

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY, 12th SEPTEMBER 2016 AT 7.30 p.m.**

Present: Councillors Mrs. S.A. Beaman
D.A. Cook
R.J. Cotham
D.S. Cowie (Chairman)
M.J. Edwards
M.P. Hill
S.J. Lawrence
R.S. Parr
D.A. Whitmore

Also present: Shropshire Councillor Mrs. Tina Woodward, Mrs C. Dungar

Apologies: Councillor J.R. Caswell - personal reasons
Councillor D. Harris – business reasons
Councillor Mrs. J.C. Marsh - personal reasons

137/16 CO-OPTION AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

Mr. Hill had confirmed his wish to become a member of the Parish Council and it was unanimously agreed to co-opt him.

The Chairman welcomed Mr. Hill to the Council and he signed the Declaration of Acceptance of Office.

DECLARATION OF INTERESTS

No pecuniary interests were declared.

MINUTES of the meeting held on 8th August 2016, having been distributed to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

138/16 Claverley in Bloom

Councillor Parr's report had been forwarded to all the councillors.

Councillors were reminded that the quiz to raise funds for CIB will be held on 21st September. Tickets could be purchased from The Plough.

It was planned to install the winter planting scheme on Saturday, 8th October, weather permitting. Shrubs saved from last year's scheme will be used again. Sunday, 6th November was the planned date for planting daffodil bulbs mainly in the gaps on the Aston Lane bank. Work will commence from 9.30 a.m. Councillor Cotham asked whether CIB had considered extending the bulb planting to hamlets in the parish. Councillor Parr replied that resources were limited and the scheme had to be village based at present.

Three large hydrangeas had been planted in the Church Street “Welcome to Claverley” planting bed to improve the appearance of the bed. Some of the plants removed will be used elsewhere.

Councillor Parr asked for the Councillors’ views on the suggestion to create a raised bed to the side of the telephone box in Aston Lane as there was only a thin layer of topsoil with a large slab on concrete underneath the existing bed. The raised bed would provide sufficient soil depth and would match in to the new planting trough that had been constructed and installed by Brian Ryan. Councillors gave their support to this suggestion.

139/16 QEII Jubilee Field

Councillor Cook reported that with the help of Councillor Cotham the goal posts had moved.

Following the August meeting a reply had been sent to Mr. Blount stating that in the Parish Council’s opinion the Joint Use Agreement was clear and robust that neither the School Governors nor the Parish Council were responsible for the structures that form the play area. An unsatisfactory email had been received which had ignored the points raised. Mr. Blount had stated that Phil Wilson from Shropshire Council’s Learning and Skills Team could not find any reference to the play area being Shropshire Council’s responsibility. Learning and Skills would be happy to support a revision to the existing agreement.

140/16 Defibrillator

Councillor Beaman had investigated suitable cabinets in which to house the defibrillator and put forward two options, one costing £449.00 and the other £470.00. After discussion, it was proposed by Councillor Parr, seconded by Councillor Edwards and agreed by the Council to purchase the Defib Store 1000 with heating, lighting and keypad lock @ £449.00. As this amount had not been included in the 2016/17 budget, consideration will be given to using profit from the Bonfire and Fireworks event.

Action: Clerk to place an order with Defib Store Ltd.

Councillor Lawrence put forward the suggestion the defibrillator could be housed in the telephone box. The British Heart Foundation had asked for training sessions to be held and Councillor Lawrence said the Youth Club could provide 12 dolls for these sessions which the School had offered to host.

Councillor Cowie offered to carry out a risk assessment for insurance purposes.

141/16 Christmas Lights

Councillor Parr reported Ken Jones was purchasing the new lamps.

The Clerk had asked Shropshire Highways for a quotation for two new warning signs and for the two existing signs to be amended to read 14 ft. rather than 16 ft.

142/16 Casual Vacancies

Mrs. Dungar had expressed an interest in joining the Parish Council. She was introduced and gave a brief resume of her career and interests.

143/16 Bonfire and Fireworks Event 2016

The Clerk confirmed that Jubilee Fireworks, Space Mobiles, and Severn Valley Roasts had been booked for Saturday, 12th November. She was awaiting confirmation from Gordon Drury as to whether he could provide the P.A. system. Tuck Hill Village Hall committee would be able to provide their tents but these would have to be collected from Mr. Tait and returned to him. Mr. Barby's tent was available this year.

Discussion took place about the price of tickets and it was proposed by Councillor Edwards, seconded by Councillor Beaman and agreed by the Council that Family tickets would be £15, Adults £5 and Children £2.50 regardless of whether they were bought in advance or on the gate. It was agreed that signage advertising the event should be placed on main roads but not on junctions and efforts should be made to advertise more widely in the hope of obtaining higher attendance figures.

Councillor Whitmore had prepared a letter to be sent to HM Revenue and Customs regarding VAT. Councillors agreed to the content. Councillor Whitmore was thanked for his work.

Action: Clerk to send letter

144/16 PLANNING

Permissions

16/01693/FUL Conversion of outbuilding to 1 no. dwelling and installation of septic tank, Dairy House, Ludstone for Mr. Brian Francis

16/02547/FUL Erection of single storey extension and repairs and improvements to existing dwelling, Stable Cottage, Chyknell for the Trustees of Chyknell Hall Estate

16/002792/FUL Construction of 20m x 40m menage for personal use; erection of post and rail fencing, Spring Gorse Cottage, Sytch House Green, Claverley for Mrs. Margaret Thomas

16/02972/LBC Internal and external alterations affecting a Grade II Listed Building, including insertion of double doors to kitchen and rear door from hall, Chyknell Hall, Chyknell for Mr. Thomas Croxall-Ingram (The Trustees of Chyknell Hall Estate)

16/03068/LBC Erection of single storey extension and repairs and improvements to existing dwelling including insertion of double doors to kitchen and rear door from hall affecting a Grade II Listed Building, Stable Cottage, Chyknell for the Trustees of Chyknell Hall Estate

Refusals

15/04156/FUL) Conversion of existing public house to 2 no. dwellings; conversion of 15/04157/LBC) barn to 1 no. dwelling; erection of 3 no. dwellings and associated garaging Crown Inn, High Street, Claverley for Mr. A. Bourne.

16/02682/FUL Erection of a cattery building, associated hard standing and change of use of existing garden shed to a reception building, Woundale Farm, Woundale for Miss Emily Jones

New Applications

16/02972/LBC Internal and external alterations affecting a Grade II Listed Building, including insertion of double doors to kitchen and rear door from hall, Chyknell Hall, Chyknell for Mr. Thomas Croxall-Ingram (The Trustees of Chyknell Hall Estate)
The Parish Council did not have any objections.

16/03205/FUL Erection of a link extension, Elms Farm Cottage, Broad Lanes, Six Ashes for Mr. Graham Guest
The Parish Council did not have any objections.

16/03264/PMBPA Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use, barn west of Lea Farm, Dallicot for Mr. A. Smithyman

16/03291/FUL Erection of one 'eco-friendly' (affordable dwelling; formation of visibility splays; planting scheme, west of The Cottage on the Hill, Upper Ludstone for Mr. R. Davies
The Parish Council did not feel able to comment until after a site visit had been undertaken.

16/03310/FUL Erection of a multi-purpose agricultural building and extended farm yard, Red Lion Farm, Upper Farmcote Junction to Corner Cottage Junction, Upper Farmcote for Messrs. J. & E. & P. & S. Preece
The Parish Council did not have any objections.

16/03601/FUL Erection of orangery to replace existing conservatory; erection of first floor extension to existing extension, The Gate House, Sandford Lodge, Claverley for Mr. Paul Martin-Lawson
The Parish Council did not have any objections.

16/03673/COU Application under Section 73a of the Town and Country Planning Act 1990 for change of use of redundant agricultural buildings to B1 (light industrial) and/or B8 (storage and warehousing), buildings to the north of Small Heath Farmhouse, Ashford Bank, Claverley for Mr. Robert Lee
The Parish Council strongly objected to the planning application.

Clerk to prepare a draft detailing the objections for approval by Councillors before submitting.

Mrs. Dungar left the meeting.

145/16 **UNITARY REPORT**

Councillor Woodward reported a parishioner had contacted her about a planning application in which the case officer had not considered an amendment was significant enough to consult further. A senior planning officer had considered that consultation on the amendment should have been carried out. The parishioner had been advised to make a formal complaint to Shropshire Council

146/16 **AUDIT OF ACCOUNTS FOR YEAR ENDED 31st MARCH 2016**

Mazars, the external auditors, had concluded their audit of the accounts for the year ended 31st March 2016. Their report stated that on the basis of their review, the information contained in the annual return was in accordance with proper practices and no matters had come to their attention to give cause for concern that relevant legislation and regulatory requirements had not been met. The notice of conclusion of the audit and right to inspect the Annual Return will be displayed on the noticeboard and the Parish Council website together with sections 1, 2 and 3 of the Annual Return.

Councillor Lawrence had checked the Bank Reconciliations at the close of business on 30th June 2016 and found everything in order.

147/16 **ROAD ISSUES**

Councillor Cook expressed concern at the speed of some cyclists in the parish. He offered to prepare a letter to be sent to cycling clubs and a press release.

Councillor Hill asked if consideration could be given to a 50 mph speed limit on the B4176.

Councillor Woodward had received a complaint about the speed of tractors and the disregard for other road users in the Dallicott area. The Police had been informed.

It was agreed to defer discussion about the list of road issues to the October meeting.

148/16 **PARISH PLAN IMPLEMENTATION**

It was agreed to defer discussion to the October meeting.

149/16 **PARISH MATTERS**

Councillor Cotham reported a pothole near the turning to Upper Lea by the gateway to a field approaching from Hopstone.

Action: Clerk to inform Shropshire Highways

Claverley Memories had asked the Council to be informed about the dedication of a plaque commemorating a Battle of Waterloo veteran, Thomas Steventon, who had lived in Hopstone. The service had been arranged for 10.30 a.m. on Saturday, 24th September.

The Revd. Ward had kindly updated the Parish Council's website.

150/16 **CORRESPONDENCE**

Came & Company

Renewal details for the insurance policy had been received. The renewal premium will be £844.93. This figure could be reduced to £802.68 if the Parish Council was prepared to enter into a long term agreement until 30th September 2019. After discussion it was decided to accept the quote for £844.93 and obtain other quotations for when the present long-term agreement expires on 30th September 2017.

151/16 **CHEQUES**

Chq. No. 001330	Jubilee Fireworks Ltd. – 10% deposit for fireworks display.....	£132.00
001331	Shropshire Council – Temporary Event Notice fee for bonfire and fireworks event.....	£21.00
001332	Mazars LLP – fee for audit of accounts for year ended 31 st March 2016.....	£240.00
001333	CPRE – annual subscription.....	£36.00
001334	Mrs. G.M. Price – reimbursement for purchase of stationery.....	£57.27
	Cost of Broadband 07/07 to 06/10/16	<u>£77.18</u>
		£134.45
001335	Came & Company – insurance renewal.....	£844.93

It was proposed by Councillor Lawrence, seconded by Councillor Whimore and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.48 p.m.

Date of the next Parish Council meeting: Monday, 10th October at 7.30 p.m. in the

Village Hall