

**MINUTES OF THE ANNUAL COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY, 11th MAY 2015 AT 7.30 p.m.**

Present: Councillors Mrs. S.A. Beaman
D.A. Cook
R.J. Cotham
D.S. Cowie (Chairman)
M.J. Edwards
Mrs. J.C. Marsh
R.S. Parr
Mrs. V. Williams

Also present: Shropshire Councillor Mrs. Tina Woodward

Apologies: Councillor J.R. Caswell – business reasons, Ms J.L. Clements – business reasons
Councillor D. Harris – business reasons, Councillor S.J. Lawrence – personal reasons

60/15 **ELECTION OF CHAIRMAN**

Councillor Cowie called for nominations for Chairman.

Councillor Cowie was proposed by Councillor Cook, seconded by Councillor Edwards and there being no further nominations, was elected.

DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Cowie signed the Declaration of Acceptance of Office as Chairman

61/15 **ELECTION OF OFFICERS**

Vice-Chairman Councillor Edwards was proposed by Councillor Parr, seconded by Councillor Cotham and there being no further nominations was elected.

QEII Jubilee Field Councillor Cook was proposed by Councillor Parr, seconded by Councillor Edwards and there being no further nominations was elected.

Rights of Way Councillor Cotham was proposed by Councillor Edwards, seconded by Councillor Parr and there being no further nominations was elected.

Wolverhampton Councillor Parr was proposed by Councillor Cook, seconded by
Airport Councillor Cotham and there being no further nominations was
Consultative elected.
Committee

Chairman – Parish Plan Committee	Councillor Harris was proposed by Councillor Edwards, seconded by Councillor Beaman and there being no further nominations was elected.
Emergency Planning & Flood Monitor	Councillor Beaman was proposed by Councillor Edwards, seconded by Councillor Cotham and there being no further nominations was elected.
Local Joint Committee	Councillor Cotham was proposed by Councillor Edwards, seconded by Councillor Parr and there being no further nominations was elected.
Village Hall Representative	Councillor Caswell was proposed by Councillor Edwards, seconded by Councillor Cotham and there being no further nominations was elected.
Tree Warden	Paul Pickerill had agreed to continue as Tree Warden through his membership of Claverley in Bloom
Bridgnorth Area Committee of ALC	Councillors would attend in rotation.

DECLARATION OF INTERESTS

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 13th April 2015, having been distributed to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

62/15 Claverley in Bloom

Councillor Parr's report had been forwarded to all the councillors.

The planting of shrubs in the new bed at the junction of Boundary Close and Aston Lane had been completed. CIB members will be clearing the weeds which had infested the new planting bed at the entrance to Clover Heath.

Six children from Claverley School had planted 64 pot grown wildflower plants in the "wild" part of the upper churchyard on 6th May. In an attempt to enrich the diversity of this area, several wildflower varieties had been chosen. If successful the exercise will be repeated next year. A site meeting, involving Jo Derrer, CIB and a wildlife professional from the Shropshire Wildlife Trust, will be held on 15th May to explore the options for school field work studies on the site. The Shropshire Wildlife Trust representative had been funded by CIB and will be returning on 22nd June.

An oak tree, grown by a CIB member from an acorn collected from one of the oldest oak trees in the parish, had been planted in the Aston Lane bank by Philip Dunne, MP on 17th April to commemorate the 10th anniversary of the foundation of CIB.

Claverley's entry in the Britain in Bloom national finals will be judged on Saturday, 8th August. It is hoped the judging of Claverley's entry in the regional competition will take place on Monday, 13th July. The RHS had supplied a promotional banner which had been positioned on the wall surrounding The Cross.

The 'Proms in the Church' concert, when The Berkeley Salon Ensemble had performed, had been a great success and had been well attended. The event would not have been possible without the generous sponsorship from an anonymous donor. Thanks were given to Tanners Wines who had donated a magnum of champagne and David Austin Roses who had donated vouchers for raffle prizes.

The compost had been ordered for the summer planting scheme.

Action: Clerk to ask Marvin Harris to quote for cutting the grass on the Aston Lane bank when the daffodils had died down.

63/15 QEII Jubilee Field

The Clerk had been in contact with Jo Derrer, the Head Teacher, to arrange for a sign to be erected on the right hand side of the gateway on to the field to say 'No dogs are permitted on this field at any time'.

64/15 Parish Plan

In Councillor Harris' absence, the Clerk reported that the Parish Plan working group had met on 29th April and will be meeting again on 13th May. The Housing section had been analysed and draft copies of the observations were handed out.

65/15 Street Lights

The Clerk informed the meeting that Garry Johnson had visited Claverley to look at the problem of the replacement street light shining into Mr. and Mrs. Hollingshead's property. He had arranged for E.ON to adjust the position of the lantern and to blank out the top 2 inches of the front glass pane with tape as a temporary measure. The Clerk had spoken to Mr. and Mrs. Hollingshead who were pleased with the results. Mr. Johnson will therefore arrange for a permanent shield to be fitted when the maintenance is carried out so there will be no extra charge.

66/15 Defibrillator

The Clerk had been given the contact details of Chris Caine, Chairman of the Morville Village Hall committee as a defibrillator is shortly to be installed on the external wall of Morville village hall.

67/15 Youth Council/Youth Club

Councillor Lawrence's report had been forwarded to all the councillors.

The open day to mark the first anniversary of the Youth Club had gone well and had raised £140 for the Club's funds. In addition, £200 had been received from Bill Longmore, the West Mercia Police Commissioner, to go towards events and activities. Councillor Lawrence and his wife had donated a large part of the fee received for undertaking work at the village hall to the Youth Club. They were hoping to arrange and part subsidise a trip to Drayton Manor Park in August.

Two outdoor Youth Club sessions had been held on the QEII Jubilee field which had been well attended. The participants had enjoyed the games which had been organised.

The Village Hall Committee had agreed that the hall can be used free of charge for the CPR training event on a date to be arranged.

Councillor Lawrence had been appointed Chairman of the Bridgnorth Youth Partnership. He had suggested that parish councils within the Local Joint Committee area be invited to attend future meetings.

As the item about the Youth Council, which Councillor Lawrence had submitted for the May issue of 'Halo', had not been printed, he would be resubmitting it for the June issue. This item asked young people to contact him if they were interested in becoming involved with the proposed Youth Council.

68/15 CIL Local Fund

The Clerk reported that Councillor Woodward and Councillor Whitmore had met Tracy Johnson, the Community Action Officer on 6th May to go through the forms relating to the allocation of CIL monies. This application would be to use CIL funds, which had accumulated for Claverley, to help finance the rolling programme for street lights to be installed.

69/15 UNITARY REPORT

Councillor Woodward informed the meeting she had walked Digbeth Lane and Shropshire Council will be carrying out some stone filling and levelling to repair the surface. In the professional opinion of the Conservation Officer there had been further deterioration in the condition of The Kings Arms, The Crown and 6/7 Bull Ring and the owners had received a letter from Shropshire Council asking them to make the buildings secure.

70/15 PLANNING

Permission

15/01510/TCA To fell 4 no. Leylandii Cypress trees within Claverley Conservation Area, The Gables, Church Street, Claverley for Mr. G.B.H. Lee

Refusal

14/02226/OUT Outline application for the erection of one dwelling for a rural worker to include access, west of Heathton, Claverley

New Applications

15/01376/FUL Conversion of outbuilding to 1 no. dwelling and installation of septic tank Dairy House, Ludstone, Claverley for Mr. Brian Francis
The Parish Council did not have any objections but requested measures be taken to ensure foul sewage is prevented from entering the pool.

15/01377/FUL Erection of front and rear extension with hip to gable loft extension, Redmere, Church Street, Claverley for Mrs. S. Hodgson
The Parish Council did not have any objections.

15/01755/TCA To fell 1 x Leylandii within Claverley Conservation Area, Little Gables, 21B High Street, Claverley for Rev. L. Doughty
The Parish Council did not have any objections.

Further discussion took place about the implications of a possible sale of The Kings Arms and The Crown public houses and the potential loss of car parking. Councillor Parr thought it would be helpful to have a planning officer's view with regard to car parking.
Councillor Williams left the meeting.

71/15 PARISH MATTERS

Councillor Parr reported that potholes by Woundale crossroads and in the lane to Three Dwellings and also to Lawn Turns were getting worse.

Action: Clerk to inform Shropshire Council

Councillor Cotham reported that the two potholes in Lower Hopstone had not been repaired. There was also a pothole in Hopstone road on the right hand side travelling towards Worfield.

Action: Clerk to inform Shropshire Council

Councillor Beaman reported there was a pothole on the edge of the road near Woodfield House.

Action: Clerk to inform Shropshire Council

Councillor Marsh informed the meeting that gold coins had been found in the parish.

Councillor Cowie expressed concern that he could hear a bird scarer continually going off during the day in the Draycott area. He was informed the use of this equipment is permitted during daylight hours.

Shropshire Councillor Mrs. Woodward left the meeting.

72/15 **CORRESPONDENCE**

Annual Town and Parish Council Emergency Planning Seminar 2015

Councillor Beaman would try and attend the Annual Town and Parish Council Emergency Planning Seminar to be held at the Shirehall, Shrewsbury on Wednesday, 3rd June commencing at 6.30 p.m.

Councillor Planning Committee Feedback

Shropshire Council had been looking at the delivery of planning committees across the county and considering various options. Shropshire Council members had been asked to complete a survey seeking their views and experience of the planning committee process and this had now been extended to town and parish councils.

Action: Clerk to complete survey

BT - Road Closure

The Clerk reported that despite signs being erected informing people the road from Claverley to Red Hill would be closed from 27th April for one week to enable de-silting and clearance of BT duct blockages, the work had not taken place but the signs had not been removed which has caused confusion. Despite telephone calls and emails, the Clerk had not been able to find out what had happened.

73/15 **CHEQUES**

Chq. No. 001244 Petersfield Growing Mediums – compost for summer planting scheme.....	£293.76
001245 NALC – annual subscription to LCR.....	£17.00
001246 D.J. Price – reimbursement for cost of telephone calls made by the Clerk on behalf of the Parish Council 1 st April 2014 to 31 st March 2015.....	£104.48
001247 Npower Ltd. – energy for street lights.....	£83.85
001248 Mrs. G.M. Price - reimbursement of petty cash expenditure 1 st April 2014 to 31 st March 2015.....	£105.75

It was proposed by Councillor Parr, seconded by Councillor Whitmore and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.25 p.m.

Date of the next Parish Council Meeting: Monday, 8th June at 7.30 p.m. in the Village Hall