responders and it would be preferable if a group could be set up in Claverley rather than just having one First Responder.

109/16 Christmas Lights

Councillor Parr reported a scaffolding tower will be required as a bolt was missing from the bracket fixed to the Crown.

110/16 VAT

Councillor Whitmore and the Clerk will be meeting to compile a letter to send to HM Revenue & Customs.

111/16 Casual Vacancies

The Clerk had not received any enquiries about the vacancies.

112/16 Clover Heath Planting Bed

Councillor Lawrence had suggested the Parish Council give a £50 gift token to Mr. M. Smith for keeping the Clover Heath planting bed tidy in between the Youth Club's maintenance sessions. The Parish Council was appreciative of Mr. Smith's work and hoped he would continue his support. However, the Parish Council did not make financial gifts to the many volunteers who helped with community projects.

113/16 Claverley Youth Club – Fun Day

Councillor Lawrence had provided a breakdown of the equipment he wished to purchase for use on the Fun Day and at future outdoor Youth Club sessions. It was proposed by Councillor Beaman, seconded by Councillor Cotham and agreed by the Council to provide £250 from the amount allocated to the Youth Club in the budget towards funding the purchase of this equipment.

Action: Clerk to ask Councillor Lawrence to provide copies of the receipts for the equipment purchased.

Discussion took place about arrangements for the Fun Day and various concerns were raised including the belief that only one toilet was available for use on the day.

Action: Clerk to ask Councillor Lawrence to provide a copy of the insurance policy he had taken out for the event and a formal written request for permission to use the field on 5th August. Clarification regarding toilet facilities to be sought.

114/16 PLANNING

Permissions

16/01332/FUL Erection of two storey and single storey rear extensions, Sunny Side, 8 Hill End, Claverley for Mr. and Mrs. Dan Whitehouse

16/01798/FUL Formation of a fenced 40m x 20m menage to include change of use of land, Bulwardine Cottage, Bulwardine for Mr. R. Turner

New Applications

16/02522/FUL Erection of a single storey rear extension and double garage with family space above, Ashford Poultry Farm, Ashford Bank, Claverley for Mr. Marvin Harris
The Parish Council did not have any objections.

16/02547/FUL Erection of single storey extension and repairs and improvements to existing dwelling, Stable Cottage, Chyknell for the Trustees of Chyknell Hall Estate
The Parish Council did not have any objections.

16/02551/FUL Erection of two storey side and rear extension; internal and external alterations including installation of dormer windows and front porch; to include change of use of land to domestic use, Two Gates Cottage, Claverley for Mr. R. Goodson
The Parish Council did not have any objections.

16/02682/FUL Erection of a cattery building, associated hard standing and change of use of existing garden shed to a reception building, Woundale Farm, Woundale for Miss Emily Jones
The Parish Council did not have any objections.

16/02792/FUL Construction of 20m x 40m menage for personal use; erection of post and rail fencing, Spring Gorse Cottage, Sytch House Green for Mrs. Margaret Thomas
The Parish Council did not have any objections.

For information only

16/02681/AGR Agricultural building to be used for storage of machinery and fodder, Woundale Farm, Woundale for Mr. Simon Jones

Councillor Whitmore had been contacted regarding planning approval which had been given to planning application 12/04520/FUL for an agricultural worker's dwelling at Upper

Beobridge with an amended location for the dwelling. The Parish Council had not been informed about the amended location. Councillor Woodward would make enquiries.

Councillor Parr asked if there was any further information regarding the proposed development of the Crown public house by Mr. Bourne and the proposed development of the former Davro Iron & Steel Co. Ltd. site at Wootton. Councillor Woodward would make enquiries.

Councillor Beaman informed the meeting the various statements relating to the Kings Arms were being prepared for submission with a planning application.

Jennifer Jones from Woundale had asked the Parish Council to confirm her local connection.

Action: Clerk to confirm Miss Jones' local connection

Councillor Marsh asked about permitted development and building regulations and whether parish councillors had the right to inspect. She was informed Shropshire Council was the planning authority who had the right to inspect. Any queries should be addressed to the Planning Department.

115/16 **UNITARY REPORT**

Councillor Woodward expressed disappointment that the resurfacing work programmed to take place in High Street had been withdrawn from the current works programme for 2016 as a structural report had identified safety concerns regarding a boundary wall fronting the carriageway. She was endeavouring to get the pot holes filled and the issues at Woundale resolved.

With regard to Shropshire Council's wish to work in partnership with town and parish councils to support the future of local services, Councillor Woodward confirmed that Shropshire Council cannot force parish councils to take on services or to fund them. Parish and Town Councils might consider clustering arrangements and give thought to increasing the precept to provide financial support for services in their area.

116/16 **AUDIT OF ACCOUNTS FOR YEAR ENDED 31st MARCH 2016**

The Clerk confirmed the Annual Report had been forwarded to Mazars, the external auditors. The appointed date of 15th August, when local electors and representatives had the right to question Mazars had been advertised.

In appreciation of all the work undertaken by Mrs. Walker-Drew as internal auditor, it was proposed by Councillor Parr, seconded by Councillor Cotham and agreed by the Council to give her a gift token to the value of £75.00.

117/16 **BONFIRE AND FIREWORKS EVENT 2016**

The Clerk reminded councillors that a venue for the bonfire and fireworks event had to be found as Damson Hedge field was unavailable this year due to crop rotation. Councillors would give some thought to a suitable site.

118/16 **PARISH MATTERS**

Councillor Parr informed the meeting that the Neighbourhood Watch alerts system was changing. He was waiting to receive more information.

Access at both ends of the footpath across Mr. Ham's field were overgrown.

Councillor Beaman informed the meeting the Revd. Ward had offered to update the Parish Council's website.

Action: Clerk to accept the Revd. Ward's offer

Councillor Cotham reported there was a water leak at the bottom of Church Street. Councillor Beaman said this leak had been reported to Severn-Trent Water on several occasions.

Councillor Cotham expressed dissatisfaction about the standard of grass cutting. School House bank verges and the verges in the lane from Shipley to Hill End had not been cut. There was a large pot hole in the link road from the A454 to the B4176.

Action: Clerk to inform Shropshire Highways

119/16 **CORRESPONDENCE**

Road Closure

As reported by Councillor Woodward, the resurfacing work programmed to take place in High Street had been withdrawn from the current works programme for 2016.

Notification had been received that part of the Heathton road will be closed on Tuesday, 16th August between 9.30 a.m. and 3.30 p.m. to enable BT to provide cabling for a new customer connection.

Tuck Hill Community Defibrillator

The Tuck Hill community group had embarked on a project to provide a defibrillator, probably to be sited at the Stables Tearoom and the group was seeking financial support from Alveley and Claverley Parish Councils.

This request was discussed and the Parish Council expressed support for the project.

Action: Clerk to inform Claire Ashmore, the community group's secretary/treasurer that the Parish Council was supportive of the project but was unable to pledge an exact amount at this stage. If the annual bonfire and fireworks event was profitable, the Parish Council hoped to donate some of the profit to the project.

Councillor Whitmore left the meeting

Future of Local Services

Briefing notes from Shropshire Council on potential clustering of town and parish councils to enable collective support of local services had been forwarded to councillors, together with notes from SALC on devolution of services to local councils.

120/16 **REPRESENTATIVES' REPORTS**

Wolverhampton Airport Consultative Committee

As Councillor Parr had experienced difficulty forwarding his notes to councillors on the meeting of the Wolverhampton Airport Consultative Committee held on Wednesday, 15th June, discussion would be deferred to the August meeting.

Rights of Way

Councillor Cotham had attended a very informative British Horse Society rights of way meeting.

121/16 **CHEQUES**

Chq. No. 001320	Petersfield Growing Mediums – compost for summer planting scheme.....	£293.76
001321	E.ON Energy Solutions Ltd. - 1 st half of annual street lighting maintenance contract 2016/2017.....	£796.14
001322	Npower Ltd. energy for street lights 01/04/16 to 30/06/16.....	£1004.80
001323	Mrs. G.M. Price – Clerk’s salary for 1 st quarter 2016/17.....	£738.57
001324	HM Revenue & Customs – PAYE weeks 1-13.....	£11.40
001325	Claverley Youth Club – reimbursement for purchase of replacement goal post caps.....	£16.94
001326	Claverley Youth Club – funding for items to be purchased for the Play Day.....	£250.00

It was proposed by Councillor Cotham, seconded by Councillor Beaman and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.50 p.m.

Date of the next Parish Council meeting: Monday, 8th August at 7.30 p.m. in the Village Hall