

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY, 9th JUNE 2014 AT 7.30 p.m.**

Present Councillors D.A. Cook
 R.J. Cotham
 M.J. Edwards (Chairman)
 S.J. Lawrence
 Mrs. J.C. Marsh
 R.S. Parr
 D.A. Whitmore

Also present: Mrs. S.A. Beaman

Apologies: Councillor J.R. Caswell – personal reasons, Councillor D.S. Cowie – business reasons
 Councillor Ms J.L. Clements – personal reasons, Councillor Mrs. V. Williams – personal
 reasons, Shropshire Councillor Mrs. Tina Woodward – personal reasons

In the absence of Councillor Cowie, Councillor Edwards took the chair.

87/14 **CO-OPTION AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**

Mrs. Beaman had confirmed her wish to become a member of the Parish Council and it was unanimously agreed to co-opt her.

The Chairman welcomed Mrs. Beaman to the Council and she signed the Declaration of Acceptance of Office.

DECLARATION OF INTERESTS

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 12th May 2014, having been distributed to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

88/14 **Claverley in Bloom**

Councillor Parr's report had been forwarded to all members of the Council.

Unfortunately there had been another incident of plant theft at the end of May which had been reported to the police. The value of plants stolen during the three incidents this year amounted to approximately £100.

David Austin Roses had kindly agreed to sponsor the Hanging Basket competition again. Judging will take place during the week commencing 4th August.

Linda Sage was happy for the planting troughs by the hairdressers to remain in place for the time being. The summer planting had taken place on 7th June.

As part of the school's horticultural programme, 3 packets of the RHS "Growing for Gold" promotional sunflower seeds had been obtained and every child in the school will be planting a seed. The four planting beds will be used for herbs, wildflowers, potatoes and marigolds.

The judging for the Heart of Britain in Bloom competition will take place on Monday, 14th July and the itinerary will be similar to last year. Councillors were reminded that a tidy up session will take place on Thursday, 10th July, starting at 6.00 p.m. in the Bull Ring.

Action: Clerk to ask Derek Vaughan to re-stain the benches

As the Aston Lane bank had become rather overgrown, Councillor Parr suggested it was cut in June rather than July. Marvin Harris had agreed to undertake the work and had quoted the same price as last year. It was agreed that the work should proceed.

89/14 QEII Jubilee Field

Councillor Cook reported that Councillors Cotham, Edwards and Parr had held a site meeting with Amenity Land Solutions to discuss their quotation for the work to relieve the compaction. ALS's revised proposal was to apply a weed and feed to the whole pitch at a cost of £290.00 plus VAT and vertidrain the pitch at a cost of £575.00 plus VAT. This treatment would mean the field only being closed for 2/3 days. Councillor Cotham said the work would need to be carried out during a dry period.

It was proposed by Councillor Cook, seconded by Councillor Parr and agreed by the Council to accept ALS's quotation and to accept ALS's advice as to the order of carrying out the work.

90/14 Parish Plan

In Councillor Harris' absence, the Clerk reported that the volunteers had commenced delivering the questionnaires at the end of May and the target was to finish by 15th June. In order to obtain an accurate percentage of households who had filled in questionnaires, the volunteers would need to list the number of questionnaires handed out and returned and the number of empty properties.

Three quotations had been received for analysing the completed questionnaires which the Parish Plan working group will be discussing at its next meeting.

91/14 Street Lights

Councillor Cowie had obtained a quotation from Mike Smith Designs Ltd. of Wolverhampton for Victorian style LED street lights. Street lights supplied by this company could be viewed at Tettenhall village. Councillor Cowie was awaiting quotes from two other companies.

Action: Clerk to forward the product data sheet to Garry Johnson at E.ON to obtain his comments

92/14 Claverley Youth Club

Councillor Lawrence reported that the Village Hall committee had agreed the trial period had been successful and at their June meeting had given permission for the Youth Club to continue using the hall. There were 12 young people regularly attending Youth Club who were enjoying the activities and competitions.

93/14 Spicer's Close Verges

Councillor Parr reported a site meeting had been held to discuss the options, such as installing bollards or planting shrubs to try and stop vehicles parking on the bank. Those attending were Graham Downes, Shropshire Council's Highways Manager, Steve New, the Practice Manager, Mrs. Rachel Jones, Councillor Parr and the Clerk.

It was noticed there was dropped kerbing on part of the surgery side of the entrance to Spicer's Close so Mr. Downes suggested installing a new 5" curb and to take the line further back into the bank. This would widen the entrance.

It was also noticed that the steps to Spicer's Lee had been damaged.

Action: Clerk to write to Mr. Timmins to request he repairs his steps.

Mr. New informed Councillor Parr and the Clerk that he was investigating possible relocation of the surgery but the issue at Pattingham was of a higher priority.

94/14 Financial Regulations/Standing Orders

The new Financial Regulations and Standing Orders had been sent to all members of the Council. It was proposed by Councillor Whitmore, seconded by Councillor Parr and agreed by the Council to adopt both documents.

Councillor Clements was commended for all her efforts to in preparing both documents.

95/14 **UNITARY REPORT**

Councillor Woodward had not submitted a report but had informed the Clerk she was trying to arrange to walk through the centre of Claverley with Becky Jones who deals with conservation issues in the Bridgnorth area.

Together with Councillor Cowie, she had met Mr. Poxon to discuss issues he had raised about the B4176 at Hill End, in particular the speed and noise of motorcyclists. Shropshire Council would be installing activated speed date equipment for a week during June. She would be meeting Mr. Poxon again once the data sets had been collated.

96/14 **PLANNING**

Permissions

14/01414/LBC Internal works to include replacement facilities, staircase and partition walling, High Grosvenor Farm, High Grosvenor for Mr. M. Davies

14/01790/FUL Extension to the side, internal alterations to create new bedroom above new extension and convert part of the existing roof into an en-suite, Falcons Crest, High Street, Claverley for Mr. and Mrs. B. Walker-Drew

New Applications

14/02226/OUT Outline application for the erection of one dwelling for a rural worker to include access, land west of Heathton for M.G. Walker & Sons (Field House, Hatchery

Farm, Upper Farmcote.

The Parish Council objected on the grounds there was only a seasonal need for worker to be located on site and this need could be met by other means not requiring a permanent structure.

14/02237/FUL Erection of two storey and single storey extensions to side elevations, Shipley Cottage, Bridgnorth Road, Shipley for Mr. S. Smith
The Parish Council did not have any objections.

14/02396/TCA To coppice and remove large stems to ground on 1 no. Hazel, fell 1 no. Beech within Conservation Area, The Old Vicarage, Bull Ring, Claverley for Mrs. D. Fenwick-Wilson.
The Parish Council did not have any objections.

97/14 **ACCOUNTS FOR YEAR ENDED 31st MARCH 2014**

The Accounts for the year ended 31st March 2014 were presented showing a surplus for the year of £1182.00.

As instructed by Mazars, the Council Tax Support Grant had not been included in the Precept figure and had been shown as a separate item of income. There had been a decrease in income as no grants had been obtained, there had not been any income from the use of the QEII Jubilee field as it had been agreed that Claverley Football Club would not be charged for the use of the pitch during the 2013/14 season and income from the Fireworks event had been lower. Expenditure had increased as the Parish Council website had been built and the first Victorian style LED street light had been installed.

It was proposed by Councillor Lawrence, seconded by Councillor Whitmore and agreed by the Council to accept the Accounts. The Annual Governance Statements were read out, agreed and signed.

98/14 **PARISH MATTERS**

Councillor Cook reported that a shed in a garden in Church Street had been broken into and garden equipment stolen. It was believed the burglars used the footpath behind The Malsters. The side of the stile at the bottom end was open which would have made carrying the stolen goods easier if the thieves had exited in that direction.

Councillor Cotham reported the road surface from Shipley Cottage to Hill End was in a very bad condition.

Action: Clerk to inform Shropshire Highways

Councillor Lawrence reported he had received some negative responses from some residents in Clover Heath and Danford when delivering the Parish Plan questionnaires. He had received comments that they felt detached from the village and he suggested a notice board was provided. This will be considered at a later date when the budget for 2015 is discussed.

Councillor Marsh reported there was a blocked drain in Pear Tree Lane near Mr. Beswick's property.

Action: Clerk to inform Shropshire Highways

The Clerk reported the sinkage in the road outside 10 High Street was repaired on 30th May. An emergency road closure was required and the work was completed in a day. Graham Downes, Shropshire Council's Highways Manager said the root of the problem was damage to a highway drain caused by a utility company who had dug through Shropshire's Council's pipe in the process of laying their ducting. Mr. Downes will attempt to recharge Shropshire Council's costs back to the utility company responsible.

The Clerk was meeting a member of Shropshire Council's Street Scene team on 12th June regarding the Parish Council's request for a street sign for Pound Street. Councillors suggested that the wall to the Old School House might be a suitable location. Clerk would take the opportunity to see if any progress had been made with regard to the Parish Council's request for two additional bins for dog excrement.

Councillor Marsh suggested that bags should be provided for dog owners to use when cleaning up after their dogs.

Councillors were reminded that Shropshire Highways had requested a list of places where white lines required repainting. The junctions at Lodge Park, The Paddock, Dallicote Hall, The Wold and the line on the bend by the turning to Wall Hill were to be put on the list.

Action: Clerk to compile list

99/14 **CORRESPONDENCE**

Bus Users Shropshire – report on public meeting

The report on the meeting organised by Bus Users Shropshire to collect the views of bus users on the state of bus services in the Bridgnorth area had been forwarded to all the councillors. Arriva had agreed to look at the possibility of diverting route 114 (Bridgnorth to Telford) via Claverley which would give users more options for spending longer in Bridgnorth and the opportunity to visit Telford.

Action: Clerk to write to Bus Users Shropshire to say the Parish Council was pleased that attempts were being made to improve the service to Claverley but accessibility for large buses was difficult. Analysis of the Parish questionnaire will show if there is a demand for a better bus service.

Shropshire Fire & Rescue Service – consultation

Shropshire and Wrekin Fire and Rescue Authority was seeking comments on its draft Integrated Risk Management Plan 2015-2020. The consultation period ends on 31st July. It was agreed to defer discussion on this document until the July meeting.

100/14 **REPRESENTATIVES' REPORTS**

Rights of Way

Councillor Cotham reported that a stile on the footpath from Farmcote to Sytch House Green

required treads.

101/14 **CHEQUES**

Chq. No. 001182	E.ON Energy Solutions – Half yearly charge for routine maintenance of street lights	£958.86	
	Street light repair	<u>£61.64</u>	£1020.50
001183	Petersfield Growing Mediums – compost for summer planting scheme.....		£279.36
001184	BDP Print Solutions Ltd. – printing Parish Plan Questionnaires.....		£722.40
001185	Rushmere Nurseries – plants for summer planting scheme.....		£483.84

It was proposed by Councillor Lawrence, seconded by Councillor Whitmore and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.30 p.m.

Date of next meeting: Monday, 7th July at 7.30 p.m. in the Village Hall