

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 9<sup>th</sup> OCTOBER 2017 AT 7.30 p.m.**

Present: Councillors Mrs S.A. Beaman  
R.J. Cotham  
D.S. Cowie (Chairman)  
M.J. Edwards  
M.P. Hill  
Mrs. J.C. Marsh  
R. S. Parr  
Ms L. Patel  
P.J. Wade

Also present: Shropshire Councillor Mrs. Tina Woodward

Apologies: Councillor J.R. Caswell – personal reasons, Councillor D.A. Cook – personal reasons,  
Councillor Mrs. C.D. Dungar – business reasons

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 11<sup>th</sup> September 2017, having been distributed to all Councillors, were confirmed and signed.

**MATTERS ARISING FROM THE MINUTES**

**143/17 Claverley in Bloom**

Councillor Parr's report had been circulated to councillors.

It was planned to install the winter planting scheme in all the planting troughs on Sunday, 15<sup>th</sup> October. Polyanthus plants will be added in early spring to brighten up the troughs. The best of the old begonia tubers will be saved for possible future use whilst the remainder of the green waste will be composted.

Planting of 3,000 "February Gold" daffodil bulbs will take place on Saturday, 28<sup>th</sup> October starting in Aston Lane at 9.30 a.m. Helpers would be welcomed.

The summer quiz was well attended and raised just under £240 for CIB funds. Keith and Karen Horton were thanked for hosting the quiz and donating half of the value of ticket sales and providing prizes. A winter quiz will be held early in 2018.

CIB was giving consideration to entering the Heart of England in Bloom competition in 2018. The state of the village centre would be an important factor. It was hoped to recruit two more committee members as competition entry creates a lot of work for the CIB committee.

**144/17 QEII Jubilee Field**

The Clerk reported that Tom Leather had paid the charge for using the field to run sports courses for children in the summer holiday. He had booked the field for 24<sup>th</sup> and 25<sup>th</sup> October

to run further courses during the half term holiday. Councillor Beaman said the summer courses had gone well and had been enjoyed by the participants.

#### 145/17 Implementation of Parish Plan

Councillors Marsh and Patel had prepared a report on the Community Led Planning meeting they had attended on 28<sup>th</sup> September which had been circulated to councillors.

Ms Nicola Fisher, Shropshire Council's Senior Community Enablement Officer, had outlined the benefits of a community led plan and the methods of implementation had been explained. From the information obtained it appeared it would be in Claverley's interest for the Parish Council to produce a community led plan.

Councillor Woodward explained a community led plan would be linked to NPPF, Core Strategy and SAMDev and would be nearer to Shropshire Council's planning policy and would be adopted.

After discussion, it was agreed to look and see what was feasible and what can be achieved. A sub-committee would be set up with terms of reference. Councillor Woodward offered help with officers.

#### 146/17 Bonfire and fireworks event 2017

Shropshire Council had approved the Temporary Events Notice application.

Councillor Parr had prepared a risk assessment to be sent to Came and Company.

Shropshire Fire Service will be informed of the event.

The Clerk reported Douglas Read had raised concerns with her about the position of the bonfire. She had told Mr. Read that the Parish Council complies with all the regulations relating to a bonfire and fireworks event. The Clerk read out the note Mr. Read had asked Councillor Edwards to bring to the meeting in which he re-stated his concerns about the proximity of the bonfire to his property. Mrs. Read had spoken to Shropshire Fire Service. Mr. Read had requested a copy of the Parish Council's risk assessment.

**Action: Clerk to write to Mr. Read to inform him the bonfire will be 100 metres from the field boundary and a copy of the risk assessment will be supplied once it had been finalised with the insurance company.**

#### 147/17 Shropshire Council – Future local services delivery

Chris Edwards, Shropshire Council's Head of Infrastructure and Communities, had confirmed that Shropshire Council would carry out due diligence to establish if the provision of a play area on the land at Clover Heath would be possible if, in the future, the Parish Council wishes to proceed.

#### 148/17 Christmas lights

Councillor Parr reported the bracket will be re-fixed to 7 The Bull Ring by the end of October in readiness for the lights to be erected in November.

Western Power Distribution had requested information about dates and times the lights would be in use, wattage and number of lights.

**Action: Clerk to submit application to Shropshire Council for permission to erect the lights and send the information requested by Western Power Distribution.**

149/17 Street lights

Garry Johnson of E.ON had advised choosing 5 street lights of the MBFU style for replacing during the current financial year as these lamps are quickly becoming unobtainable. He had offered to provide information regarding a cheaper, more modern style LED lantern but councillors declined this offer as they wished to continue with the Windsor LED lantern.

As Mr. Johnson had advised that no further issues had been reported regarding the lights during maintenance, the Clerk had looked at the 2016 maintenance report and suggested column numbers 2 Griffiths Green, 4 and 6 High Street, 2 Lodge Park and 8 The Wold be replaced as these were older concrete columns with MBFU lanterns. It was proposed by Councillor Edwards, seconded by Councillor Hill and agreed by the Council to replace these street lights.

**Action: Clerk to obtain quotations from E.ON and MSD Lighting**

Councillor Cotham asked if E.ON can reuse parts of MBFU lamps when they were replaced.

**Action: Clerk to ask E.ON**

150/17 Resignation of Councillor Lawrence

Councillor Lawrence had submitted his resignation with immediate effect due to work commitments. Shropshire Council had been notified and the notice regarding the casual vacancy had been placed on the noticeboards and the website. If Shropshire Council has not received a request from 10 electors for the parish for an election by 19<sup>th</sup> October, the Parish Council will be able to fill the vacancy by co-option. Mr. David Hyde had asked to be considered.

151/17 Maintenance of churchyard

Following the Clerk's letter to the Parochial Church Council about the maintenance of the churchyard, a detailed explanation of the expenditure had been received from Martin Elcock, the Churchwarden and co-chair of the PCC. This information had been forwarded to all councillors.

**Action: Clerk to write to Dr. Elcock to thank him for the breakdown which the councillors had found helpful**

152/17 **PLANNING**

Permissions

17/01619/FUL Conversion of stables to a 2 bedroom dwelling and erection of a detached garage, Brook House, Heathton for Mr. C. Kelly

17/01624/FUL Erection of two storey rear extension following demolition of single storey utility room and erection of detached double garage, Brook House Cottage,

Heathton for Mr. C. Kelly

17/01695/COU Change of use of storage sheds and hangar to Business Use Class B1(c) (Light Industrial), storage sheds north east of Brook House, Heathton, Claverley for Mr. C. Kelly

17/02795/FUL Change of use from dwelling and wine store to wedding venue with glazed link, High Grosvenor Farm, High Grosvenor for High Grosvenor Leisure

17/02796/LBC Alterations associated with change of use from dwelling and wine store to wedding venue, including glazed link, High Grosvenor Farm, High Grosvenor for High Grosvenor Leisure

17/03524/FUL Erection of a tow-bay garage with storage above and removal of 1 no. tree Tudor Cottage, 16 High Street Claverley for Mr. and Mrs. P. Timmins

17/04209/TCA Notification of proposed works to one Elm tree lying within the Claverley Conservation Area to include the reduction in height to approx. 25ft, The Old Hall, Wapping Alley, Claverley for Mr. K. Brown

#### New Applications

17/04201/FUL Erection of an agricultural storage building, Lower Aston Farm, Aston for Mr. Wooldridge  
The Parish Council did not have any objections.

17/04201/FUL Erection of a general purpose agricultural store for hay, straw and machinery, Little Bank Farm, Broughton, Claverley for M.H.W. Powell & Son  
The Parish Council did not have any objections.

17/04305/FUL Works to facilitate the replacement of all windows, Woodlands, Upper Farmcote for Mr. R. Mayall  
The Parish Council did not have any objections.

#### 153/17 **UNITARY REPORT**

Councillor Woodward reported that Shropshire Council will be publishing the first round of its 'Preferred Options' consultation into the Local Plan Review in October. The paper will go to Cabinet on 18<sup>th</sup> October for approval.

Following a procurement process, Kier had been appointed as Shropshire Council's new highways contractor with effect from 1<sup>st</sup> April 2018. The contract will be for seven years with an option of a further three individual years based on performance.

There had been dialogue between an Enforcement Officer and the site owner of the Spicers Hall Caravan site. If work recommences on site Shropshire Council should be informed to enable another temporary stop notice to be issued.

Councillor Woodward had been contacted by a resident of Pound Street seeking the relocation of the current 30mph speed limit sign on Pound Street at the entrance to the village and asked for the Parish Council's views on re-siting it near the entrance to the lane to Chyknell by Powk Hall Cottages. Councillors expressed support for this suggestion as since Powk Hall barns had been developed into residential properties and possible development of the caravan and chalet site more traffic movements would occur.

Councillor Cotham asked if Councillor Woodward had any information about Cannebuff and Davro. Councillor Woodward said she would keep the Parish Council informed.

#### 154/17 Youth Club

When submitting his resignation Scott Lawrence had stated that unless someone else came forward to run the Youth Club it would have to close as he could not continue because his work commitments had increased considerably. He intended to make a full announcement in the 'Halo' magazine.

**Action: Clerk to write to Mr. Lawrence to request an update on the current status of the Youth Club.**

#### 155/17 PARISH MATTERS

Councillor Parr reported the road surface from Three Dwellings to Woundale was deteriorating. Councillor Woodward will follow this up with a meeting with Graham Downes and Steve Brown to seek a forward plan.

Councillor Marsh reported the hedges down the lane from the Old Gate Inn to Draycott required cutting back.

Councillor Cotham reported the passing places in the lane from Claverley to Worfield, outside Worfield Golf Club required filling in.

**Action: Clerk to inform Shropshire Highways**

Councillor Wade reported there was an accumulation of leaves on the turning from Bulls Bank to Ashford Lane. The edge of Ashford Lane was dropping away on the right hand side of the road approximately 75 yards from the junction with Bulls Bank.

Road markings at Danford had not been fully reinstated following the work undertaken by Western Power Distribution.

**Action: Clerk to inform Shropshire Highways**

Councillor Edwards had been asked by Mr. and Mrs. Kendrick as to whether the Parish Council was organising anything for New Year's Eve because, if nothing was being organised, they would like to volunteer to set something up.

**Action: Councillor Edwards to inform Mr. and Mrs. Kendrick that the Parish Council was not organising anything and would be pleased if they did. Any music must stop by 12.30 a.m.**

Councillor Beaman had noticed dog fouling was continuing and Councillor Parr said it was particularly bad by the outdoor classroom. Councillor Beaman offered to purchase bags for

dog owners to use to see if they made a difference. Councillor Woodward had spoken to Street Scene about the problem who were monitoring the situation and had put up signs.

Councillor Hill reported that the street light (column 1, The Wold) was on for 24 hours.

Councillor Cowie reported that overgrown vegetation on the verge at the junction of the road from Draycott with the B4176 had not been cut back.

**Action: Clerk to inform Shropshire Highways the work had not been carried out**

#### 156/17 **CORRESPONDENCE**

##### SALC Conference and AGM

Notification had been received that the Conference and AGM will be held on 28<sup>th</sup> October at the Shirehall commencing at 9.00am.

##### Shropshire Local Plan Review 2016-2036

As reported by Councillor Woodward, provided Shropshire Council's Cabinet approves the paper, the consultation period will commence on 23<sup>rd</sup> October and end on 18<sup>th</sup> December.

##### Local Joint Committee

The next meeting of the Bridgnorth, Worfield, Alveley and Brown Clee Local Joint Committee will be held on Thursday, 12<sup>th</sup> October, 7.00 pm at Castle Hall, Bridgnorth. John Campion, Police Crime Commission, West Mercia Constabulary will be the guest speaker.

#### 157/17 **REPRESENTATIVES' REPORTS**

No reports were given.

#### 158/17 **CHEQUES**

Chq. No. 001407 Mrs. G.M. Price – Clerk's salary for second quarter 2017/2018 (weeks 14-26).....	£758.86
001408 HM Revenue & Customs – PAYE weeks 14-26.....	£13.60
001409 Councillor Lalita Patel – travel expenses attending planning training at Shrewsbury.....	£23.40
001410 Councillor Sally Beaman – travel expenses attending Bridgnorth & Shifnal Area Committee meeting at Highley.....	£14.40
001411 Npower Ltd. – energy for street lights.....	£1095.60
001412 Mrs. G.M. Price - reimbursement for cost of Broadband 07/07/17 to 06/10/17 .....	£88.20
001413 Float for Bonfire/Fireworks event.....	£1000.00

It was proposed by Councillor Wade, seconded by Councillor Parr and agreed by the Council to pass the cheques for payment.

The Chairman closed the meeting at 9.35 p.m.

Date of the next Parish Council meeting: Monday, 13<sup>th</sup> November at 7.30 p.m. in the Village Hall